

**VALENCIA COLLEGE
DISTRICT BOARD OF TRUSTEES
REGULAR MEETING**

Minutes

April 27, 2016

Valencia College – Winter Park Campus, Room 225-226

Members Present

Mr. Lewis M. Oliver, III, Chair

Dr. Bruce Carlson, Vice Chair

Ms. Maria Grulich

Mr. John Crossman

Ms. Daisy Lopez-Cid

Mr. Raymer F. Maguire, III

Dr. Sanford C. Shugart, Secretary of the Board and President of the College

Members Absent

Mr. Guillermo Hansen

Call to Order

Chair Oliver called the Regular Meeting of the District Board of Trustees of Valencia College to order at 9:30am. A quorum was present.

Invocation

The invocation was offered by Mr. Jay Galbraith, Vice President for Public Affairs and Marketing.

Pledge of Alliance

The Pledge of Allegiance was recited by all.

**Approval of Minutes
February 24, 2016**

Ms. Lopez-Cid moved to approve the meeting minutes of the February 24, 2016 Regular Meeting as presented. The motion was seconded by Dr. Carlson and approved unanimously.

President's Report

Dr. Shugart shared the positive results of this past legislative session. He invited the Board to attend the Poinciana Campus groundbreaking ceremony, to be held May 19, 2016, at the campus site.

Dr. Shugart announced that a reception will be held to recognize the members of Florida's House of Representatives and Senate who comprise the Valencia Legislative Delegation, and thank them for their leadership and contributions in supporting the College and our community. The reception will be held June 22, 2016, on the East Campus, immediately following the Regular Board meeting.

Dr. Shugart announced that the College received a clean financial aid audit, and praised the Financial Aid team for their outstanding work.

Dr. Shugart stated that the close-out of the Retirement Incentive Program is progressing successfully and as planned.

Dr. Shugart introduced Ms. Julie Corderman, Interim Executive Dean, Winter Park Campus, who serves in this capacity while the College engages in the process of hiring an Executive Dean on a permanent basis to replace Ms. Michelle McArdle, who recently retired. Dr. Kathleen Plinske, Osceola and Lake Nona Campuses President, introduced Dr. Jennifer Robertson as the newly appointed Executive Dean for the Poinciana Campus. Prior to this appointment, Dr. Robertson led the College's Study Abroad and Global Experiences Programs.

Dr. Shugart stated that the College is moving forward with the hiring process for the new Downtown Campus leadership positions.

He informed the board that the College's current senior leadership organizational chart can be found at <http://valenciacollege.edu/trustee-education/>, and <http://valenciacollege.edu/trustee-education/documents/valencia-leadership-profiles.pdf>.

Dr. Shugart recognized and praised Dr. Plinske, Dr. Falecia Williams, West Campus President, and Dr. Stacey Johnson, Winter Park and East Campuses President, for their outstanding leadership.

Dr. Shugart indicated that his annual performance evaluation will be on the Board's business agenda at the June 22, 2016 Regular Meeting.

Dr. Shugart indicated that information regarding the college-going rate milestones for the Poinciana Campus will be presented to the Board at the May 25, 2016 Regular Meeting.

Public Comment

No public comment was offered.

New Business

- 1. Award of RFQ # 2016-045, for Master Planning Design Services:** Following a discussion led by Mr. Loren Bender, Vice President, Business Operations and Finance, Mr. Maguire moved to approve the Evaluation Committee's ranking and simultaneously authorize commencement of negotiations with the top ranked firm, C.T. HSU & Associates, and Ms. Lopez-Cid seconded. The motion was approved unanimously.
- 2. 2015-16 Annual Fire Safety, Casualty Safety and Sanitation Inspection:** Mr. Bender reported that no deficiencies were noted in the

inspection of all College buildings, which now contain a total of approximately two million square feet. Mr. Bender praised Mr. Paul Rooney, Assistant Vice President, Operations, and his team, for their outstanding work. Ms. Grulich moved to approve the 2015-16 State Requirements for Educational Facilities Report as presented, and Ms. Lopez-Cid seconded. The motion was approved unanimously.

- 3. Recommendation to Hire a Director of Compliance and Audit (Trustee Bruce Carlson):** Following a description of the hiring process and discussion, Dr. Carlson moved to approve the recommendation of the Selection Committee to hire Ms. Cynthia Santiago for the position of Director, Compliance and Audit, and Ms. Lopez-Cid seconded. The motion was approved unanimously.

A motion was made by Ms. Grulich and seconded by Dr. Carlson to consider, accept, and approve items 4, 5, 6, 7, 8, 9, and 10 under New Business in the manner of a consent agenda. The Board unanimously approved the following items of New Business in the consent agenda, as recommended:

- 4. Policy Adoption**
 - **6Hx28: 3E-05.5 – Tutoring**
- 5. Annual Equity Update**
- 6. Human Resources Agenda**
- 7. Additions, Deletions or Modifications of Courses and Programs**
- 8. Continuing Education Courses and Fees**
- 9. Submission of Grant Proposals**
- 10. Property Deletions**

Board Comments

Ms. Grulich praised the Osceola Campus students who hosted the Meal of Hope fundraising dinner. The proceeds will provide 25,000 packed meals for those in need in the community.

Reports

- A. Winter Park Report:** Dr. Stacey Johnson introduced Ms. Cate McGowan, English Professor, Winter Park Campus. Ms. McGowan is the recipient of the 2008 Excellence in Teaching Award, the 2014 Faculty Association Award for Excellence and Teaching, and the 2016 Innovation of the Year competition winner for her contributions to the Global Citizens Program. Ms. McGowan presented a copy of her published book *True Places Never Are* to each Board member. She reported on the Winter Park Campus Writers Festival, a three-day Central Florida celebration of craft, community, and local writers. Her report was distributed to the Board.
- B. Winter Park Campus SGA Report:** Ms. Shelby Pickar-Dennis, SGA Vice President, Winter Park Campus, presented the report, which was distributed to the Board. Ms. Pickar-Dennis reported on the SGA

members' attendance to the American SGA National Conference in Washington DC, the Constitution Day and Veterans Day events, the Making Strides against Breast Cancer event, voter registration information for students, and future objectives.

- C. Financial Report:** Mr. Bender presented the report, which was distributed to the Board. He reported on the College's Revenues, Enrollment Based Student Fees, Expenses, and Investment Results. Mr. Bender indicated that the College's financial condition is sound and on plan for the year.
- D. Construction Report:** Mr. Bender presented the report, which was distributed to the Board. He reported on the progress of the East Campus Plant Operations Facility, the East Campus Film, Sound, and Music Technology Building, and the Poinciana Campus master planning for Building 1. He indicated that all projects are proceeding on target.
- E. Faculty Council Report:** Ms. Suzette Dohany, President, Faculty Association, reported that House Representatives Mike Miller and Randolph Bracey attended the April 2016 Faculty Council meeting. Rep. Miller and Rep. Bracey shared their perspectives of the results of the recent legislative session, and their passion for Valencia's mission. Ms. Dohany then introduced Ms. Lauri Lott, Adjunct Professor, Education, East Campus. Ms. Lott presented a digital portfolio tool she created to help students with presentations of their emerging professional portfolios.
- F. Valencia Foundation Report:** Ms. Lopez-Cid presented the report, which was distributed to the Board. She indicated that the Foundation has committed to a comprehensive fundraising campaign with a goal of raising upwards of \$30 million to support Valencia students.

Adjournment

Chair Oliver adjourned the regular meeting at 10:50am.

Secretary

Chair