

## Assessment Coordinating Committee – Thursday, Jan. 27<sup>th</sup> 3:00pm-5:00pm

*This committee will oversee assessment plans for AS/BS/BAS/AA degrees and general education, steward a process that promotes college-wide and interdisciplinary collaboration, and coordinate each two-year cycle of learning outcomes creation and review, program learning outcomes assessment, and implementation of improvement strategies are achieved at the college. They will be responsible to Learning Council for ongoing, holistic assessment of the college's assessment process related to the two identified outcomes:*

- I. **Stakeholders** are engaged in a reflective process related to professional practice and student learning outcomes.
- II. Pedagogical, curricular, and co-curricular changes are made in response to and alignment with assessment results.

### **Attendees**

Cheryl Robinson, Collin Gustafson, Craig Rapp, Darren Smith, Donna Payne, Dori Haggerty, Edie Gaythwaite, Edna Jones Miller, John Niss, Kristin Abel, Lisa Macon, Marlene Temes, Nardia Cumberbatch, Nicholas Bekas, Nichole Jackson, Ravi Rajaravivarma, and Tim Grogan.

### **Reflect and Plan (30min)**

Welcome, Focus on Equity-minded Assessment (Nichole, 30 min)

ACC Discussion of process for changes to cycle selection/delays

When does a decision to modify a plan need to come to the ACC? Or to the four ACC reviewers?  
When could a discussion be left to the ALT? Or the Faculty Fellow need to bring to the Fellows?  
What will we learn from a full ACC review of the need to modify? For example—  
Aspects of the model or timing that caused barriers  
More support needed or difficulty in partnering with Fellow or FD/ID  
Inescapable circumstances that were not predictable

Example. BASCTSD (Kristin and Lisa)

The ACC agreed, the example seems clear--related to a small program, clear plan, and obvious shift to a 3 year plan as an accommodation.

In general, the systems we create may need to account for these variables:

- 1) existence of the work already,
- 2) size and scope of the program, and
- 3) clear plan to complete in the extension

Does the guidance need to focus on a set of questions that direct the focus on the specific steps that have been taken and a clear resolution to complete the plan on the modified timing?  
Create a flowchart of decision points (e.g. Have you reviewed with your faculty fellow?)

Guidance needs to include not only the steps to modify the cycle, but also questions and suggestions for streamlining or moving forward.

1. An explanation of the situation that prompted the need to change cycle and
2. A plan to resolve the situation and establish a modified assessment cycle timeline.

If flow cart, we should consider if other faculty members can implement the work or if changes might need to be made to the plan so another can implement

The bigger picture for me is what role we (ACC) play at all.  
Designate the Faculty Fellow as an important part of the role.  
What is the ACC role- and what is a role for the Fellowship?

ACC could consider modeling on the similarity of the NSF grants when an extension is requested.

Questions to consider in next meeting:

Do we recommend a maximum (almost always 3 and almost always no for 4)?  
Is this different since they were originally eligible for the third year (as new program)?  
What do we do with the team that is just not doing it?

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*Our Osceola ACC members (Marlene and Tim) have a chance to provide Provost feedback (until 3:25pm) <https://valenciacollege.zoom.us/j/98434244203#success>  
At 3:30 all ACC members will be encouraged to attend the Career and Professional Provost feedback session <https://valenciacollege.zoom.us/j/98884978760#success> and return at 4:15pm*

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### ***Review of Work Underway (45 min)***

Norming of the second submission ACC reviews (Lisa)

Focus on the question that was asked. Invite, not expect, for more following the prompts.

Breakout Rooms with set of 9 current second submissions from these ALTs:

- BS Electrical and Computer Engineering Technology
- Construction and Civil Engineering
- Criminal Justice
- Cybersecurity and Network Engineering Technology
- Electronic Engineering Technology
- Energy Management Controls
- Engineering (AA Pathway)
- New Student Experience
- Science - Microbiology 2010C

Technology steps to add columns, use alt enter, etc. (Collin)

### ***Looking to what's next***

#### **Next Meeting Feb. 24th 3pm-5pm**

Review of what we aligned to our LOA model from the Equity FIT discussion in Nov.

Next steps in the spring evaluation of the LOA model

Assessment Orientation to develop for all those new to the model, to offer in fall 2022 (Dori)