



February 22, 2017

TO: THE DISTRICT BOARD OF TRUSTEES
OF VALENCIA COLLEGE

FROM: SANFORD C. SHUGART
President

RE: Award of RFQu #2017-29 for Architectural Continuing Services Contract

On December 19, 2016 the College issued a Request for Qualifications, RFQu #2017-29, for Architectural Continuing Services Contract. The solicitation is to provide architectural services for miscellaneous projects on a continuing basis.

Proposals for the RFQu were received and opened on January 17, 2017. The following thirteen (13) firms submitted proposals in response to the solicitation:

Borrelli & Partners	BRPH Architect-Engineers	C.T. HSU & Associates, P.A.	Dewberry
DLR Group	Harvard Jolly Architecture	Hunton Brady Architects	KZF Design Studio
Morris	Rhodes & Brito	Schenkel Schultz Architecture	Straughn Trout Architects
Zyscovich Architects			

A public evaluation meeting was held on January 24, 2017 to review qualifications and to shortlist firms to advance to the interview stage. Five (5) committee members reviewed the proposals based on the following criteria: Completeness, Required Forms and References; Business Location; Business Structure; Previous Experience with Continuing Contract Services; Proposed Project Staff and Functions; and Experience with Higher Education Projects.

Seven (7) firms were shortlisted as follows; Zyscovich, BRPH Architects-Engineers, Hunton Brady Architects, P.A., Schenkel Schultz Inc., Rhodes & Brito Architects, Harvard Jolly Architecture, and Borrelli & Partners, Inc.

On January 30, 2017, interviews were held to evaluate and rank the shortlisted firms. The Evaluation Committee selected the top (3) three ranked firms as follows: Rhodes & Brito Architects, Borrelli & Partners, Inc. and Hunton Brady Architects, P.A.

RECOMMENDATION:

The President recommends that the District Board of Trustees of Valencia College award contracts for RFQu #2017-29, Architectural Continuing Services to a total of (3) three firms, Rhodes & Brito Architects, Borrelli & Partners, Inc. and Hunton Brady Architects, P.A., subject to the negotiation of mutually agreeable contracts.

President