

Assessment Coordinating Committee – Thursday, Mar. 24th 3:00pm-5:00pm

This committee will oversee assessment plans for AS/BS/BAS/AA degrees and general education, steward a process that promotes college-wide and interdisciplinary collaboration, and coordinate each two-year cycle of learning outcomes creation and review, program learning outcomes assessment, and implementation of improvement strategies are achieved at the college. They will be responsible to Learning Council for ongoing, holistic assessment of the college's assessment process related to the two identified outcomes:

- I. **Stakeholders** are engaged in a reflective process related to professional practice and student learning outcomes.
- II. Pedagogical, curricular, and co-curricular changes are made in response to and alignment with assessment results.

Attendees

Andrea Rediske, Cheryl Robinson, Chip Turner, Collin Gustafson, Craig Rapp, Darren Smith, Donna Payne, Dori Haggerty, Edie Gaythwaite, John Niss, Keri Siler, Kristin Abel, Lisa Macon, Marlene Temes, Nardia Cumberbatch, Nasser Hedayat, Nicholas Bekas, Nichole Jackson, Ravi Rajaravivarma, and Tim Grogan.

Reflect and Plan (30min)

Welcome, Focus on Equity-minded Assessment

Equity-minded collaborative data analysis - examples

Standard Timeline

The [LOA Model](#) states that the ACC will provide “a standard timeline of meetings from which Assessment Leadership Teams can deviate to align with accreditation or other obligations, though they will still be expected to keep pace with the assessment cycle” (p.13).

[ALT resource - LOA Timelines & Variations by ACC.xlsx](#)

Do we want to host a date this summer, as a standard “May 2022” date for ALTs to:

Two-year ALTs - Reflect on the results of the Improvement Plan

Three-year ALTs - Plan Improvement Plan

- Suggested time-lines
- Reminder of dates in a wider college context with an institutional voice. Resource date, if you're behind join... Reminders in Faculty Insight and even place resources and advertise courses being offered as well.
- Sharing out who completed what cycle: 2 vs. 3 year
- What about the Welcome Back and doing the call out there on a slide or something prior to the start of the meeting?
- Perhaps recognizing those who have been leading the work as it is often a thankless task. Send swag :)

What resources (Fellows, FD/IDs, Zoom sessions, in-person spaces) would we need?

Review of Work Underway (75 min)

LOA Evaluation

From the Evaluation of the Model discussion, design a rubric for 4 items:

Categorization of the assessment plan (single or multiple methods)

Categorization of the improvement plan (pedagogical, curricular, co-curricular)

Student involvement in assessment (direct student engagement, indirect student engagement/communication only, no student engagement)

Meaningful use of assessments (rubric levels TBD)

- The categorizations (first two) can be done by a staff member
- Future items 3 and 4; Create 1 new category instead of spreading out student involvement across multiple sections

Other data collection reflecting on the model—What format or method? Survey/Focus Group?

Experience of the process from the Fellows, FD/IDs, Faculty Leads, and Deans

What was done, what was working, what started working, and how the process felt.

- Survey, focus groups, etc.
- Survey—relatively short and well-constructed
- Possible focus group (from those in the survey who select they would be interested)
- Potential process mapping of small groups (by role?)
 - Ideas of questions/talking points prior to the meeting; could be the agenda items
 - Varied levels of involvement for deans
- Zoom meetings for people to speak out
- For Deans—possibly part of IAC or schedule 2 dean sessions, or attend part of their weekly meetings (by Gen Ed disciplines).
- Keep that in mind that there is a difference based on whether we want Deans to hear how other disciplines proceeded or if we want a more pure research about just what they were doing. (Also there is value in hearing across CTE and Gen Ed)

Next subgroup meeting April 20th 1:30-2:45

AA Pathways STEM ALT

Met on March 21st 4-5pm. 5 Faculty leads and 5 relevant consultants drafting Pathway LOs

Next meeting April 8th 11-12:30pm to consolidate outcomes for review collegewide

Introduction to LOA (PD) course for those new to the model

Draft outline of 3 modules

I. Engagement in a reflective process related to professional practice and student learning outcomes [roles, communication, and expectations]

II. Making pedagogical, curricular, and co-curricular changes in response to and in alignment with assessment results [collaborating for meaningful use of results]

III. Connect the LOA strategy to the Strategic Impact Plan and student outcomes

Insights to add—a resource space that anyone can access at anytime, and having deans and different roles in the same space, and many new hires who may have just completed the NFI and could connect to this as a follow-up. *We need to also connect with the Dean 101 resource space. Interest in having a “live (zoom or in person)” meeting, at least for those who are new to the college.

Add a Faculty Fellow and FD/ID to the design team; Next update to ACC in May 26th meeting

LOA Templates Submission #3

For transparency where do we store these when completed?

Options include Sharepoint similar to program reviews or open on the web

- Sharepoint will facilitate easier updates and consistent access
- Website use doesn't lend itself to multiple uploads, links; Web team does not want a significant number of docs/PDFs loaded, and it is difficult to “archive” prior years' reviews
- A better approach would be to foster interdisciplinary discussions/assessment and then at that point share what's been done with each other.

Added Submission #3 Row 35

[Optional] What do you want to repeat, not repeat, or learn from in the next cycle?

Looking to what's next (15 min)

ACC Meetings through summer

4th Thursday in May, June, and July (no August meeting)?

ACC Guidance subgroup

Edie, Lisa, Nichole to draft guidance, review with Fellows and FD/IDs, and bring ACC meeting

ACC reviews

Co-chairs to add parameters to the [ACC Instructions for Reviewing Assessment Templates](#) drawn from Feb ACC meeting. Refer to the updates during each review/rereview of LOA templates.

Next Meeting April 21st 3pm-5pm