

Academic Libraries 2023-24

Institution: Valencia College (138187)

User ID: P1381871

Overview

Academic Libraries Overview

Welcome to the IPEDS Academic Libraries (AL) survey component. The purpose of the AL component of IPEDS is to collect information on library collections, library staff, library expenses, and library services for libraries in degree-granting postsecondary institutions.

Data Reporting Reminders

- Report data to accurately reflect the time period corresponding with the IPEDS survey component, even if such reporting is seemingly inconsistent with prior-year reporting.
- Report all data for fiscal year (FY) 2023. Fiscal Year 2023 is defined as the most recent 12-month period that ends before October 1, 2023, that corresponds to the institution's fiscal year.

Changes to reporting for 2023-24:

There are no changes to this survey component.

Coverage

Include data for the main or central academic library and all branch and independent libraries that were open all or part of the Fiscal Year 2023. Branch and independent libraries are defined as auxiliary library service outlets with quarters separate from the central library that houses the basic collection. The central library administers the branches. Libraries on branch campuses that have separate IPEDS unit identification numbers are reported as separate libraries.

Resources:

- To download the survey materials for this component: [Survey Materials](#)
- To access your prior year data submission for this component: [Reported Data](#)
- For more information about the previous survey: [Academic Libraries Survey](#).

If you have questions about completing this survey, please contact the **IPEDS Help Desk at 1-877-225-2568**.

Screening Questions

i Were your annual total library expenses (including staff salaries and wages) for Fiscal Year 2023:

- Less than \$100,000 Greater than or equal to \$100,000

Is the library collection entirely electronic?

- No Yes

Library Collections/Circulation, Interlibrary Loan Services, and Library Staff

Section I: For all degree-granting institutions with library expenses >0 and/or access to a library collection

NOTE - This section of the survey collects data on selected types of material. It does not cover all materials. Report the total number of each category held at the END of Fiscal Year 2023.

Library Collections	Physical		Digital/Electronic		Total		
		Prior Year Amount		Prior Year Amount			
Books	<input type="text" value="128,386"/>	134,692	<input type="text" value="350,437"/>	274,103			
Databases			<input type="text" value="161"/>	160			
Media	<input checked="" type="checkbox"/>	<input type="text" value="4,710"/>	6,830	<input type="text" value="86,728"/>	90,582		
Serials		<input type="text" value="727"/>	906	<input checked="" type="checkbox"/>	<input type="text" value="122,657"/>	50,457	
Total		133,823	142,428	<input checked="" type="checkbox"/>	559,983	415,302	693,806
i Library Circulation	<input checked="" type="checkbox"/>	<input type="text" value="15,142"/>	24,541	<input type="text" value="619,295"/>	789,536	634,437	

Does your institution have Interlibrary Loan Services ?

- No
- Yes

Interlibrary Loan Services	Number	Prior Year Amount
Total interlibrary loans and documents provided to other libraries	<input checked="" type="checkbox"/> <input type="text" value="420"/>	311
Total interlibrary loans and documents received	<input type="text" value="119"/>	100

Does your institution have Library Staff?

- No
- Yes

Library Staff	Number of FTEs	Prior Year Amount
Librarians	<input type="text" value="22.14"/>	24.92
Other Professional Staff	<input type="text" value="0.00"/>	0.00
All Other Paid Staff (Except Student Assistants)	<input type="text" value="32.47"/>	36.64
Student Assistants	<input type="text" value="1.75"/>	1.78
Total	56.36	63.34

You may use the box below to provide additional context for the data you have reported above.

We track our numbers in the Ex Libris Alma system managed by FLVC. For physical media, I believe the number may have dropped due to a focus more on digital materials and less on physical. This might explain part of why digital/electronic serials may have shown an increase. We did purchase additional digital serials this year but that is still a very large increase. FLVC may have understated the numbers in the previous year. Library Circulation physical also dropped which is a surprise to us. We have increased the amount of students on campus and thought we may see an increase. We still offer many courses online and perhaps students are relying more on databases and less on books.

