

**POLICY: 6Hx28:3C-01.5**



Responsible Official:  
Vice President, Academic Affairs and  
Planning

Specific Authority: 1001.64, F.S.  
Law Implemented: 11001.64, F.S.

Effective Date: 11-18-1992

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**Absence of a Professor from Class**

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**Policy  
Statement:**

Professors who must miss class because of illness or other reasons shall notify their immediate supervisor as far in advance as possible so adequate provision can be made for the class. When professors use sick leave, they must submit the proper form to their immediate supervisor as soon as they return to duty.

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**Procedures:**

None

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**Related  
Documents/Policies:**

None

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**Policy  
History:**

Adopted 12-11-74; Amended 12-15-82; Formerly 6Hx28:5-00; Amended 11-18-92; Formerly 6Hx28:05-05