

**VALENCIA COLLEGE
DISTRICT BOARD OF TRUSTEES
REGULAR MEETING**

Minutes

June 22, 2016

Valencia College – East Campus, Room 5-112

Members Present

Mr. Lewis M. Oliver, III, Chair

Dr. Bruce Carlson, Vice Chair

Ms. Maria Grulich

Mr. Guillermo Hansen

Ms. Daisy Lopez-Cid

Mr. John Crossman

Dr. Sanford C. Shugart, Secretary of the Board and President of the College

Members Absent

Mr. Raymer F. Maguire, III

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| Call to Order | Chair Oliver called the Regular Meeting of the District Board of Trustees of Valencia College to order at 9:34am. A quorum was present. |
| Invocation | The invocation was offered by Mr. Jay Galbraith, Vice President for Public Affairs and Marketing. |
| Pledge of Alliance | The Pledge of Allegiance was recited by all. |
| Approval of Minutes
May 25, 2016 | Ms. Grulich moved to approve the meeting minutes of the May 25, 2016 Regular Meeting as presented. The motion was seconded by Ms. Lopez-Cid and approved unanimously. |
| President's Report | Dr. Susan Ledlow, Vice President, Academic Affairs and Planning, and Dr. Karen Borglum, Assistant Vice President, Curriculum and Articulation, briefed the Board on the progress of the College's Strategic Planning process. The report was distributed to the Board. It focused on Valencia's vision, mission, and commitment to improve quality of life through educational access and expanded opportunities for the community. The final Strategic Planning report is expected to be presented to the Board at the September 2016 Regular meeting. Dr. Borglum thanked Ms. Noelia Maldonado, Planning Support Specialist, Institutional Effectiveness & Planning, and Mr. Marty Csercsevits, Senior Art Director, Marketing & |

Strategic Communication, for their great work. Dr. Shugart mentioned additional matters to be considered in the Strategic Planning process: Affordability and debt; demand, capacity access and capital investment; technology strategy, building the culture of evidence, raising post-secondary participation, and raising student success rates. Dr. Shugart and the Board praised both Dr. Ledlow and Dr. Borglum for their outstanding work.

Dr. Shugart indicated that the State continues to invest resources in performance-based funding for Florida College System institutions, and he noted that Valencia was recognized as Florida's top performing college in the most recent performance funding allocation.

Dr. Shugart reported that the visit of the League for Innovation in the Community College to Valencia was a great success.

Public Comment

No public comment was offered.

New Business

- 1. Operating Budget 2016-2017:** Mr. Loren Bender, Vice President, Business Operations and Finance, presented the report, which was distributed to the Board. Mr. Bender stated that the College is in good financial health. He reported on the college's receipt of additional state appropriations, attributable to Valencia's top-ranking performance. Mr. Bender stated that the proposed budget provided for no increases in student tuition and fees. Following discussion, Ms. Lopez-Cid moved to approve the 2016-2017 Operating Budget as presented, and Dr. Carlson seconded. The motion was approved unanimously. Mr. Oliver praised Mr. Bender for his great work.
- 2. President's Performance Evaluation:** Dr. William Mallowney, Vice President for Policy and General Counsel, thanked the Board for providing their valuable feedback on Dr. Shugart's performance. Chair Oliver discussed the contents of a document which summarizes the Board's feedback on the President's performance for the past year. He indicated that Dr. Shugart's evaluation scores and related Board comments are excellent. Chair Oliver stated that the Board unanimously praised Dr. Shugart for his outstanding leadership qualities, and recognize him as a national leader. He then invited the members to offer any additional comments on Dr. Shugart's performance as Valencia's President. Ms. Grulich praised Dr. Shugart for his leadership. Dr. Carlson praised Dr. Shugart for his many professional talents. Ms. Lopez-Cid praised Dr. Shugart for leading by example. Mr. Crossman praised Dr. Shugart's leadership and trustworthiness. Following discussion, Ms. Grulich moved to approve President Shugart's Performance Evaluation as presented, and Ms. Lopez-Cid seconded. The motion was approved unanimously.

