

Assessment Coordinating Committee – Thursday, September 24th 3:00pm-5:00pm

This committee will oversee assessment plans for AS/BS/BAS/AA degrees and general education, steward a process that promotes college-wide and interdisciplinary collaboration, and coordinate each two-year cycle of learning outcomes creation and review, program learning outcomes assessment, and implementation of improvement strategies are achieved at the college. They will be responsible to Learning Council for ongoing, holistic assessment of the college's assessment process related to the two identified outcomes:

- I. Stakeholders are engaged in a reflective process related to professional practice and student learning outcomes.*
- II. Pedagogical, curricular, and co-curricular changes are made in response to and alignment with assessment results.*

In attendance: Nichole, Darren, Ravi, Donna, Lisa, Edna, Kristin, John, Kinyel, Keri, Nardia, Marlene, Craig, Tim, Wendi, Dori, Cheryl, Collin, Dori, Nasser, Edie and Chip.

Reflect and Plan

Welcome (15 min) Space for Reflection on Our Commitment to Equity-mindedness – ACC Deans & Lisa

Shift has move to “how” to accomplish this, particularly, on “**how to do it well,**” where there are gaps in knowledge.

Incorporation of Equity-minded into course learning outcomes and course outlines. Need to be Equity-minded through the student lens. E.g. Course descriptions in catalog.

Deans meeting are occurring.

Math – 86 people attended

Completely led by faculty; deans were there to offer support

Developmental, calculus, STEM, and liberal math groups

Meetings are happening college wide. Different disciplines are approaching the work differently. Some are all coming together are diving in as the deans and faculty together, and some are reaching out to faculty to bring back feedback to a smaller group. We will need to support them where they are and how they choose their approach.

Most everyone is on board with both the equity work and the new assessment model. Even those that had been historically resistant are coming around and are at least willing to engage in the conversation. There was a concern about being able to do it well and have professional development to support the work.

College Curriculum Committee discussed how the committee can move the equity work forward. The committee will be paying attention to program outcomes, course outcomes and outlines.

Review Template and Tool for Evaluating of Assessment Plans (45 min) - Darren and Tim

We have an assessment plan template that was refined in content and format by FDID & Chip. Each Assessment Leadership Team will have a Canvas space in which to work. The assigned

fellow will host the space. They will post their plan this fall, again in spring after they have done an assessment cycle, then again in 2-3 years depending on their cycle. The template itself is in Canvas in an Excel format in collaborate. Only the lead will have access to edit and fill it out. Once it's ready, it will be downloaded and shared with the team.

How many reviewers do we need? As we are getting started, we will need multiple perspectives so we should have 4 people review to start. Once we get in a groove and have norms in place we may be able to taper that down. Reviewers should be out of discipline.

We want to support teams doing really good work. We don't want this to just be a check box yes or no. It is formative and developmental with the intent of improving student success.

Next step – review. The template the team sends in is what we will review and add our comments to. We can color code feedback: Green is good to go, yellow may need some attention (clarification or additional detail needed but can continue work), red is a stop and needs to be addressed before the work moves forward (missing, off topic). We should have a conversation with the ALT team before assigning red. We need to define the color-coded categories. What would have something fall into each of the categories? We may need to see examples to do range finding. For accessibility, we need to be sure there is text or phrasing on the sheet so people with color-blindness can fully participate in the review. Once we've commented, the document can be sent back to the team. It would be good if we can capture meta-data to have a big picture view of how it is going. How many greens did we get on initial submission? How many yellows were able to change to green after 1 meeting? This can help us assess the process.

We are likely to learn from submissions so something we might not have considered would be possible. I hope this process enhances our learning as well.

ACC to norm the review at the October meeting and have all reviewers designated to programs at that time (each set of reviewers connected to maximum 2 Faculty Fellows)

How many reviewers (2, 3)? How do they get designated?

Four (4) reviewers, all out of discipline (approximately 10 reviewers per member)

What is the process for being notified and starting the review when submitted?

Email reminders, perhaps appointments. Or in Canvas discussion.

Review of Work Underway

LOBP 4242 Writing Equity-minded Learning Outcomes (10min)- Nardia

We have built the writing equity minded outcomes course. It's really focused on reflection. Four hour course with 2 modules; 2 synchronous and 2 asynchronous modules. Goals:

Make sure everyone is on the same page with language (definitions)

Create safe space to connect and consider equity mindedness to collaborate on outcomes

Give faculty tools to have conversations at the discipline levels

Reflect on biases or hidden expectations that the course or discipline have

PT faculty members may not be able to look at program outcomes but may consider course level data

Consider scaffolding in courses

Equity mindedness in discipline and inclusive language

First cohort is math launching next week (9/30). We have a request for a SPS cohort. We expect to be offering both cohort and open modules. We encourage you to go through the course! This was designed based on the ACC outcomes identified this summer for what faculty will need to do the PLOA work. Deans have asked to take the course alongside the faculty.

A big thank you to Nardia, Kristin, Nichole, along with Jo Smith, LaVonda Walker-McKnight, Roberta Carew, Doreen Watson, and Lauren Kelley for developing this course!!

We are creating an equity-minded practice series. For details, visit <http://thegrove.valenciacollege.edu/new-equity-minded-practice-series-exploring-equity-mindedness-in-teaching-counseling-and-librarianship/>.

Faculty Development and FD/ID update (10min)- Dori

In the next few weeks we hope to have a plan for who will be opting into the 2-year cycle and who is wanting a different cycle. If they opt for the 2-year cycle, the assessment work in the spring can be written up as a HIP and roll into their FIP.

Faculty Fellow update (10min)- Kristin

Fellows are meeting together as a team and learning each other's expertise. They are learning about the model, the template and are participating in learning activities to become experts in equity-minded outcomes. They are excited that math has jumped into this work at such a large scale. They are learning how our PLOA has to stretch to incorporate all programs – especially in CTE programs that are smaller with fewer faculty. The support systems designed look like it will work and achieve the intended outcomes. Perhaps fellows and FD/ID can visit division meetings or collegewide groups to introduce themselves and the work. Discipline leads should be identified by today. ACC members can serve as resources to their discipline along with serving as a college-wide voice for those you represent (Gen Ed, Deans, CTE, bachelor's, etc.). Nichole's email signature has the link to the website that outlines your representation role on the committee.

Commit Nov & Dec. ACC Meetings (10min)

We can't do the 4th Thursday because we won't be here. Hold time earlier 11/19 & 12/10, with one of those being a 3 hour meeting.

Reminder: Timelines and Variations (10min)

ALTs that have already selected their variations

Please go into Teams in the next couple of weeks to review the timelines & expectations. We're the translators in case there are any questions.

Assessment Institute, IUPUI (10min)

Calendar to sign up and determine how to share out

Please get registered: <https://assessmentinstitute.iupui.edu/index.html>

Looking to what's next

Next Work Product(s)? – Shared readings in preparation for equity-minded review of assessment plans. Antiracist acknowledgements while partnering with students to align with industry & transfer standards.

Xitracs sunset 11/30. We do not have immediate plans for a replacement software. Our template & Canvas space is our replacement for now. We'll be communicating more broadly about the sunset at the end of the month. We are archiving all the old and current data in PDF format.

Brainstorm conversations about how to keep an equity-minded focus when some disciplines, often CTE, that may have discriminatory or racist language that is key to the industry. It isn't a work product per se, but is something we need to address.

Calendar Updates:

Thursday, Oct. 22nd 3pm-5pm

Assessment Institute, IUPUI (Oct 26 & 27, 2020)

Decide Nov & Dec. Committee Meetings