New Student Experience

Purpose | Plan | Pathway | Preparation | Personal Connection | Place

Fall 2015 | CRN XXXX

Course Overview:
Students will choose a major and articulate a pathway to complete their academic and career goals. Major topics include: defining your purpose, demonstrating awareness of college support systems, communicating effectively, and navigating college sources, applying college success skills, designing an education plan and creating a financial plan.

Major Learning Outcomes:
- Students will create a personal purpose statement that outlines and articulates their values, goals, interests, and strengths in relation to their educational and career aspirations.
- Students will choose an academic program aligned with their educational/career goals, interests, strengths, and values.
- Students will design an education plan that include goals for learning and a financial plan.
- Students will apply college success skills.
- Students will demonstrate effective communication skills with diverse groups.
- Students will demonstrate awareness of college support systems.

Students will demonstrate awareness of college support systems.

Student Success Tip:
If you don't understand something on the syllabus, ask your professor!
New Student Experience Handbook (Was given out at New Student Orientation.)
Access to Blackboard, Atlas and Internet.

Core Competencies of a Valencia Graduate
Valencia’s Student Core Competencies are complex abilities that are essential to lifelong success. This course will help you develop and demonstrate the abilities to:

1. think clearly, critically, and creatively;
2. communicate with others verbally and in written form;
3. make reasoned value judgments and responsible commitments; and
4. act purposefully, reflectively, and responsibly.

General Policies

Drop/Refund (11:59pm)
Until the first day of classes, registration and schedule changes are made through Atlas. Once classes begin, you may continue to use Atlas to drop a course until the Drop/Refund Deadline or to add a course that has not met. The drop/refund deadline is September 8, 2015 at 11:59pm.

“No Show” Status
Class attendance is required beginning with the first class meeting. If you do not attend the first class meeting, you may be withdrawn from the class as a “no show.” Students who are not actively participating in an online class and/or do not submit the first assignment by the scheduled due date must be withdrawn by the instructor at the end of the first week as a “no show.” If you are withdrawn as a “no show,” you will be financially responsible for the class and a final grade of “WN” will appear on your transcript for the course. No-Show reporting period is September 9 – 18, 2015

Attendance
Because so much of the learning is cumulative, interactive and participatory, attendance is a must! Attendance is required. Please be on time to class. Students who persist on being tardy or leaving early will be dealt with on an individual basis. It is important for you to complete all assignments and remain in class for the entire time unless prior permission has been given by the instructor to leave early. THREE (3) absences, without adequate excuse, may result in withdrawal from the course without notice.

You are expected to attend all class meetings of all courses for which you are registered. Regular attendance and regular class participation are significant factors that promote success in college.

You are expected to know the professor’s specific attendance policy as stated in this syllabus. In the event of absence from a classroom course or the inability to participate in an online or hybrid course, you should contact your professor as soon as possible to indicate the reason and to inquire whether make-up work is possible. (Make-up work is offered solely at the discretion of your professor.)
Things I wish you knew before coming to college.

1. Stay one step ahead! Procrastinating on completing assignments until the night before can lead to pulling all-nighters, high stress and low grades.

2. Get to know your professors! Don’t get lost in the crowd. Introduce yourself, visit them during office hours, ask questions, etc.

3. Manage your finances. Look into scholarships... somebody has to get that money.

4. Find your interests and follow those. Choose a degree that YOU will be happy with.

5. Be prepared for a rollercoaster ride. College will test your will power... stay strong!

Good to know!

General Policies, cont.

Withdrawal (11:59pm)

The withdrawal deadline for receiving a non-punitive grade of “W” is **November 13, 2015.** During a first or second attempt in the same course at Valencia, if you withdraw or are withdrawn by the professor, you will receive a W (Withdrawn). You will not receive credit for the course, and the W will not be calculated in your grade point average; however, the enrollment will count in your total attempts in the specific course and may have an impact on your financial aid.

