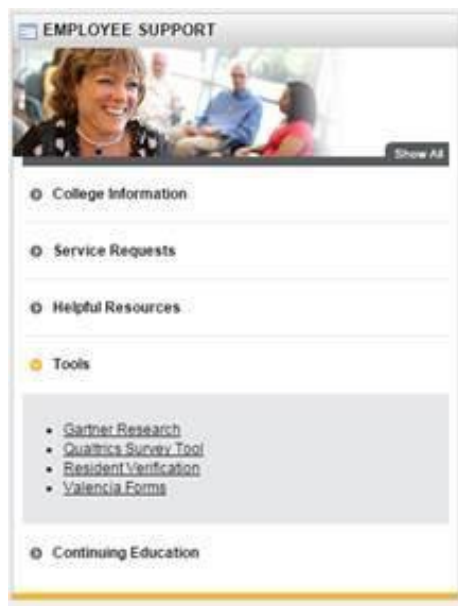


To register and create your Qualtrics account please follow the steps below:

1. Go to: <http://valenciacc.qualtrics.com>
2. Follow the link beneath Email/Username to create an account
3. Provide the necessary information by entering your name, email, etc.
4. When you get to the last screen it will ask you if you have an access code, enter: **rNyCR**

You will also find a link to the Qualtrics registration site, by following these steps.

1. Log in to Atlas
2. Click on the Employee Tab
3. Click on the Qualtrics Survey Tool link located in the Employee Support channel



For additional information, contact Institutional Assessment at x3113 or via email participate@valenciacollege.edu.