

Strategic Indicator Report

2015-2016 Online Student Overview

February 23, 2017

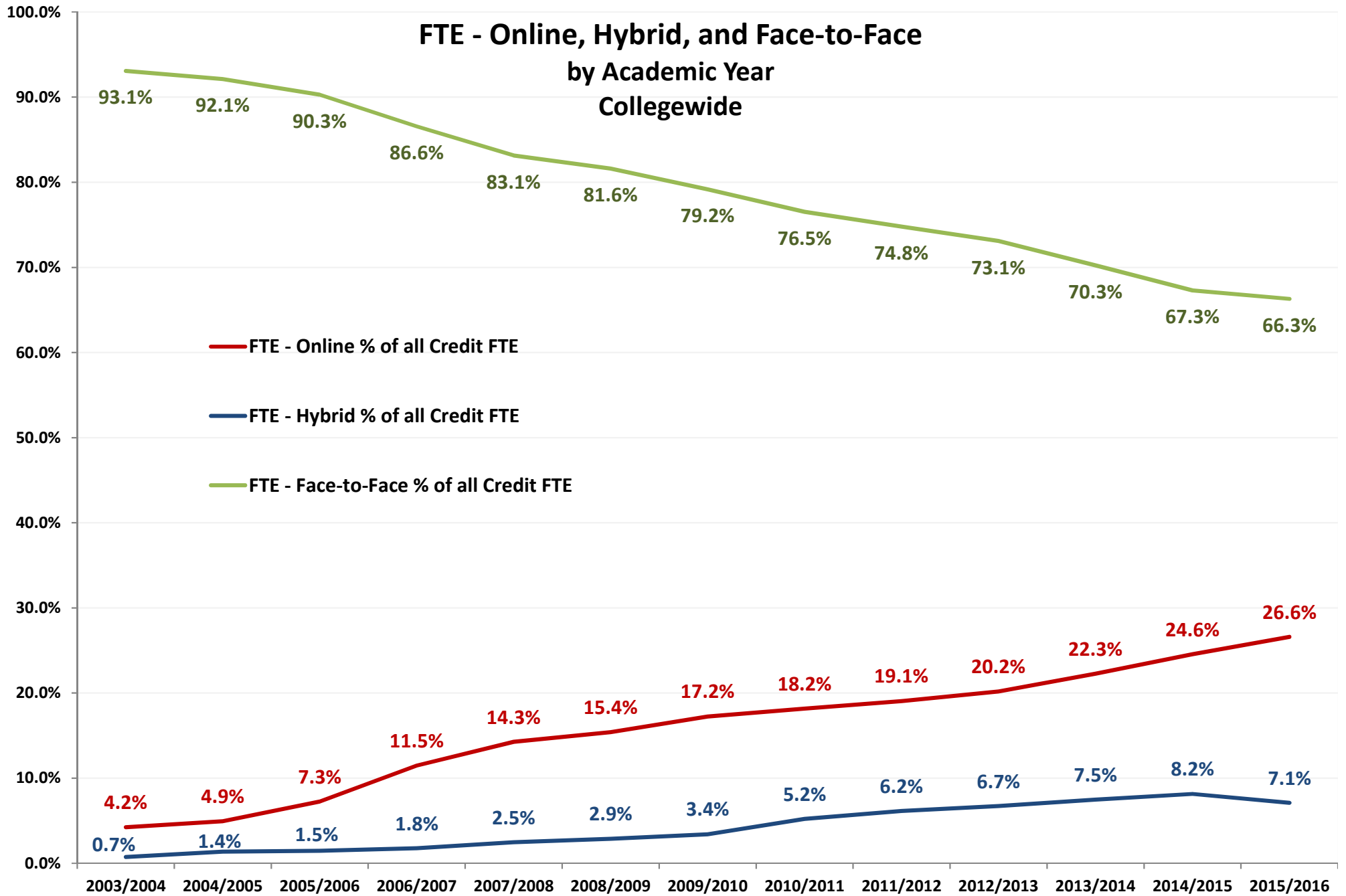
VALENCIA COLLEGE

**Strategic Indicator Report
2015-2016 Online Student Overview
February 23, 2017**

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FTE - Online, Hybrid, and Face-to-Face by Academic Year Collegewide



Source: IR and Banner Tables (DK)

Valencia College
Institutional Research

SIR1516 Online Student Overview
FTE Distance Learning Ac Yrs 20170223.xlsx, FTE CW Chart