Additionally, withdrawing from NSE may have an impact on your eligibility to stay enrolled in your other courses. It would be Wise to check with your professor and the Answer Center PRIOR to withdrawing.

After the Withdrawal Deadline:

A student is not permitted to withdraw after the withdrawal deadline. A professor may withdraw you up to the beginning of the final exam period for violation of the class attendance policy in which case you will receive a grade of W.

Before you withdraw from a course, you should be aware that course withdrawals:

- Will increase the cost of your total education
- May affect your financial aid status
- May affect your transfer grade point average
- May result in your having to pay the full cost of instruction fee to retake the course
- May affect your anticipated graduation date
- May result in your being denied access to limited access programs
- May affect your eligibility for the Honors Program
- May affect your immigration status if you are attending Valencia on a nonimmigrant visa
- Will result in your required repayment of course fees paid by a Bright Futures scholarship.

College Policy: 6Hx28: 4-7: Academic Progress, Course Attendance and Grades, and Withdrawals

Student Code of Conduct

Valencia College is dedicated not only to the advancement of knowledge and learning but it is concerned with the development of responsible personal and social conduct. By enrolling at Valencia College, a student assumes the responsibility for becoming familiar with and abiding by the general rules of conduct. The primary responsibility for managing the classroom environment rests with the faculty. Students who engage in any prohibited or unlawful acts that result in disruption of a class may be directed by the faculty member to leave the classroom. Violation of any classroom or Valencia’s rules may lead to disciplinary action up to and including expulsion from Valencia. Disciplinary action could include being withdrawn from class, disciplinary warning,
General Policies, cont.

probation, suspension, expulsion, or other appropriate and authorized actions. You will find the Student Code of Conduct in the current Valencia Student Handbook.

You are expected to do all of your own work on all tests. Giving or receiving information concerning exam content is considered cheating. In NO instance will cheating of any type be tolerated. All work must be your own; any student involved in cheating or plagiarism (including the use of another student’s work) may receive a grade of “F” on a specific assignment, examination, or project, or may be assigned a grade of “F” for the course. The instructor(s) reserves the right to determine penalties within Valencia College’s academic honesty policies.

In addition, please follow college policy relating to children on campus. Please make arrangements for childcare outside the classroom.

College Policy: 6Hx28:8-03 Student Code of Conduct

Students with Disabilities

Students with disabilities who qualify for academic accommodations must provide a letter from the Office for Students with Disabilities (OSD) and discuss specific needs with their professor(s), preferably during the first two weeks of class. The Office with Student Disabilities is located in building 5, room 216.

FERPA

The Family Educational Rights and Privacy Act of 1974 is a federal law regarding privacy of student records. These rights are transferred to students when he or she reaches the age of eighteen or attends a school beyond the high school level at any age. Due to confidentiality and this law, grades and course progress can only be discussed with the student.

Additional details can be found in the college catalog.

BayCare

Valencia College is interested in making sure all our students have a rewarding and successful college experience. To that purpose, Valencia students can get immediate help with issues dealing with stress, anxiety, depression, adjustment difficulties, substance abuse, time management as well as relationship problems dealing with school, home or work. BayCare Behavioral Health Student Assistance Program (SAP) services are free to all Valencia students and available 24 hours a day by calling (800) 878-5470. Free face-to-face counseling is also available.
Course Policies

Class Participation
You should attend all classes, study sessions, participate in class, ask relevant questions, turn in assignments when they are due, and ask for help when needed from an instructor, tutor, or another student. You should consider being a student as a full-time job.

Tardiness/Talking
Tardiness/Talking is considered rude and is unacceptable. Although questions during class are always accepted as long as they are relevant to the lecture or activity. Persistent disruption (including ringing/vibrating cell phones) will be cause for removal from the classroom.

