



POLICY: 6Hx28:10-07.2

Responsible Executive: Vice
President, Student Affairs

Policy Contacts: Assistant Vice
President, Campus Safety & Services

Specific Authority: 1001.64, F.S.
Law Implemented: 1001.64(5), (23),
(24), F.S.; 316.2065 (11), F.S.; 705.18,
F.S.

Effective Date: 03-13-2025

Date of Last Policy Review:
03-13-2025

Micromobility and Non-Motorized Vehicles on Campus

Policy Statement:

- I. Valencia College (“College”) recognizes the value of additional modes of transportation on College properties beyond motor vehicles, to include micromobility and non-motorized methods of travel utilized outdoors on any College property or at College sponsored events, as applicable. The College Safety and Security Services Department (“Campus Security”), under the direction of the Vice President, Student Affairs, is responsible for the administration of this policy and related procedures to assist in balancing the concern for safety and well-being of the College community with the use of various modes of transportation on College properties and at College sponsored events.

- II. Students and employees are required to observe all micromobility and non-motorized methods of travel regulations as a condition of their attendance and employment at the College. The College reserves the right to fine or impound at the owner’s or operator’s expense, as applicable, any micromobility or non-motorized vehicle not in compliance with this policy and procedure. This policy and procedure do not apply to personal

mobility devices as prescribed by a healthcare provider to an individual with a disability, as defined by law.

- III. The College will assume no responsibility or liability for the care, protection, loss, or damage to any micromobility and non-motorized vehicle or their contents, while operated or parked on College property, regardless if the micromobility or non-motorized vehicle is locked/secured or unlocked/unsecured. Micromobility and non-motorized vehicles are subject to impoundment, as applicable and depending on the need for such action, as set forth within this policy and procedure.
- IV. The College President or designee(s) may establish procedures to implement this policy.

Policy History:

Adopted 4-19-11; Amended 10-25-17; Amended 3-13-2025

Related Documents/Policies:

College Policy 6Hx28: 8-03 Student Code of Conduct

College Policy 6Hx28: 10-01 Reporting Incidents or Injuries

Procedures:

Note: University of Central Florida (UCF) is responsible for enforcing motorized and non-motorized vehicle regulations at the UCF/Downtown Campus. For more information, see UCF Parking Services at <https://parking.ucf.edu/>.

I. Definitions:

- A. **Micromobility and Non-Motorized Vehicles:** Micromobility vehicles are defined as any small, low-speed, human- or electric-powered transportation wheeled device, including but not limited to bicycles, standing or sitting scooters, skateboards, hoverboards, rollerblades, and any other small, lightweight, wheeled conveyances.
- B. **Disability Mobility Device:** A disability mobility device is a device prescribed by a healthcare provider to an individual with a mobility disability, as defined by law. Disability mobility devices include, but are not limited to, wheelchairs (manual and powered), mobility scooters, knee scooters, and any other appropriate disability mobility device.

II. Multi-Use Pathways and Sidewalks:

- A. Micromobility and non-motorized vehicles are allowed to be operated on multi-use pathways and campus sidewalks in a courteous, responsible and

safe manner. Sidewalks are designated for pedestrian travel and these pedestrians and disabled persons have absolute right of way in all situations.

- B. Micromobility and non-motorized vehicles must not be used for stunts, jumps, or tricks on College properties.