FTE - Online, Hybrid, Face-to-Face, and All Credit Courses Collegewide

Academic Years 2003/2004 through 2015/2016

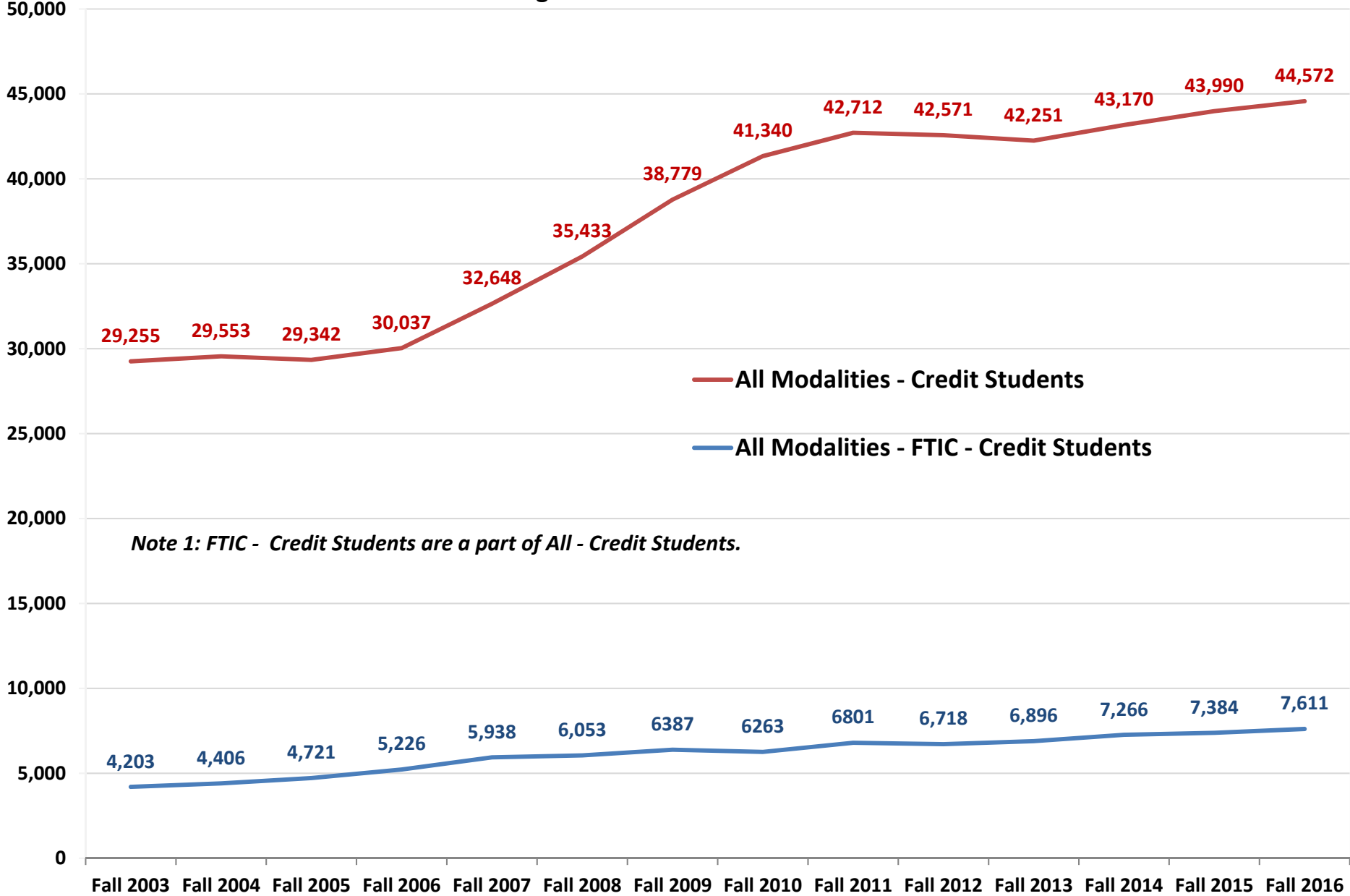
	FTE - Online												
	2003/2004	2004/2005	2005/2006	2006/2007	2007/2008	2008/2009	2009/2010	2010/2011	2011/2012	2012/2013	2013/2014	2014/2015	2015/2016
Fall Terms	344.2	307.3	427.2	786.9	1194.7	1510.8	1875.8	2055.9	2233.9	2227.5	2376.4	2704.4	3030.9
Spring Terms	306.4	390.3	555.3	952.9	1327.7	1582	1941.4	2092.1	2202.7	2309.1	2530.7	2804.1	2975.1
Summer Terms	215.4	316.2	502.1	718.9	890.1	1018.9	1381.2	1583.1	1466.0	1531.4	1715.6	1853.4	2005.2
FTE - Online	866	1013.8	1484.6	2458.7	3412.5	4111.7	5198.4	5731.1	5902.5	6068.1	6622.7	7361.9	8011.2
FTE - Online % of all Credit FTE	4.2%	4.9%	7.3%	11.5%	14.3%	15.4%	17.2%	18.2%	19.1%	20.2%	22.3%	24.6%	26.6%

	FTE - Hybrid												
	2003/2004	2004/2005	2005/2006	2006/2007	2007/2008	2008/2009	2009/2010	2010/2011	2011/2012	2012/2013	2013/2014	2014/2015	2015/2016
Fall Terms	11.8	106.8	111.5	112.6	233.5	281.8	330.6	545.7	751.6	804.5	874.0	1077.0	973.3
Spring Terms	57.5	101.8	125.6	178.5	221.6	324.9	411.1	614	688.3	732.9	866.4	915.3	717.1
Summer Terms	81.3	73.4	65.2	87.7	135.2	159.6	286.8	482.8	465.5	482.7	483.7	452.2	446.1
FTE - Hybrid	150.6	282	302.3	378.8	590.3	766.3	1028.5	1642.5	1905.4	2020.1	2224.1	2444.5	2136.6
FTE - Hybrid % of all Credit FTE	0.7%	1.4%	1.5%	1.8%	2.5%	2.9%	3.4%	5.2%	6.2%	6.7%	7.5%	8.2%	7.1%