Electronic Devices
Electronic devices (Phones, tablets, etc.) should be used in class for educational purposes not texting, posting to Facebook, etc. Please remember to turn your ringer off as so not to disturb your peers. If you have an emergency situation that may require you to leave the classroom to take a phone call, please notify your instructor at the beginning of class.

Technology
Technology problems are no excuse for late assignments (for example: “My printer broke...ran out of ink...internet went down, etc.). There are computer labs on campus or you may post/email your assignments before due date and time! Additionally, cloud based Word/Excel/PowerPoint are available through OneDrive. All electronically submitted assignments must be in one of the following file formats: .doc, .docx, PDF, .rtf, or .jpg (if submitting a photo).

Writing, Reading and Other Homework

Writing assignments or other homework will often accompany reading assignments, class discussions, etc. and are due at the specified date and time. Assignments will not be accepted late without proper documentation. All essays/reflections should be written in MLA format. Hastily written work, without depth or thought, will be returned. The 1st occurrence can be resubmitted for a grade, all other occurrences will result in a loss of points. It is YOUR responsibility to present the assignment to the instructor for a re-grade.

Reading assignments must be completed prior to the class period for which they are due. Class discussion and activities are based on reading; informed participation in discussion is expected. Students are encouraged to take note on reading assignments and lectures. You would be wise to clearly label your notes with the topic/date and place in your notebook (you have a notebook, right?).

Students are expected to bring all materials, book, pencil/pen and paper to each and every class.
Course Policies, cont.

Mandatory Assignments

Purpose Paper, MyEducation Plan, and Final Story Project (final exam) are mandatory. Failure to successfully complete any of these assignments will result in an "F" for the course!

Make-up/Late Work

It is my policy that you hand your work in early or on-time. Make up and late work will only be accepted with documentation of an emergency (illness, jury duty, etc.) and is at the discretion of the instructor.

Extra Credit

Extra credit in NSE can be earned by completing additional assignments available in Blackboard. You may submit up to 100 points of extra credit at any time during the term up until the deadline indicated in Blackboard and on our class schedule. Once the deadline is passed I will not accept extra credit.

Grading Scale/Course Assignments

A = 90% - 100%; B = 80% - 89%; C = 70% - 79%; D = 60% - 69%; F = below 59%

See last page of syllabus for list of assignments.

Final Exam

Your Final Exam is your Final Story Project. ALL Final Presentation days are listed on the course calendar. Failure to show for your presentation will earn you an “F” for the course. Thirty (30) points will be deducted from your TOTAL earned points for failure to show on ANY of your peers’ presentation days.

Final Exam Schedule is available online and in our Blackboard course.

College Policy: 6Hx28: 4-7: Academic Progress, Course Attendance and Grades, and Withdrawals
Course Content

- Introduction to NSE
- Culture of College
- Study Skills
- Time Management
- Information Literacy
- Diversity

- Cost of College
- Financial Literacy
- Financial Planning

- Academic Planning
- Educational Research
- Scholarship Search

- StrengthsQuest
- Emotional Intelligence
- Personal Values
- Interests
- Skills
- Purpose