Expenses

Section II: For degree-granting institutions with library expenses >= \$100,000

Library expenses should be reported for the most recent 12-month period that corresponds to your institution's fiscal year that ends before October 1, 2023.

		Prior Year Amount
i Indicate the number of <u>branch and independent libraries</u> (exclude the main or central library).		6
i Expenses		Amount
Total <u>salaries and wages</u> for the library staff		3,832,851
Are staff <u>fringe benefits</u> paid out of the library budget?		
<input type="radio"/>	No	
<input checked="" type="radio"/>	Yes	Total Fringe benefits <input checked="" type="checkbox"/> 2,453,990
Materials/services expenses		
One-time purchases of <u>books, serial back-files</u> , and other materials		150,612
<u>Ongoing commitments to subscriptions</u>		341,611
All other materials/services costs		297,942
Total materials/services expenses		<input checked="" type="checkbox"/> 790,165
Operations and maintenance expenses		
<u>Preservation services</u>		0
All other operations and maintenance expenses		351,019
Total operations and maintenance expenses		351,019
Total Expenses		<input checked="" type="checkbox"/> 7,428,025
Total Expenses (minus Fringe Benefits)		4,974,035

You may use the space below to provide context for the data you've reported above.

The increase in fringe benefits is primarily due to increased net pension costs as a result of an overall investment loss on plan assets in 2022-2023 as compared to positive returns in 2021-22 fiscal year. The total materials/services expenses is higher due to the return of purchasing physical books and materials as students return to classes on campus along with services for refresh installation of smart classrooms. Total expenses also climbed for these reasons.

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Prepared by

Prepared by

Reporting Reminders:

- The name of the preparer is being collected so that we can follow up with the appropriate person in the event that there are questions concerning the data.
- The Keyholder will be copied on all email correspondence to other preparers.
- The time it took to prepare this component is being collected so that we can continue to improve our estimate of the reporting burden associated with IPEDS.
- Please include in your estimate the time it took for you to review instructions, query and search data sources, complete and review the component, and submit the data through the Data Collection System.
- Thank you for your assistance.

This survey component was prepared by:

<input type="radio"/>	Keyholder	<input type="radio"/>	SFA Contact	<input type="radio"/>	HR Contact
<input type="radio"/>	Finance Contact	<input checked="" type="radio"/>	Academic Library Contact	<input type="radio"/>	Other

Name:

Email:

How many staff from your institution only were involved in the data collection and reporting process of this survey component?

Number of Staff (including yourself)

How many hours did you and others from your institution only spend on each of the steps below when responding to this survey component?
Exclude the hours spent collecting data for state and other reporting purposes.

Staff member	Collecting Data Needed	Revising Data to Match IPEDS Requirements	Entering Data	Revising and Locking Data
Your office	<input type="text" value="8.00"/> hours	<input type="text" value="1.00"/> hours	<input type="text" value="1.00"/> hours	<input type="text" value="1.00"/> hours
Other offices	<input type="text" value="2.00"/> hours	<input type="text"/> hours	<input type="text"/> hours	<input type="text"/> hours

Summary

Academic Libraries Component Summary

The purpose of this summary is to provide you an opportunity to view some of the data that, when accepted through the IPEDS quality control process, will appear on the [College Navigator](#) website and/or your institution's Data Feedback Report (DFR). In addition, all data reported in IPEDS survey components become publicly available through the [IPEDS Use the Data](#) and appear as aggregated statistics in various Department of Education reports. [College Navigator](#) is updated approximately three months after the data collection period closes and DFRs will be available through the [IPEDS Use the Data](#) and sent to your institution's CEO at the end of 2024.

Please review your data for accuracy. If you have questions about the data displayed below or after reviewing the data reported on the survey screens, please contact the IPEDS Help Desk at: 1-877-225-2568 or ipedshelp@rti.org.