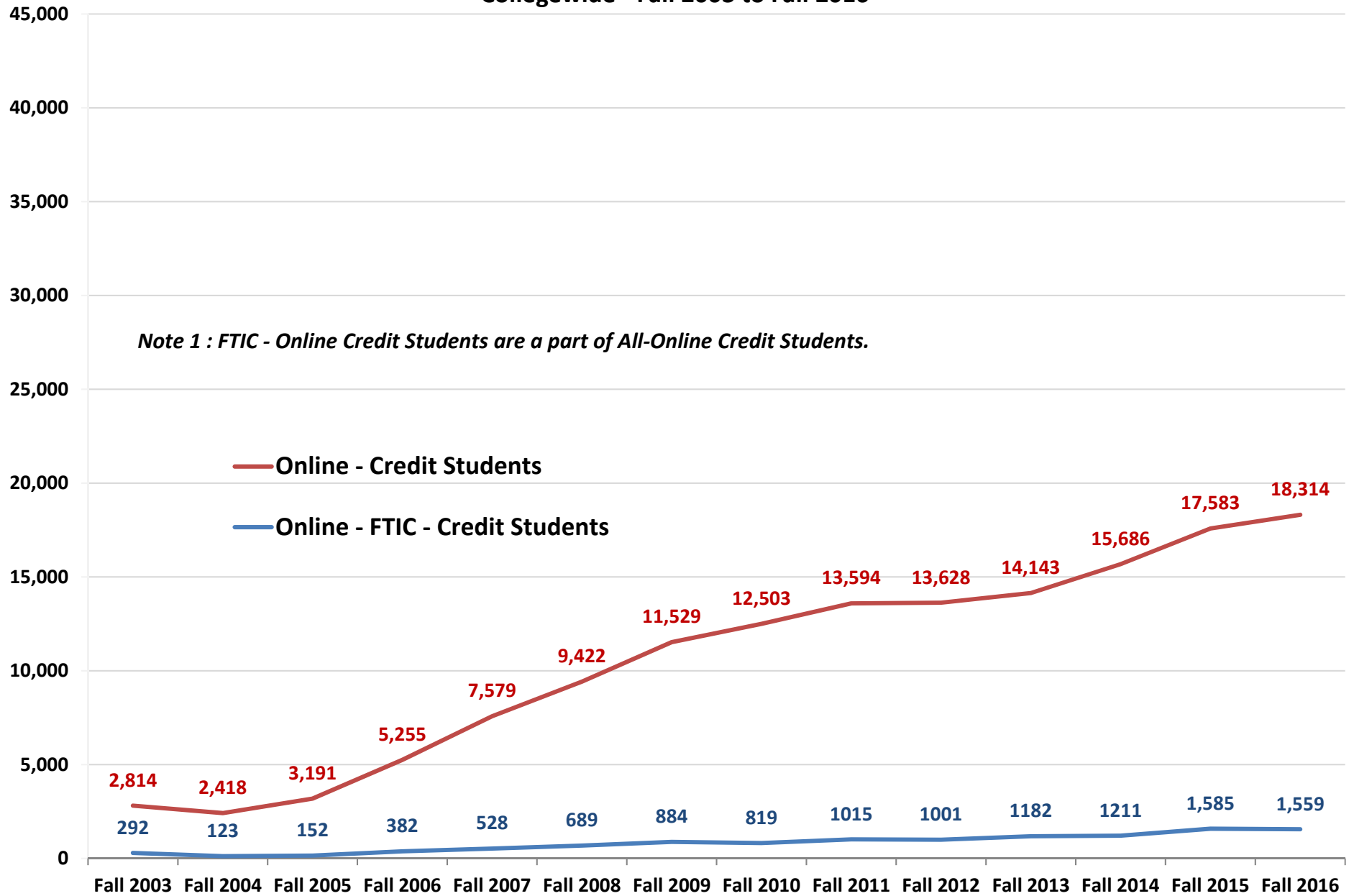
	FTE - Face-to-Face												
	2003/2004	2004/2005	2005/2006	2006/2007	2007/2008	2008/2009	2009/2010	2010/2011	2011/2012	2012/2013	2013/2014	2014/2015	2015/2016
Fall Terms	7986.2	8290.4	8098	8131.9	8589.3	9161.8	9934.1	10202.8	10105.8	9788.7	9435.7	9115.8	8994.9
Spring Terms	7930.4	7564.4	7415.9	7384.7	7944.1	8750.4	9489.6	9663.4	9398.5	8853.0	8337.3	8097.0	8125.9
Summer Terms	3131.6	3065.5	2957.9	3022.4	3352.9	3870.8	4440.5	4261.4	3653.2	3336.5	3118.3	2967.5	2848.0
FTE-All Face-to-Face	19048.2	18920.3	18471.8	18539	19886.3	21783	23864.2	24127.6	23157.6	21978.2	20891.3	20180.3	19968.8
FTE - Face-to-Face % of all Credit FTE	93.1%	92.1%	90.3%	86.6%	83.1%	81.6%	79.2%	76.5%	74.8%	73.1%	70.3%	67.3%	66.3%

