



December 7, 2016

**TO:** THE DISTRICT BOARD OF TRUSTEES  
OF VALENCIA COLLEGE

**FROM:** SANFORD C. SHUGART  
President


**RE:** CONTINUING EDUCATION COURSES AND FEES

The President recommends that the District Board of Trustees approve the following Continuing Education courses and fees:

Course Area	Course Number	Course Title	Fee
BCP	7567	Maintenance of Traffic (MOT) Intermediate	\$150.00
CMT	1012	Mechatronics	\$6,731.00
CNP	7566	Microsoft Office 2016 Value Suite - ONLINE	\$324.00
CNP	7567	Accounting Fundamentals Series - ONLINE	\$174.00
CNP	7568	Computer Networking Suite Bundle - ONLINE	\$261.00
CNP	7569	Microsoft Excel 2016 Series - ONLINE	\$324.00
CNP	7570	CPC Medical Billing and Coding (Voucher Included) - ONLINE	\$2,695.00
CNP	7571	CBCS Medical Billing and Coding (Voucher Included) - ONLINE	\$2,195.00

**RECOMMENDED ACTION:**

The President recommends that the District Board of Trustees of Valencia College approve the Continuing Education courses and fees as presented.

  
\_\_\_\_\_  
Sanford C. Shugart  
President