III. **Parking Lots, Access and Perimeter Roadways:**

- A. Bicycles are regulated and defined by Florida statute and as such are allowed to be operated similarly to vehicles having access to parking lots and are expected to follow all rules of the road.
 - 1. All operators of bicycles are expected to observe all parking and traffic regulations on College properties, as applicable.
 - 2. Bicycle parking is provided throughout College properties and is designated by the presence of bicycle racks.
 - 3. Bicycles found in areas other than designated bicycle racks may be removed and impounded by Campus Security. If an improperly stowed bicycle is locked, it may be necessary for the chain or lock to be cut, particularly if the owner is not able to be identified. The College is not responsible for damage done to locks or bicycles resulting from the impoundment. After thirty calendar days from the impoundment of a bicycle by Campus Security, unclaimed bicycles are disposed of in accordance with Campus Security standard operating procedures.
 - 4. Individuals who discover their bicycle is missing from a bicycle rack should report the incident to Campus Security as soon as possible. See Appendix A for Campus Security contact numbers.
- B. Skateboards, in-line skates, scooters, roller blades and any other means of micromobility and non-motorized wheeled travel are allowed to be operated in campus parking lots in a courteous, responsible and safe manner using extreme caution for pedestrians, especially disabled persons, and all property.
- C. The parking of bicycles and any other means of micromobility and non-motorized wheeled travel in any of the following manners is prohibited:
 - 1. Within or surrounding College property buildings, stairwells, hallways, balconies, or designated disability access.
 - 2. Against or attached to any tree, bush, or plant.
 - 3. Against or attached to any light pole, component, or signpost.

4. Blocking or near an emergency exit.

5. Left unsecured.

IV. Buildings

A. Micromobility and non-motorized wheeled travel are ***prohibited from being used inside any building except for disability mobile devices for disabled persons.***

B. Micromobility and non-motorized vehicles must not be used for stunts, jumps, or tricks on railings, stairs, accessibility ramps, or other building access.

V. Citations: A citation may be issued as follows, including but not limited to:

A. a micromobility or non-motorized vehicle operator who deliberately and willfully disregards instructions and/or directions which are personally given by a security officer in the performance of their duties. Citations issued under this authority will be forwarded to the Senior Director of Safety and Security for the scheduling of a conference with the alleged violator.

B. a micromobility or non-motorized vehicle operator or other associated individual(s) who violates any other parking and/or traffic practice:

1. deemed prohibited within this policy and procedure; and/or
2. deemed by Campus Security as unsafe.

C. For a listing of citations, fines, dispositions, and appeal process, see Procedures Section VIII. of College Policy 6Hx28: 10-07 Parking and Vehicle Traffic.

Note: Depending on the severity of circumstances, in addition to a citation, a micromobility or non-motorized vehicle operator and/or other associated individual(s) may be subject to corrective and/or disciplinary action in accordance with College policies, revocation of College micromobility/non-motorized vehicle privileges, and/or impoundment of the micromobility or non-motorized vehicle, as applicable.

VI. Accidents:

A. College property: Individuals involved in a micromobility or non-motorized vehicle accident on College property should report the incident in accordance with College Policy 6Hx28: 10-01 Reporting Incidents or Injuries.

B. UCF/Downtown Campus: Individuals involved in a micromobility or non-motorized vehicle accident at the UCF/Downtown Campus should contact UCF Police Department:

1. Non-emergency line: 407-823-5555
2. Emergency line: 911.

VII. Unclaimed micromobility or non-motorized vehicle: Whenever an unclaimed micromobility or non-motorized vehicle is found on College property, Safety and Security Services is responsible for documenting the unclaimed item, labeling the item, recording the unclaimed item in the Property Book, storing the unclaimed item in a secure location, and (if applicable) disposing of such property in accordance with 705.18, F.S., and Safety and Security Services protocols.

Procedure History:

Adopted 4-19-11; Amended 10-25-17; Amended 4-10-23; Amended 3-13-2025

Date of Last Procedure Review: 03-13-2025

Related Documents:

Appendix A: Safety and Security Services Contact Numbers

Campus	Phone Number
Advanced Manufacturing Training Center	407-582-4000
Downtown Center for Accelerated Training	407-582-1000
East Campus	407-582-2000
Fire Rescue Training Facility	407-582-1000
Lake Nona Campus	407-582-7000
Osceola Campus	407-582-4000
Poinciana Campus	407-582-6500
School of Public Safety	407-582-8000
UCF/Downtown Campus (contact West Campus)	407-582-1000
United Way Center for Accelerated Learning	407-582-3600
West Campus (24 hours per day/7 days	407-582-1000

per week)	
Winter Park Campus	407-582-6000