	FTE - All Credit Sections												
	2003/2004	2004/2005	2005/2006	2006/2007	2007/2008	2008/2009	2009/2010	2010/2011	2011/2012	2012/2013	2013/2014	2014/2015	2015/2016
Fall Terms	8480.2	8856	8750.5	9058.3	10043.5	10979.8	12145.3	12807	13091.3	12820.7	12686.1	12897.2	12999.2
Spring Terms	8437.1	8153.5	8160.4	8526.1	9523.3	10660.2	11857.2	12390.8	12289.5	11895.1	11734.4	11816.4	11818.1
Summer Terms	3546.2	3527.4	3549.8	3834.5	4350.8	5051.5	6144.2	6327.3	5584.7	5350.6	5317.6	5273.1	5299.3
FTE-All Credit Sections	20463.5	20536.9	20460.7	21418.9	23917.6	26691.5	30146.7	31525.1	30965.5	30066.4	29738.1	29986.7	30116.6

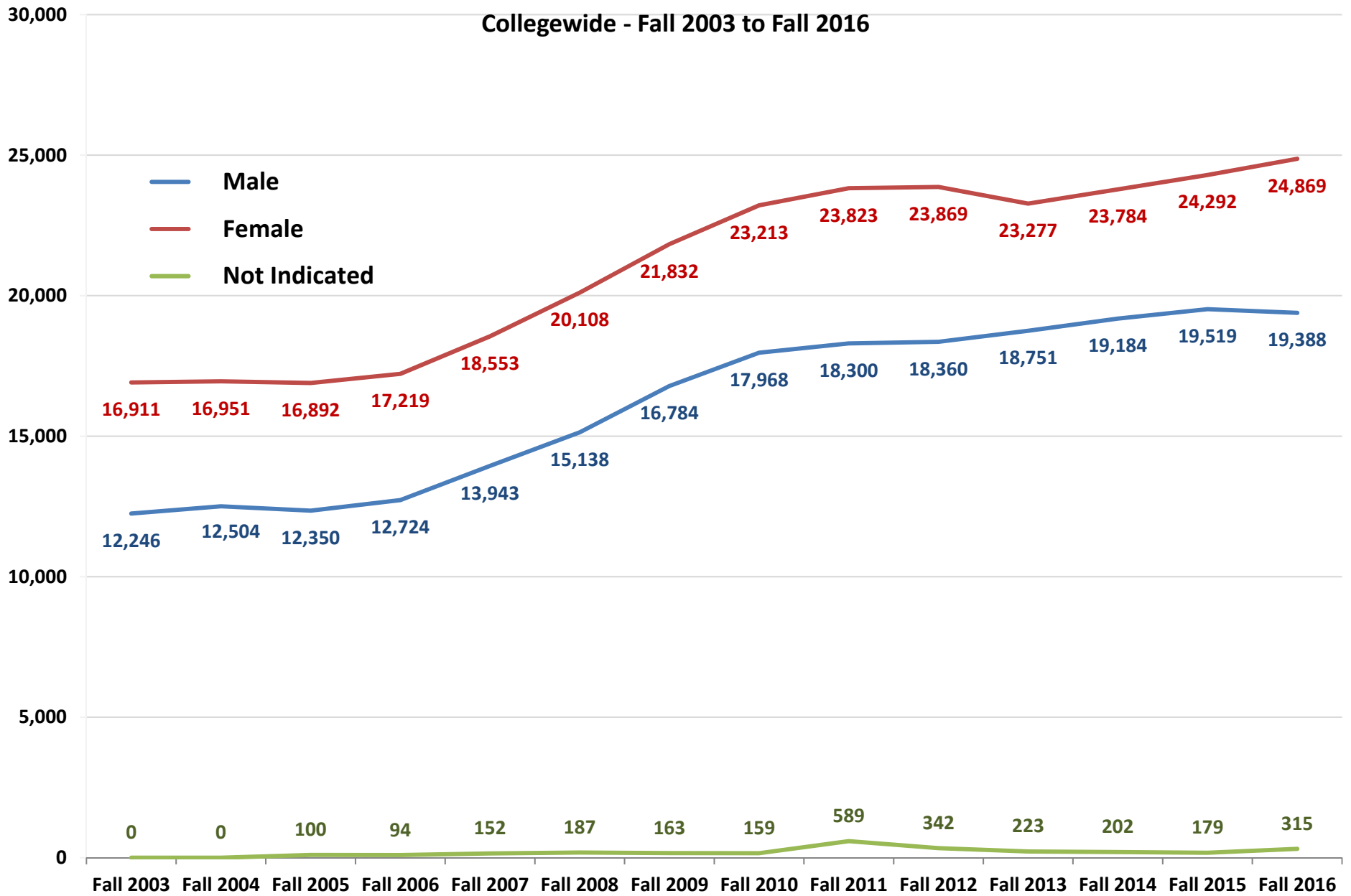
Headcount of Credit Students - All Modalities Collegewide - Fall 2003 to Fall 2016



