

**VALENCIA COLLEGE  
DISTRICT BOARD OF TRUSTEES  
REGULAR MEETING**

**Minutes**

**May 25, 2016**

Valencia College – Osceola Campus, Room 4-105

Members Present

Mr. Lewis M. Oliver, III, Chair

Dr. Bruce Carlson, Vice Chair

Ms. Maria Grulich

Mr. Guillermo Hansen

Ms. Daisy Lopez-Cid

Mr. Raymer F. Maguire, III

Dr. Sanford C. Shugart, Secretary of the Board and President of the College

Members Absent

Mr. John Crossman

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| <b>Call to Order</b>                          | Chair Oliver called the Regular Meeting of the District Board of Trustees of Valencia College to order at 9:25am. A quorum was present.   |
| <b>Invocation</b>                             | The invocation was offered by Mr. Jay Galbraith, Vice President for Public Affairs and Marketing.   |
| <b>Pledge of Alliance</b>                     | The Pledge of Allegiance was recited by all.  |
| <b>Approval of Minutes<br/>April 27, 2016</b> | Ms. Lopez-Cid moved to approve the meeting minutes of the April 27, 2016 Regular Meeting as presented. The motion was seconded by Ms. Grulich and approved unanimously.   |
| <b>President's Report</b>                     | <p>Dr. Shugart introduced the Valencia College Pivot 180 Leadership class to the Board. He recognized their year-long commitment to this excellent faculty and staff leadership development program.</p> <p>Dr. Shugart introduced Ms. Cynthia Santiago, newly appointed Director of Compliance and Audit, and Mr. John Slot, newly appointed Vice President, Information Technology and CIO, to the Board.</p> |

Dr. Shugart thanked the members of the Board for attending this year's Commencement, held May 8, 2016, at the UCF Arena. The Board praised the ceremony.

Dr. Shugart thanked the members of the Board for attending the Poinciana Campus groundbreaking ceremony, held May 19, 2016, at the campus site.

Dr. Shugart stated that Valencia submitted its documentation in support of institutional membership on the Board of The League for Innovation in the Community College. He indicated that The League's Board members will conduct a site visit of the College June 16, and 17, 2016. The League is expected to complete and accept Valencia as a member of the Board during their October 2016 Board meeting.

Dr. Shugart praised Mr. Joe Battista, Vice President, Global, Professional and Continuing Education, for his outstanding leadership and dedication.

#### **Public Comment**

No public comment was offered.

#### **New Business**

- 1. Guaranteed Maximum Price – Poinciana Campus Site Preparation, Building 01 Phase 1:** Following a discussion led by Mr. Loren Bender, Vice President, Business Operations and Finance, Ms. Lopez-Cid moved to authorize the College to enter into a Guaranteed Maximum Price Contract of \$4,956,159, for Construction Manager at Risk with Clancy & Theys, and Ms. Grulich seconded the motion. The motion was approved unanimously.
- 2. 2016-2017 Budget Overview:** Mr. Bender briefed the Board on Budget Design Concepts, Revenue/Tuition Rates, State Funding Support, Tuition Breakdown, Revenue, Projected Year End to Budget Baseline, Roll Forward – Expenses, Prior Year Adjustments/Commitments, Budget – Expenses, Strategic Initiatives, and the College's financial health. Following discussion, Ms. Grulich moved to approve the Preliminary Budget Report, 2016-2017, as presented, and Mr. Maguire seconded the motion. The motion was approved unanimously. Mr. Bender thanked Mr. Oscar Cristancho, Assistant Vice President, Budgets and Analysis, and Ms. Sue Fagan, Director, Budget/Analysis, for their great work.
- 3. Approval of Student Fees, with No Increase, 2016-2017:** Following discussion, Ms. Lopez-Cid moved to approve the 2016-2017 Student Fee Rate Schedule, which includes no increase in tuition and fees as presented, and Mr. Maguire seconded the motion. The motion was approved unanimously. Mr. Oliver praised the College's continuing efforts in maintaining stability with student fees.

A motion was made by Ms. Lopez-Cid and seconded by Ms. Grulich to consider, accept, and approve items 4, 5, 6, 7, and 8 under New Business in the manner of a consent agenda. The Board unanimously approved the following items of New Business in the consent agenda, as recommended:

- 4. Approval of 2016-2017 College Catalog**
- 5. Human Resources Agenda**
- 6. Additions, Deletions or Modifications of Courses and Programs**
- 7. Continuing Education Courses and Fees**
- 8. Property Deletions**

### **Board Comments**

Mr. Oliver thanked the Board for attending Commencement. Mr. Maguire thanked Mr. Galbraith, Dr. Shugart, and Mr. Andy Gardiner, President of the Florida Senate, for their efforts and support on behalf of Valencia.

### **Reports**

- A. Poinciana Campus Update:** Dr. Kathleen Plinske, Osceola and Lake Nona Campuses President, and Dr. Jennifer Robertson, Poinciana Campus Executive Dean, presented the report, which was distributed to the Board. The report included an overview of Poinciana's geography, demographics, economics, educational attainment, the Osceola County 2011 college-going rates, the Poinciana college-going rates, the Poinciana Campus location, master plan, cohort-based schedules, proposed degrees, and proposed continuing education offerings.
- B. Osceola Campus Report:** Dr. Plinske presented the report, which was distributed to the Board. She briefed the Board on the percentage of high school graduates entering college, scholarship night – Taller de Becas, other campus events, the Osceola County and Florida college-going rates (2011-2013), and the Valencia market share of Osceola County graduates (2013-2015). Dr. Plinske thanked the Osceola County high schools college transition coaches for their partnership with Valencia. The Board praised Dr. Plinske for her outstanding work.
- C. Osceola Campus SGA Report:** Mr. Carlos Sanchez, Osceola Campus SGA President, presented the report, which was distributed to the Board. He reported on the SGA's leadership development programs, academic resources, student involvement, SGA events, and future objectives.
- D. Financial Report:** Mr. Bender presented the report, which was distributed to the Board. He indicated that the College's financial indicators are on target. Mr. Bender reported on the College's Revenues and Expenses–April Year-to-Date, Enrollment Based Student Fees, Expense Monitor, and Investment Results.
- E. Construction Report:** Mr. Bender presented the report, which was distributed to the Board. He reported on the East Campus – Plant

Operations Facility, the East Campus Film Sound, and Music Technology Building, and the Poinciana Campus – Master Planning and Building 1 progress.

**F. Faculty Council Report:** Ms. Suzette Dohany, President, Faculty Association, reported on the College’s faculty annual assessment project. She focused on the Science, Biology, and Chemistry segments. Ms. Dohany indicated that the project helps identify how students apply critical thinking skills in these areas.

**G. Valencia Foundation Report:** The report was distributed to the Board.

**Adjournment**

Chair Oliver adjourned the regular meeting at 11:45am.

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Secretary

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Chair