- Career Research
- Informational Interviews
- Goal Setting

Co-Curriculars

- Place
- Purpose
- Personal Connection
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<thead>
<tr>
<th>Week of</th>
<th>Lesson</th>
<th>Assignments</th>
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<tbody>
<tr>
<td>8/31—9/6</td>
<td>Culture of College</td>
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<td></td>
<td>• Introduction to NSE</td>
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<td>• Etiquette for College</td>
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<td>• Getting to Know Your Campus</td>
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<td>9/7—9/13</td>
<td>Culture of College</td>
<td>Campus/ASC Scavenger Hunt, due 9/13 by 11:59pm</td>
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<td>• Technology</td>
<td>Place Co-Curricular, due 9/20 by 11:59pm**</td>
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<td>• Review of Co-Curriculars</td>
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<tr>
<td>9/14—9/20</td>
<td>Culture of College</td>
<td>Study Skills presentation, due in class on your assigned date!</td>
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<td></td>
<td>• Time Management</td>
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<td>• Study Skills</td>
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<tr>
<td>9/21—9/27</td>
<td>Culture of College</td>
<td>Diversity Paper, due 9/27 by 11:59pm</td>
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<td>• 1st Study Skills Presentation!</td>
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<td>• Information Literacy</td>
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<td>• Diversity and Culture</td>
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<td>• College Writing Skills / MLA</td>
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<td>9/28—10/4</td>
<td>Know Thyself</td>
<td>Emotional Intelligence Reflection, due 10/4</td>
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<td>• 2nd Study Skills Presentation</td>
<td>StrengthsQuest Reflection/Infographic, due 10/4 by 11:59pm</td>
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<td>• Emotional Intelligence</td>
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<td>• StrengthsQuest</td>
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<td>10/5—10/11</td>
<td>Know Thyself / Career Planning</td>
<td>Co-Curricular Purpose, due 11/1 by 11:59pm</td>
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<td>• 3rd Study Skills Presentation</td>
<td>My Career Planner Worksheet and Reflection, due 10/11 by 11:59pm</td>
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<td>• Values</td>
<td>Informational Interview, due 11/1 by 11:59pm</td>
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<td>• My Career Planner</td>
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<td>• Introduction to Final Story Project</td>
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<td>• Co-Curricular Purpose</td>
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<td>* 10/8—no classes, College Night*</td>
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<td>10/12—10/18</td>
<td>Know Thyself / Career Planning</td>
<td>Purpose Pecha Khucha due 2nd class meeting, week of 10/19</td>
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<td>• 4th Study Skill Presentation</td>
<td>Purpose Pecha Kucha Outline, due night before Pecha Khucha presentations by 11:59pm</td>
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<td>• Goal Setting</td>
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<td>• Purpose</td>
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<td>10/19—10/25</td>
<td>Know Thyself</td>
<td>Purpose Pecha Khucha, presentations in 2nd class meeting, week of 10/19</td>
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<td>• 5th Study Skill Presentation</td>
<td>Purpose Pecha Kucha Outline, due night before Pecha Khucha presentations by 11:59pm</td>
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<td>• Purpose Pecha Kucha Workday (outline due)</td>
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<td>10/26—11/1</td>
<td>Educational Planning MEP</td>
<td>Pull transfer sheets/AS degree requirements for week of 11/2</td>
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<td>• 6th Study Skill Presentation</td>
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<td>• Advising/Registration Discussion</td>
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<td>11/2—11/8</td>
<td>Educational Planning MEP</td>
<td>MEP Assignment, due 11/9 by 11:59pm</td>
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<td>• 6th Study Skill Presentation</td>
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<td>• Advising/Registration Discussion</td>
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<td>11/9—11/15</td>
<td>Financial Planning</td>
<td>Cost of College Presentation, due week of 11/16</td>
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<td>* 11/13, Withdrawal Deadline</td>
<td>Individual Budget, due 11/15 by 11:59pm</td>
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<td>• Financial Literacy</td>
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<td>• Final Story Planning</td>
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<td>11/23—11/29</td>
<td>Final Story</td>
<td>Final Story Presentations begin 2nd class meeting, week of 11/30</td>
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<td>* 11/25—11/29 college closed</td>
<td>Final Story Planning/ One-on-One Meetings with Professor</td>
<td>Last day to submit extra credit(s) assignment(s), due 11/24 by 11:59pm (Yes, Tuesday!)</td>
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<td>11/30—12/6</td>
<td>Final Story</td>
<td>Final Story Presentations</td>
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<td>12/7—12/13</td>
<td>Final Story</td>
<td>Final Story Presentations</td>
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<td>Final Story</td>
<td>Final Story Presentations</td>
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This list of assignments is tentative and changes can be made at the discretion of the instructor.