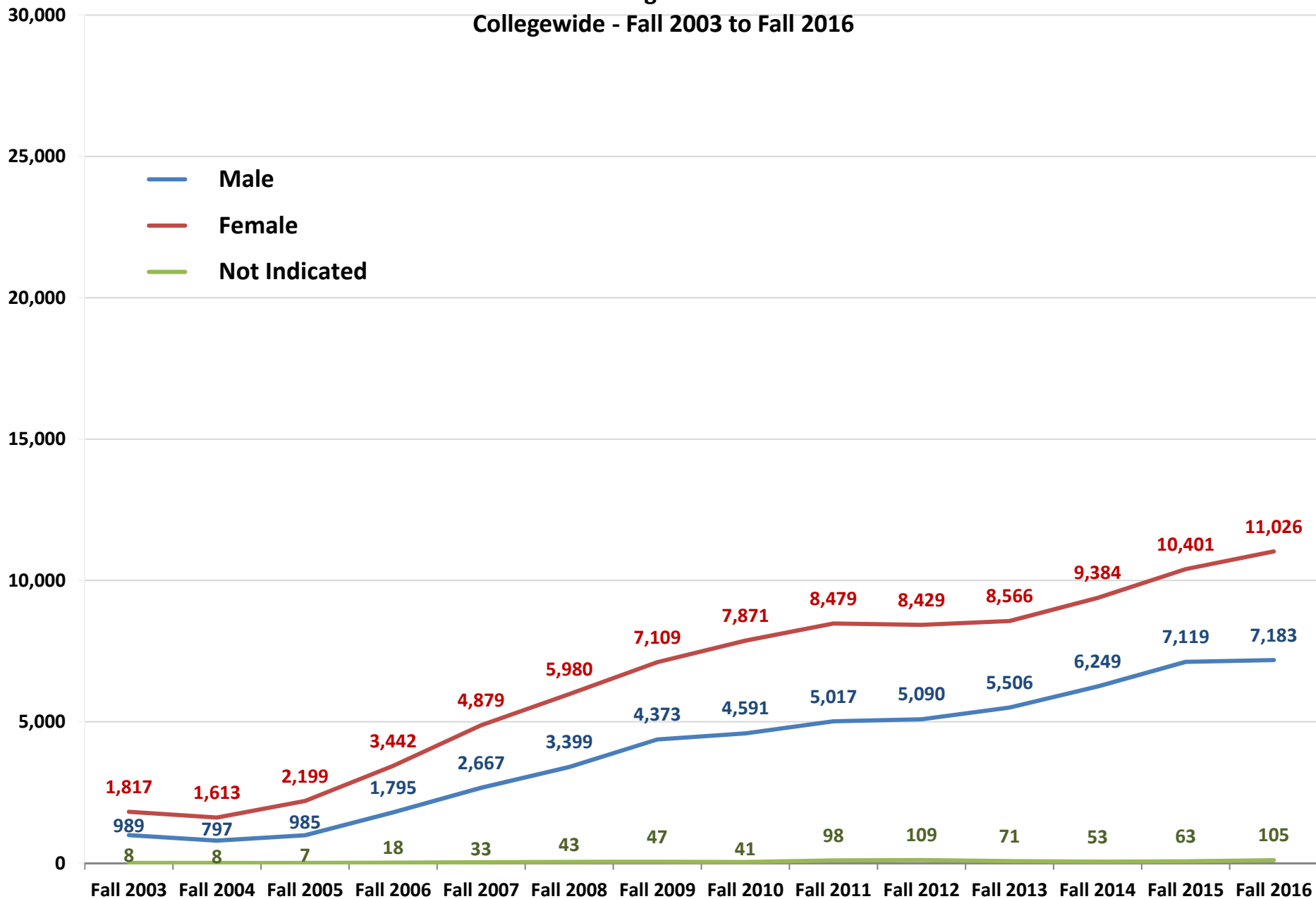
Headcount of Students Taking at Least One Online Course Collegewide - Fall 2003 to Fall 2016



Gender of Credit Students - All Modalities Collegewide - Fall 2003 to Fall 2016



Gender of Students Taking at Least One Online Course Collegewide - Fall 2003 to Fall 2016

