

**VALENCIA COLLEGE
DISTRICT BOARD OF TRUSTEES
REGULAR MEETING**

Minutes

December 9, 2015

Valencia College – Osceola Campus, Room 4-105

Members Present

Mr. Lewis M. Oliver, III, Chair

Dr. Bruce Carlson, Vice Chair

Ms. Maria Grulich

Mr. Guillermo Hansen

Mr. John Crossman

Ms. Daisy Lopez-Cid

Mr. Raymer F. Maguire, III

Dr. Sanford C. Shugart, Secretary of the Board and President of the College

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| Call to Order | Chair Oliver called the Regular Meeting of the District Board of Trustees of Valencia College to order at 9:30am. A quorum was present. |
| Invocation | The invocation was offered by Mr. James Galbraith, Vice President of Public Affairs. |
| Pledge of Alliance | The Pledge of Allegiance was recited by all. |
| Approval of Minutes
October 21, 2015 | Ms. Lopez-Cid moved to approve the meeting minutes of the October 21, 2015 Regular Meeting as presented. The motion was seconded by Mr. Maguire and approved unanimously. |
| President's Report | Dr. Shugart introduced Dr. Madeline Pumariega, Chancellor of Division of Florida Colleges, and Dr. Ted Stratton, Executive Director of Strategic Initiatives and Communication, Division of Florida Colleges. Dr. Pumariega updated to Board on the Division of Florida College's current work and goals, and praised Valencia for its outstanding accomplishments and exceptional support of student learning. |
| Public Comment | No public comment was offered. |
| New Business | 1. Recruitment Plan: Director, Compliance and Audit: Dr. Shugart presented the proposed search plan, job description, and recruitment plan for the position of Director, Compliance and Audit, to the Board. He indicated that this position would replace Ms. Undria Stalling, former Internal Auditor. Following discussion, Ms. Lopez-Cid moved to approve the proposed job description and recruitment plan for the |

position of Director, Compliance and Audit as presented, and Ms. Grulich seconded. The motion was approved unanimously.

2. RFQ #2016-04, Geotechnical & Testing Continuing Services:

Following a discussion led by Mr. Loren Bender, Vice President of Business Operations and Finance, Dr. Carlson moved to approve the evaluation committee's ranking, and simultaneously authorize the award of continuing service contracts to both Ardaman & Assoc., Inc. and Universal Engineering Sciences. The work will be distributed by rotation between the two contractors. Ms. Lopez-Cid seconded the motion. The motion was approved unanimously.

3. Invitation to Negotiate (ITN) #2016-10, Stop Loss Insurance:

Following a discussion led by Dr. Shugart, Mr. Maguire moved that the District Board of Trustees of Valencia College approve the award of the contract for stop loss insurance for Valencia's self-funded health plan to Sun Life Financial, with a term of one year, effective January 1, 2016, with four (4) one year renewal options, and simultaneously to authorize negotiations of an excess loss rate to \$8.85 per composite employee count, and Dr. Carlson seconded. The motion was approved unanimously.

A motion was made by Ms. Lopez-Cid and seconded by Ms. Grulich to consider, accept and approve items 4, 5, 6, 7, and 8 under New Business in the manner of a consent agenda. The Board unanimously approved the following items of New Business in the consent agenda, as recommended:

- 4. Additions, Deletions or Modifications of Courses and Programs**
- 5. Continuing Education Courses and Fees**
- 6. Human Resources Agenda**
- 7. Submission of Grant Proposals**
- 8. Property Deletions**

Board Comments

The Board praised Dr. Shugart for his leadership. Dr. Shugart thanked Ms. Grulich for her engagement in the international community.

Reports

A. Strategic Plan Report: Dr. Susan Ledlow, Assistant Vice President, Academic Affairs and Planning, and Dr. Karen Borglum, Assistant Vice President for Curriculum and Assessment, presented the report. The report was distributed to the Board. The presentation outlined Year of Reflection themes, the conceptual overview, an oversight of the process, the development of learning and community plans, and work teams. Board feedback included recommendations such as researching how Valencia College can help small business owners, looking at community partnerships to help residents of all ages with career discovery, planning, and providing skills sets.

- B. Osceola Campus Report:** Dr. Kathleen Plinske, Campus President, Osceola and Lake Nona, presented the report. The report was distributed to the Board. She briefed the Board fully on the Osceola Campus Camino program.
- C. Osceola SGA Report:** Mr. Alejandro Quiel, Osceola SGA President presented the report. He introduced several fellow student leaders to the Board. The group briefed the Board on the year's accomplishments and upcoming plans.
- D. Annual Financial Report:** Mr. Bender presented the report, which was distributed to the Board. He provided the Board with an overview of the financial position and activities of the College for the fiscal year ended June 30, 2015.
- E. Financial Report:** Mr. Bender presented the report, which was distributed to the Board. He reported on the College's net position change (through October 2015), revenue, and expense summary. Mr. Bender indicated that the College's financials are on track, and in good shape.
- F. Audit Report:** Mr. Bender presented the Operational Audit Report, which was distributed to the Board. He reported on the State Auditor's findings, the recommendations that were presented to the College, the response from the College, and the report that was published.
- G. Construction Report:** Mr. Bender presented the report, which was distributed to the Board. He briefed the Board on the progress of the East Campus – Film, Sound, Music Technology Building and Plant Operations Building, the Poinciana Campus, the Advanced Manufacturing Facility construction schedule, and other projects such as real estate policies and procedures, and student housing.
- H. Faculty Council Report:** Ms. Suzette Dohany, President, Faculty Association, expressed her enthusiasm on encouraging innovation and enhancing cultures to create deep connections within one another. Mr. Neal Phillips, English Professor, West Campus, presented a violin produced and assembled in the 3-D printing lab at West Campus. The 3-D violin is the result of a summer-long side project that Ms. Patricia Lynch, Lab Supervisor, West Campus, devised for her lab assistants.
- I. Valencia Foundation Report:** Ms. Lopez-Cid presented the report, which was distributed to the Board. She indicated that the December Donor Recognition Gala event was a great success. Dr. Shugart stated that the Taste for Learning event raised about \$300,000 in donations.

Adjournment

Chair Oliver adjourned the regular meeting at 11:55am.

Secretary

Chair