

## Assessment Coordinating Committee – Thursday, 24<sup>th</sup> 3:00pm-5:00pm

*This committee will oversee assessment plans for AS/BS/BAS/AA degrees and general education, steward a process that promotes college-wide and interdisciplinary collaboration, and coordinate each two-year cycle of learning outcomes creation and review, program learning outcomes assessment, and implementation of improvement strategies are achieved at the college. They will be responsible to Learning Council for ongoing, holistic assessment of the college's assessment process related to the two identified outcomes:*

- I. Stakeholders are engaged in a reflective process related to professional practice and student learning outcomes.*
- II. Pedagogical, curricular, and co-curricular changes are made in response to and alignment with assessment results.*

### **Reflect and Plan**

Welcome (15 min) Focus on Equity-minded Assessment, during the [Assessment Institute IUPUI](#) – Lisa

Confirm [Instructions for ACC Reviewing the Assessment Template](#) - Chip & Nichole

Instructions/steps are at the top of the document.

3 colors for leveling: Green=ready, Yellow=conversation, Red=stop (ready, clarify, hold)

To replace Stop: pause or hold

Do we need two levels or three?

Questions about formality of the process – discussion will be back and forth until ready for implementation.

Suggestion: each member of the ACC review and then come together to discuss and submit as a group (aka TLA) Think about 3 or 4 on the ACC team is fine but review independently first then come together for final review. The ACC will have one identified lead or primary communicator however, the original ACC team will be responsible for re-review. (Wendi Dew states need to reinforce that this is a collegial activity, and we need to stress that in each step. Ravi – we are a team and keeping equity practices in mind).

Craig: Want to train how to give positive feedback in a meeting agenda.

ALT will identify when a plan is ready for review and Faculty Fellow will convey this to the ACC.

Rereviews will occur with the same ACC members.

Nardia: For #5, should it be through email and remove "to have"

Marlene: Whenever there's a step where someone from ACC needs to reach out (i.e. #5), can we specify one person - the primary review leader, for example. That way it's clear who will be reaching out.

Tim: Keep external requirements in mind as we move through developing processes.

Ready (green), Clarify (yellow), Hold (red) (final as of now)

Tim: Should green and yellow feedback include equity "rating"?

Preview [Sample Assessment Template](#) - Nichole

*Live edit sample document to make available to ALTs*

ACC members made live edits to the Sample Assessment Template.

We will practice evaluating this one in the November meeting.

### ***Review of Work Underway***

Faculty Development and FD/ID update (10min)- Dori & Nichole

*Writing Equity-minded Learning Outcomes* course offerings and planning for “A New Decade” reading circles.

Writing equity-minded learning outcomes courses (specialized cohort) Open LOBP4242 is the course number and open.

Kristin is a superstar! Nardia is also a superstar! Wendi Dew back in the FD space – whoa!

Cheryl – creating a cohort for ACC to go through the course would be beneficial for committee members. Nichole Jackson will arrange.

Faculty Fellow update (10min)- Kristin

Tour of the Canvas spaces that ALTs are working in

FF meeting with each of the programs; most have first contact. First meeting about the model and good feedback on the support offered with the new model. CIM discussion and the timeline for getting the work done. (Default 2-year model is popular among Kristin’s team; other Fellows’ groups want to do the 3-year model). Most are focused on the high need courses.

New page on ACC – Learning Outcome Assessment is coming.

John Niss: some disciplines don’t have the mindset of having to do the work little by little. Reminds me of when designing a Canvas course – it won’t be perfect the first time, or the last time 😊

Tim: 3<sup>rd</sup> year doesn’t give the time needed to actively looking at the learning outcomes.

Keri: being online for the past 6 months has also faculty wiped-out and have anxiety

ACC need to put some strategies forward on the model addressing the equity-minded practice while practicing equity practices. Can’t let assessment be “negative” thing. Need to frame it as equity-minded and student centered. When will Librarians, Learning Support be invited into the team. What other resources (people).

*ALT Canvas space is in use with FL.*

CTE Subgroup (10min)- Lisa

*Delicate balance of preparing students for industry while making equity-minded changes*

*Lisa: Forming a discussion on how industry and equity-minded practices align. A subgroup will be formed.*

*CTE: Tim Grogan, Ravi Varma, Lisa Macon, Edie Gaythwaite, Jennifer Robertson, Craig Rapp, Nasser Hedayat, Dori Haggerty, Marlene?*

***Looking to what's next***

Next Work Product(s)? --

Learning Outcomes Assessment Website- *Faculty member to add to subgroup?*

Onboarding materials / handbook for the ACC – *Need a subgroup*

Need a team to develop in spring: Plans for Interdisciplinary sharing & Longer-term assessment of the model

Calendar Updates: Spring meetings, 4<sup>th</sup> Thursday