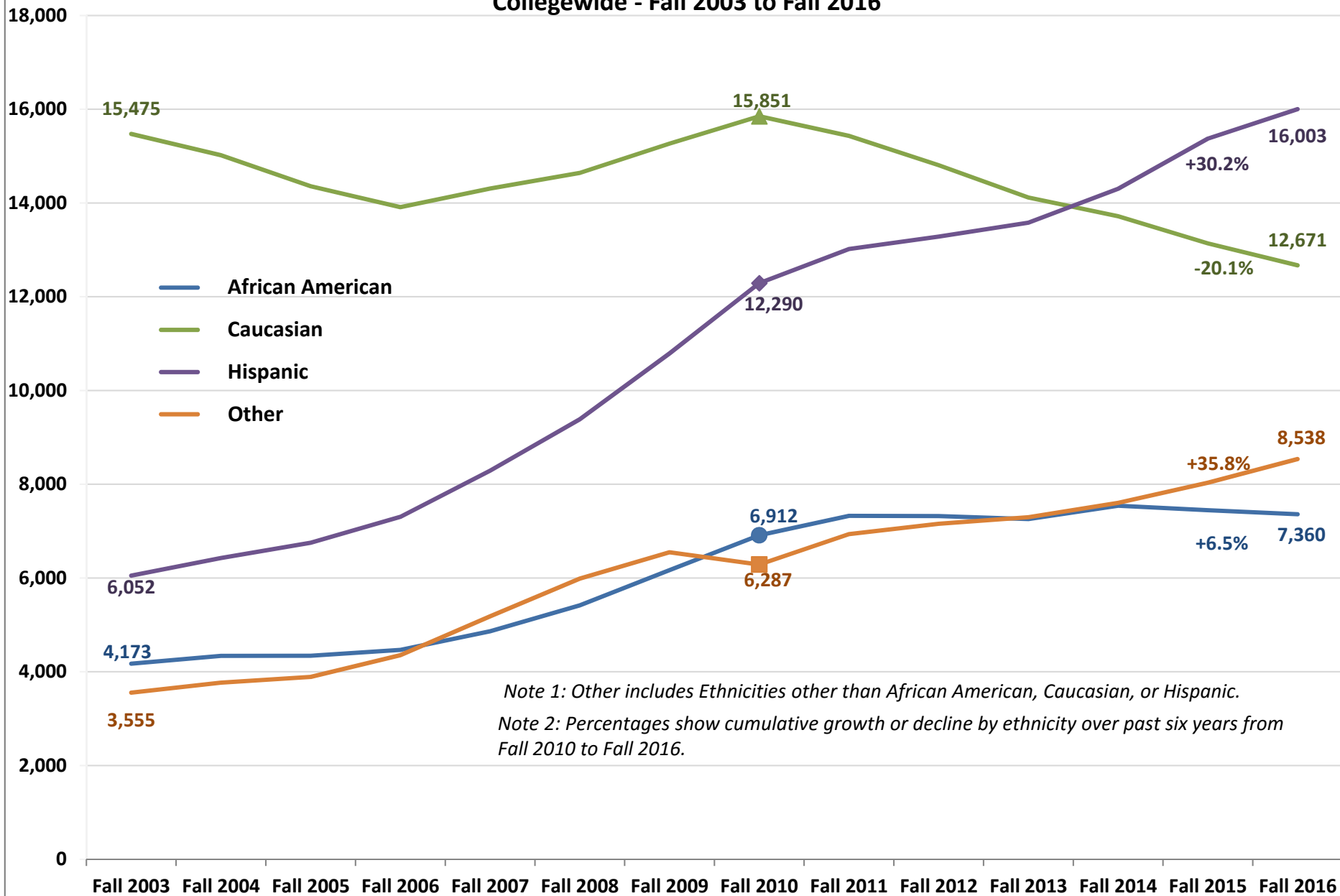


Source: Online Student Characteristics (DK)

