

**VALENCIA COLLEGE
DISTRICT BOARD OF TRUSTEES
REGULAR MEETING**

Minutes

September 28, 2016

Valencia College – West Campus, Room 8-111

Members Present

Mr. Lewis M. Oliver, III, Chair

Dr. Bruce Carlson, Vice Chair

Ms. Maria Grulich

Mr. Guillermo Hansen

Ms. Daisy Lopez-Cid

Mr. Raymer F. Maguire, III

Dr. Sanford C. Shugart, Secretary of the Board and President of the College

Members Absent

Mr. John Crossman

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| Call to Order | Chair Oliver called the Regular Meeting of the District Board of Trustees of Valencia College to order at 9:40am. A quorum was present. |
| Invocation | The invocation was offered by Mr. Jay Galbraith, Vice President for Public Affairs and Marketing. |
| Pledge of Alliance | The Pledge of Allegiance was recited by all. |
| Approval of Minutes
July 27, 2016 | Ms. Lopez-Cid moved to approve the meeting minutes of the July 27, 2016 Organizational and Regular Meetings as presented. The motion was seconded by Dr. Carlson and approved unanimously. |
| President's Report | <p>Dr. Shugart and Mr. Oliver thanked special guests Florida Senate President Andy Gardiner, and Senate Rules Chair David Simmons, for their relentless work in the legislature to equalize funding for Valencia College. President Gardiner and Senator Simmons were presented with a legislative service award. The Senators praised Valencia's District Board of Trustees, Dr. Shugart, and the College's leaders for making the College a great organization.</p> <p>Dr. Shugart introduced Mr. John Mosser, newly appointed Chief Philanthropy Officer, Valencia Foundation, to the Board.</p> |

Dr. Shugart announced that Dr. Susan Ledlow, Vice President, Academic Affairs and Planning, will present the Strategic Impact Plan to the Board at the November 2016 Regular meeting. The plan includes several strategic conversations, to be held at future Board meetings over the next two years:

- Affordability, Debt, and Value
- Access, Demand, Capacity, and Capital Allocation
- Diversity, Inclusion, and Opportunity
- Knowledge Management
- Technology Strategy
- Service Integration with UCF
- Innovation as a System
- Talent Acquisition Development, and Retention

Public Comment

No public comment was offered.

New Business

1. **RFQu #2017-01 – Contract for Construction Manager at Risk – Interior Renovation, West Campus, Building 6:** Mr. Loren Bender, Vice President, Business Operations and Finance, presented the report, which was distributed to the Board. Following discussion, Ms. Grulich moved to award the Contract for Construction Manager at Risk for the Interior Renovation, Building 6 West Campus to Wharton-Smith, Inc., pending the negotiation of a mutually agreeable contract, and Ms. Lopez-Cid seconded. The motion was approved unanimously.
2. **Report to the Chancellor of the Florida College System: Textbook and Instructional Materials Affordability (*in accordance with Section 1004.085(8), Florida Statutes*):** Dr. Ledlow presented the report, which reflected the College's efforts and strategy to reduce the cost of textbooks and instructional materials. Dr. Ledlow reported on cost savings in dollars, cost savings by faculty and deans, cost savings by the bookstore, and future plans. Following discussion, Dr. Carlson moved to approve the Report to the Chancellor of the Florida College System: Textbook and Instructional Materials Affordability as presented, and Ms. Lopez-Cid seconded. The motion was approved unanimously.

A motion was made by Dr. Carlson and seconded by Ms. Grulich to consider, accept, and approve items 3, 4, 5, 6, and 7 under New Business in the manner of a consent agenda. The Board unanimously approved the following items of New Business in the consent agenda, as recommended:

3. **Policy Adoption – Policy 6Hx28: 8-02 – Admissions**
4. **Continuing Education Courses and Fees**
5. **Human Resources Agenda**
6. **Submission of Grant Proposals**
7. **Property Deletions**

Board Comments

The Board congratulated Mr. Hansen for the El Osceola Star newspaper 25th anniversary.

Reports

- A. West Campus Report:** Dr. Lisa Macon, Dean, Engineering, Computer Programming and Technology, Lake Nona Campus, and Ms. Deb Hall, Professor, Electronic Engineering Technology, West Campus, presented the report, which was distributed to the Board. Dr. Macon announced that the College was awarded a National Science Foundation (NSF) Advanced Technological Education Grant in June 2016. As a result, the College will develop an Associate in Science degree program in Energy Management and Controls Technology (EMCT), to meet a growing need for trained technicians in automation systems for the optimization of energy usage in buildings. Dr. Macon reported on the NSF Grant Project Goal, Industry Driven Need, and the NSF Grant Outcome Objectives. Dr. Ledlow thanked the College's faculty and deans for their outstanding work.
- B. West Campus SGA Report:** Mr. Mario Vargas, West Campus SGA Vice President, presented the report, which was distributed to the Board. He briefed the Board on the West Campus SGA's engagement, accomplishments, advocacy, leadership, and future projects.
- C. Fall Enrollment Report:** Dr. Joyce Romano, Vice President, Student Affairs, presented the report. She indicated that enrollment is up by 1.6% in headcount, and by 1.2% in full-time enrollment (FTE). Dr. Romano reported on the Florida Residency Waivers, the 2016 Orange and Osceola High Schools Graduates Grad Gift Promotion (\$100 Bookstore Coupon), which helps increase application and completion of steps to enrollment in April-June timeframe, Financial Aid Trends, and Fall 2016 Student Characteristics.
- D. Financial Report:** Mr. Bender presented the report, which was distributed to the Board. He noted strong enrollment growth on the international side, and in Continuing Education. Mr. Bender indicated that the College's financials are on target.
- E. Construction Report:** Mr. Bender presented the report, which was distributed to the Board. He reported on the East Campus – Plant Operations Facility, the new Plant Operations Facility, which was completed July 14, 2016, the East Campus Film Sound, and Music Technology Building, and the Poinciana Campus: Building 1 progress.
- F. Faculty Council Report:** Ms. Neal Phillips, President, Faculty Association, presented the report. He indicated that the Faculty Council is in the process to decide whether to keep using Blackboard, the College's current learning management system, or to replace it with

Canvas, currently used by UCF. Mr. Phillips reported on the new online implementation plan, designed for the College's faculty to improve online course-teaching techniques.

G. Valencia Foundation Report: Ms. Lopez-Cid presented the report, which was distributed to the Board. She reported on the College's Faculty Association excellence awards in teaching, counseling, and librarianship, the internal giving campaign, which focuses on honoring the victims of the Pulse tragedy, and the Distinguished Alumni Awards nomination of a deserving Valencia graduate.

Adjournment

Chair Oliver adjourned the regular meeting at 11:49am.

Secretary

Chair