



November 2, 2016

TO: THE DISTRICT BOARD OF TRUSTEES
OF VALENCIA COLLEGE

FROM: SANFORD C. SHUGART
President

RE: CONTINUING EDUCATION COURSES AND FEES

The President recommends that the District Board of Trustees approve the following Continuing Education courses and fees:

Course Area	Course Number	Course Title	Fee
CNB	6008	Private Security	\$475
CNP	7563	Photography Suite - ONLINE	\$261
CNP	7564	CBCS Certified Medical Administrative Assistant with Medical Billing and Coding - ONLINE	\$2,695
CNP	7565	Introduction to QuickBooks Online - ONLINE	\$119

RECOMMENDED ACTION:

The President recommends that the District Board of Trustees of Valencia College approve the Continuing Education courses and fees, as presented.

Sanford C. Shugart
President