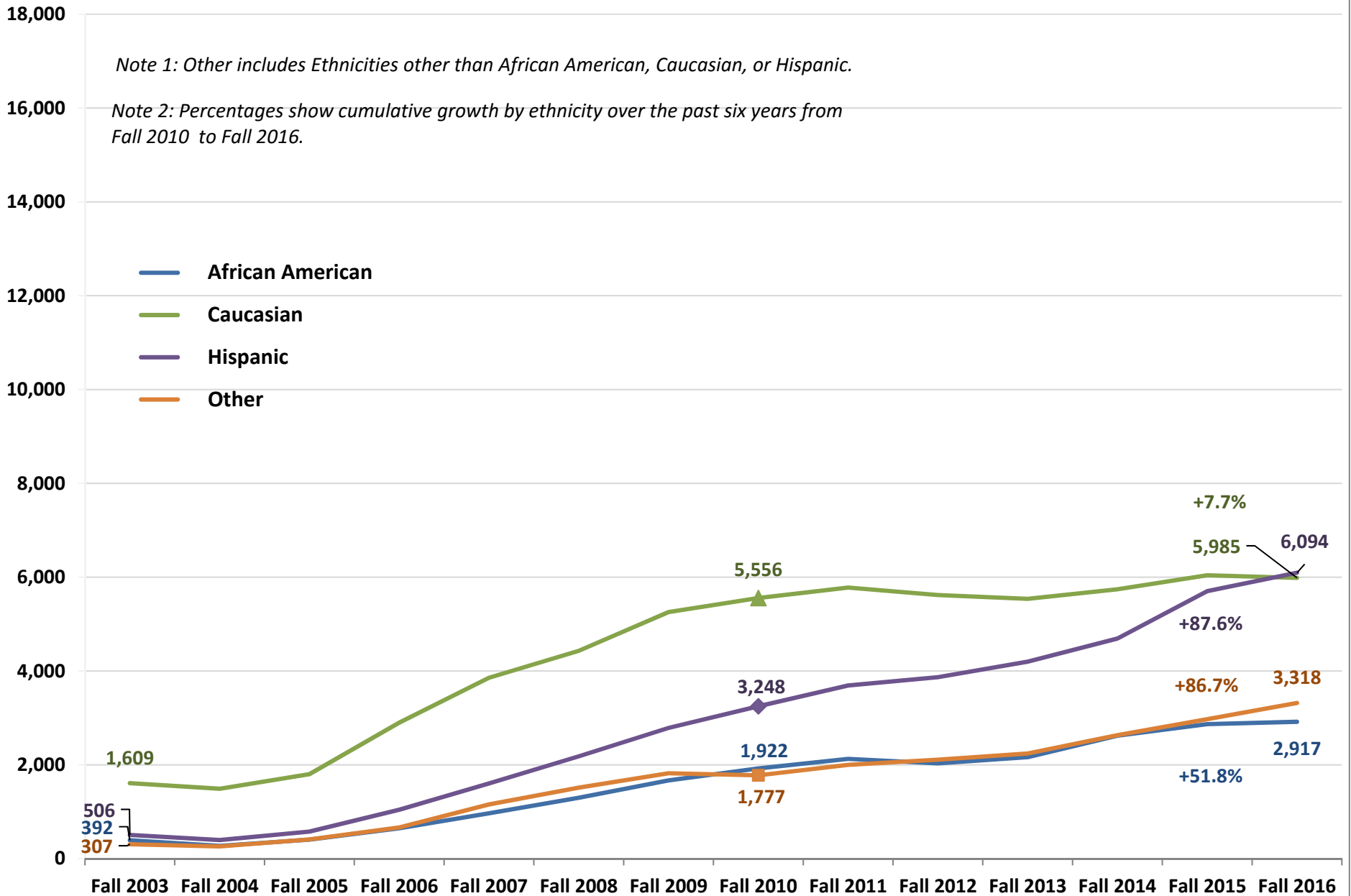
Valencia College
Institutional Research

SIR1516 Online Student Overview
Table Online SC w graphs 20170223.xlsx, Gender Online

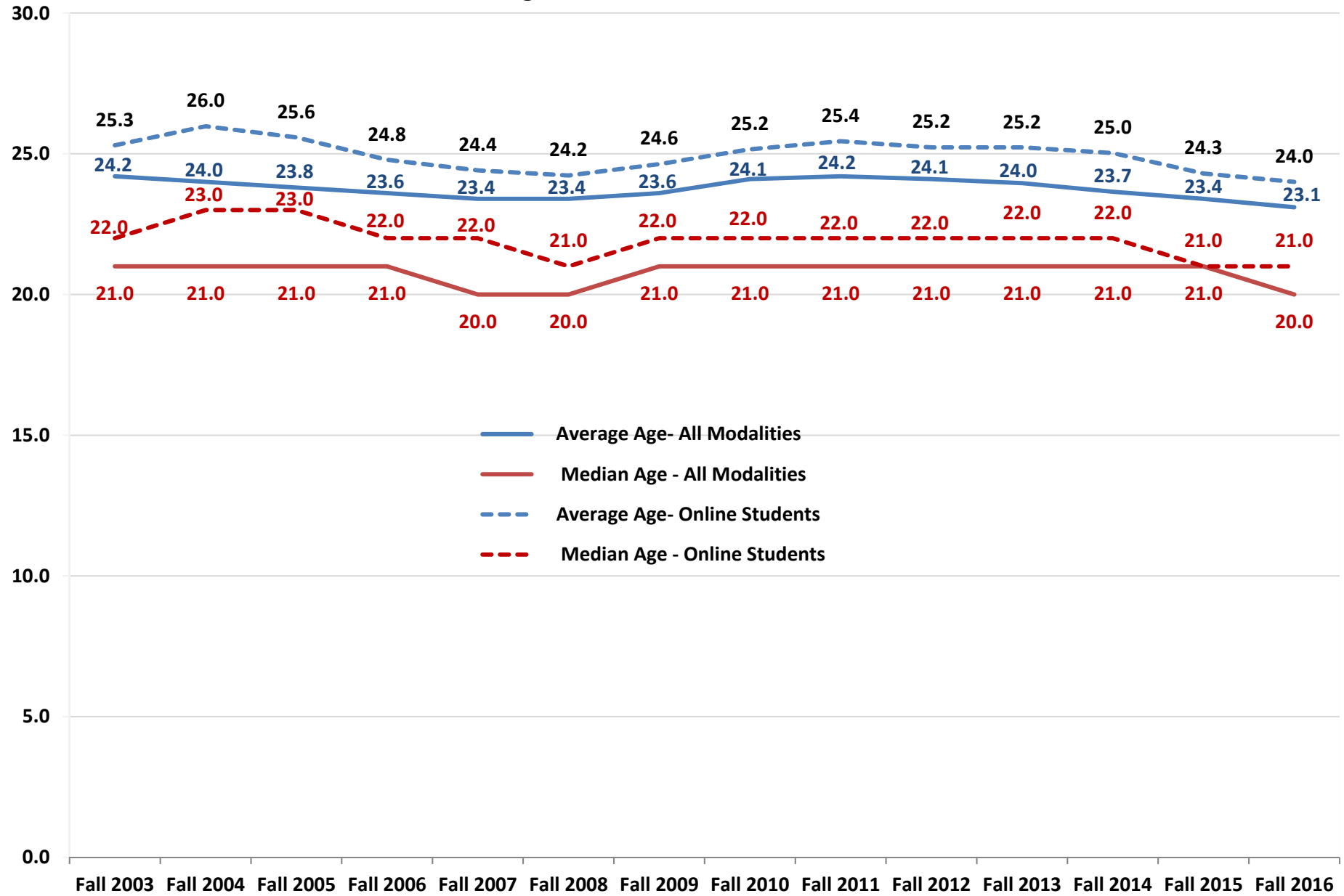
Ethnicity of Credit Students - All Modalities Collegewide - Fall 2003 to Fall 2016



