

LEARNING PORTFOLIO *grading rubric*

| Section | Exemplary | Satisfactory | Needs Improvement | Unsatisfactory |
|---------------------------|---|--|--|---|
| SELF DISCOVERY | Both artifacts are included and represent the application of Self-Discovery concepts/techniques in academic and personal settings. Artifacts and work samples are clearly related to the learning objective. Learning Reflection with grade of 4-5. Goals Paper included. All assessments included. | Both artifacts are included and represent the application of Self-Discovery concepts/techniques in academic and personal settings. Most artifacts and work samples are clearly related to the learning objective. Learning Reflection with grade of 2-3. Goals Paper included. All assessments included. | Missing artifact <i>or</i> artifacts poorly represent application of Self-Discovery concepts/techniques in academic and personal settings. Few artifacts and work samples are clearly related to the learning objective. Learning Reflection with grade of 1. Goals Paper included. Missing up to ½ of assigned assessments. | Missing both artifacts <i>or</i> artifacts do not represent application of Self-Discovery concepts/techniques in academic and personal settings. Artifacts are unrelated to the learning objective Learning Reflection with grade of 0. Goals Paper not included. Missing over ½ of assigned assessments. |
| STUDY SKILLS | Both artifacts are included and represent the application of Study Skills strategies/techniques in academic and personal settings. All artifacts and work samples are clearly related to the learning objective. Learning Reflection with grade of 4-5. | Both artifacts are included and represent the application of Study Skills strategies/techniques in academic and personal settings. Most artifacts and work samples are clearly related to the learning objective. Learning Reflection with grade of 2-3. | Missing artifact <i>or</i> artifacts poorly represent application of Study Skills strategies/techniques in academic and personal settings. Few artifacts and work samples are clearly related to the learning objective. Learning Reflection with grade of 1. | Missing both artifacts <i>or</i> artifacts do not represent application of Study Skills strategies/techniques in academic and personal settings. Artifacts are unrelated to the learning objective. Learning Reflection with grade of 0. |
| ACADEMIC PLANNING | Both artifacts are included and represent the application of Academic Planning strategies/techniques in academic and personal settings. All artifacts and work samples are clearly related to the learning objective. Learning Reflection with grade of 4-5. My Education Plan (MEP) included. | Both artifacts are included and the application of Academic Planning strategies/techniques in academic and personal settings. Most artifacts and work samples are clearly related to the learning objective. Learning Reflection with grade of 2-3. My Education Plan (MEP) included. | Missing artifact <i>or</i> artifacts poorly represent application of Academic Planning in academic and personal settings. Few artifacts and work samples are clearly related to the learning objective. Learning Reflection with grade of 1. My Education Plan (MEP) included. | Missing both artifacts <i>or</i> artifacts do not represent application of Academic Planning strategies/techniques in academic and personal settings. Artifacts are unrelated to the learning objective. Learning Reflection with grade of 0. My Education Plan (MEP) not included. |
| CAREER EXPLORATION | Both artifacts are included and representative of the application of Career Exploration strategies and/or techniques in a personal and academic settings. All artifacts and work samples are clearly related to the learning objective. Learning Reflection with grade of 4-5. Exploration Paper included. | Both artifacts are included and representative of the application of Career Exploration strategies and/or techniques in a personal and academic settings. Most artifacts and work samples are clearly related to the learning objective. Learning Reflection with grade of 2-3. Exploration Paper included. | Missing artifact <i>or</i> artifacts poorly represent application of Career Exploration strategies/techniques in academic and personal settings. Few artifacts and work samples are clearly related to the learning objective. Learning Reflection with grade of 1. Exploration Paper included. | Missing both artifacts <i>or</i> artifacts do not represent application of Career Exploration strategies/techniques in academic and personal settings. Artifacts are unrelated to the learning objective. Learning Reflection with grade of 0. Exploration Paper not included. |
| ORGANIZATION | Well organized and clearly tabbed. Artifacts clearly labeled. Pages created in a professional format. Few, if any, grammatical and/or spelling errors. | Neatly organized with consistent format. Most artifacts are clearly labeled. Pages are created in a professional format. May include minor grammatical and/or spelling errors. | Difficult to follow or locate some items. Few artifacts are clearly labeled. Pages are not in professional format. Many grammatical and/or spelling errors. | Sloppy, poorly organized. Items are loose, not in appropriate section, or missing. Pages are not in professional format. Few, if any, artifacts are clearly labeled. Many grammatical and/or spelling errors. |

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