Library Collections/Circulation	Physical	Digital/Electronic
Books	128,386	350,437
<u>Databases</u>		161
<u>Media</u>	4,710	86,728
<u>Serials</u>	727	122,657
Total	133,823	559,983
Library Circulation	15,142	619,295

Interlibrary Loan Services	Total interlibrary loans and documents provided to other libraries : 420 Total interlibrary loans and documents received : 119 Librarians : 22.14
Library Staff	Other Professional Staff : 0.00 All Other Paid Staff (Except Student Assistants) : 32.47 Student Assistants : 1.75

Expenses	Amount
Branch and independent libraries	6
Salaries and wages	3,832,851
Fringe benefits	2,453,990
Total materials/services expenses	790,165
Total operations and maintenance expenses	351,019
Total Expenses	7,428,025

Edit Report

Academic Libraries

Source	Description	Severity	Resolved	Options
Screen: Collections/Circulation/Interlibrary Loan Services and Staff				
Screen Entry	The number entered (4,710) is outside the expected range of between 4,781 and 8,879 compared to the prior year value. Please correct your data or explain. (Error #15015)	Explanation	Yes	
Reason	We track our numbers in the Ex Libris Alma system managed by FLVC. For physical media, I believe the number may have dropped due to a focus more on digital materials and less on physical.			
Screen Entry	The number entered (15,142) is outside the expected range of between 17,179 and 31,903 compared to the prior year value. Please correct your data or explain. (Error #15015)	Explanation	Yes	
Reason	Library Circulation physical dropped which is a surprise to us. We have increased the amount of students back on campus and thought we may see an increase. We still offer many courses online and perhaps students are relying more on databases and less on books or using the books in the library and not taking them home.			
Screen Entry	The calculated value (559,983) is outside the expected range of between 290,712 and 539,892 compared to the prior year value. Please correct your data or explain. (Error #15027)	Explanation	Yes	
Reason	The increases in digital/electronic books and the large increase in digital/electronic serials caused the total to be above the digital/electronic total from the prior year.			
Screen Entry	The number entered (420) is outside the expected range of between 218 and 404 compared to the prior year value. Please correct your data or explain. (Error #15015)	Explanation	Yes	
Reason	Interlibrary Loan Services - There was an increase in the number of requests from other libraries that we were able to fill.			
Screen Entry	The number entered (122,657) is outside the expected range of between 35,320 and 65,594 compared to the prior year value. Please correct your data or explain. (Error #15015)	Explanation	Yes	
Reason	We have had a larger focus on digital materials and less on physical. This might explain part of why digital/electronic serials may have shown an increase. We did purchase additional digital serials this year but that is a larger increase than expected. FLVC stated they may have understated the numbers in the previous year.			
Screen: Expenses				
Screen Entry	The calculated value is outside the expected range compared to the prior year value. Please correct your data or contact the IPEDS Help Desk for assistance. (Error #15022)	Fatal	Yes	
Reason	Overridden by administrator. The increase in fringe benefits is primarily due to increased net pension costs as a result of an overall investment loss on plan assets in 2022-2023 as compared to positive returns in 2021-22 fiscal year. The total materials/services expenses is higher due to the return of purchasing physical books and materials as students return to classes on campus along with services for refresh installation of smart classrooms. Total expenses also climbed for these reasons. DR			
Screen Entry	The number entered (2,453,990) is outside the expected range of between 269,043 and 403,563 compared to the prior year value. Please correct your data or explain. (Error #15015)	Explanation	Yes	
Reason	The increase in fringe benefits is primarily due to increased net pension costs as a result of an overall investment loss on plan assets in 2022-2023 as compared to positive returns in 2021-22 fiscal year.			
Screen Entry	The calculated value (790,165) is outside the expected range of between 451,541 and 752,567 compared to the prior year value. Please correct your data or explain. (Error #15027)	Explanation	Yes	
Reason	The one-time purchase of physical books and materials increased as students returned to classes on campus. Total materials/services expenses is higher due to service costs for a refresh installation of student computers in smart classrooms. Total expenses climbed for these reasons.			