- 3. President's Employment Contract:** Dr. Mallowney indicated that the proposed adjustments to the President's contract as presented for consideration reflect routine changes to dates and the progression of the three-year retention compensation provision into year two. Chair Oliver renewed his recurring objection to Dr. Shugart's repeated requests over the years to forgo merit increases in base salary to which Dr. Shugart has been otherwise entitled to receive in accordance with the terms of his contract. With respect to this year's agreement, Dr. Shugart agreed to accept the standard salary percentage increase budgeted this year for full time staff, as reflected in the draft contract presented to the Board. The Board respected and supported Dr. Shugart's decision with respect to his base salary. Following discussion, Ms. Lopez-Cid moved to approve the contract as presented, and Ms. Grulich seconded. The motion was approved by a 5-0 vote, with Mr. Oliver abstaining. Dr. Shugart expressed deep appreciation for the Board's recognition and support.
- 4. Award of ITB #2016-70 for Installation Services Chiller Expansion Eat Campus:** Following discussion led by Mr. Bender, Dr. Carlson moved to approve the Award for Installation Services Chiller Expansion East Campus to Tri-M Mechanical Services, in the amount of \$953,699.35, and Ms. Grulich seconded. The motion was approved unanimously.
- 5. Downtown Creative Village Campus – Memorandum of Understanding:** The MOU summary was distributed to the Board. Following discussion led by Dr. Falecia Williams, West Campus President, and Dr. Mallowney, Ms. Grulich moved to authorize the College to enter into an MOU with Ustler Development, Inc., and KUD International LLC, consistent with the deal points specified in the Summary of MOU. The motion was approved unanimously.
- 6. Policy Adoption:** Following discussion led by Dr. Mallowney, Ms. Grulich moved to approve the Award of Degrees and Certificates policy as presented, and Ms. Lopez-Cid seconded. The motion was approved unanimously.

A motion was made by Ms. Lopez-Cid and seconded by Dr. Carlson to consider, accept, and approve items 7, 8, 9, 10, 11, and 12 under New Business in the manner of a consent agenda. The Board unanimously approved the following items of New Business in the consent agenda, as recommended:

- 7. Delinquent Account Write-Off**
- 8. Human Resources Agenda**
- 9. Additions, Deletions or Modifications of Courses and Programs**
- 10. Continuing Education Courses and Fees**
- 11. Submission of Grant Proposals**

12. Property Deletions

Board Comments

Mr. Oliver indicated that a moment of silence and reflection will be observed at the end of the Regular meeting, in remembrance of the victims of the June 12, 2016 attack in Orlando. Mr. Crossman thanked Mr. Oliver for his leadership.

Reports

- A. East Campus Report:** Dr. Stacey Johnson, Winter Park and East Campuses President, Dr. Wendy Givoglu, Dean of Arts and Entertainment, and Dr. Suzanne Salapa, Program Chair, Dance Department, presented the report, which was distributed to the Board. The report included an overview of the East Campus Arts and Entertainment Program and its connection to the arts and culture industry in Central Florida, AA pre-majors, AS degrees, enrollment and program growth, the AA Pre-Major in Dance Performance, the College's dance performance season, the Valencia Dance Theatre residency program, and life and work for students after leaving Valencia's Dance program.
- B. East Campus SGA Report:** Mr. Joseph Torres, East Campus SGA President, presented the report, which was distributed to the Board. He briefed the Board on the College wide SGA training, the campus beautification project, the American Student Government Association Conference, the SGA Legislative visit to Tallahassee, the emergency leaders' conference, community services, and other events.
- C. Faculty Council Report:** Ms. Suzette Dohany, President, Faculty Association, presented the report, which was distributed to the Board. Her report covered the Faculty Council's primary responsibilities, vision, 2015-2016 goals in innovation, collaboration, communication, and community connections, circles of innovation 2014, Honors Global Studies Track 2015, enrollment, and performance. Ms. Dohany announced that her term as President of the Faculty Association has ended, and that Mr. Neal Phillips, English Professor, West Campus, will assume the role through June 2017.
- D. Financial Report:** Mr. Bender presented the report, which was distributed to the Board. He indicated that summer enrollment is up by 1%, and that the College's financials are on target.
- E. Construction Report:** Mr. Bender presented the report, which was distributed to the Board. He reported on the East Campus – Plant Operations Facility, the occupation of the new Plant Operations Facility, scheduled for June 28, 2016, the East Campus Film Sound, and Music Technology Building, and the Poinciana Campus – Master Planning and Building 1 progress.

F. Valencia Foundation Report: Ms. Lopez-Cid presented the report, which was distributed to the Board. She indicated that the Foundation will be launching the Promise Campaign in the fall of 2016.

Dr. Williams led the meeting in a moment of silence and then reflection to honor and remember the forty nine victims of the Jun 12, 2016 attack in Orlando. Seven of the victims were Valencia students.

Adjournment

Chair Oliver adjourned the regular meeting at 11:45am.

Secretary

Chair