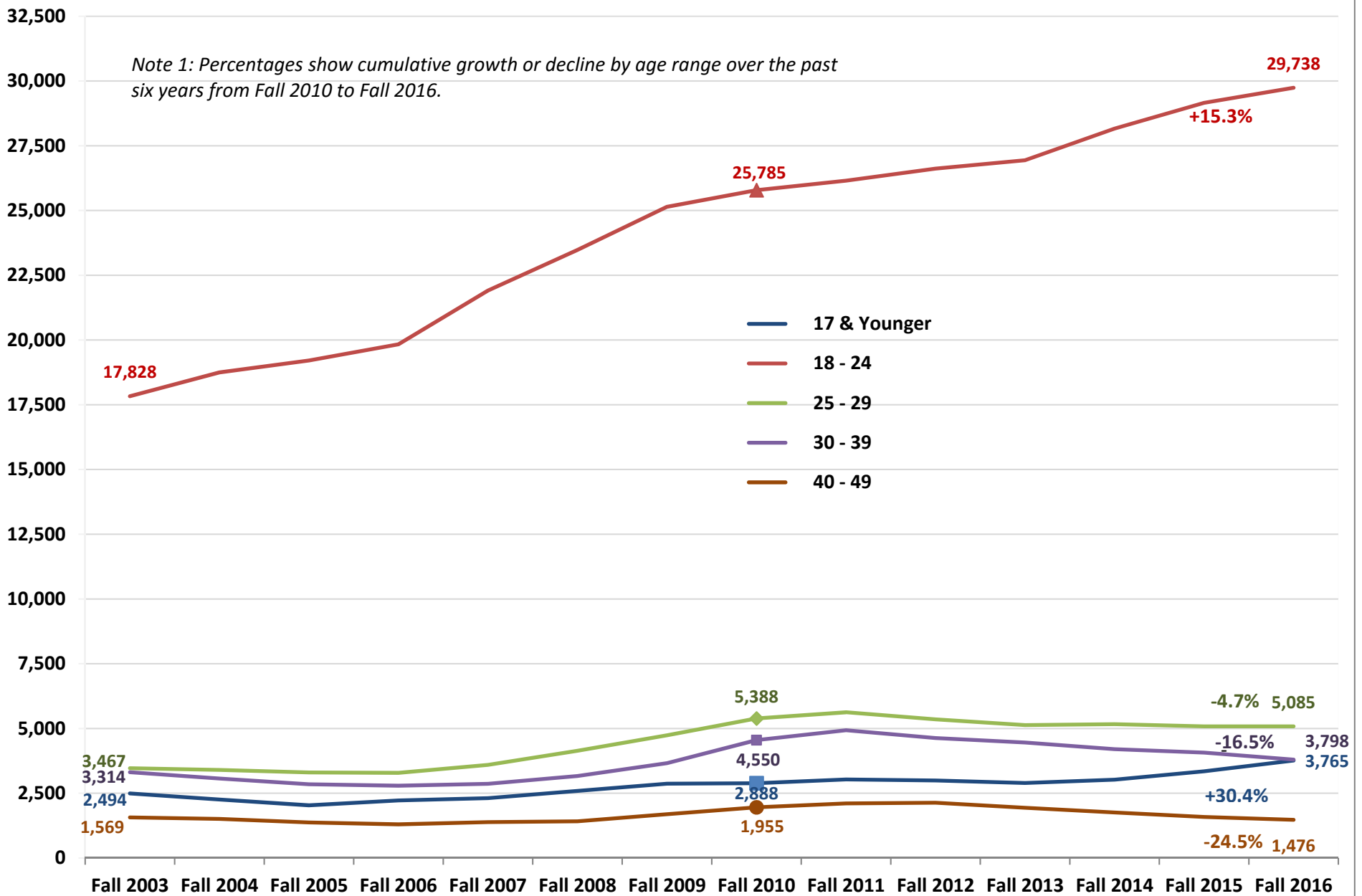
Ethnicity of Students Taking At Least One Online Course Collegewide - Fall 2003 to Fall 2016



Age of Credit Students Collegewide - Fall 2003 to Fall 2016

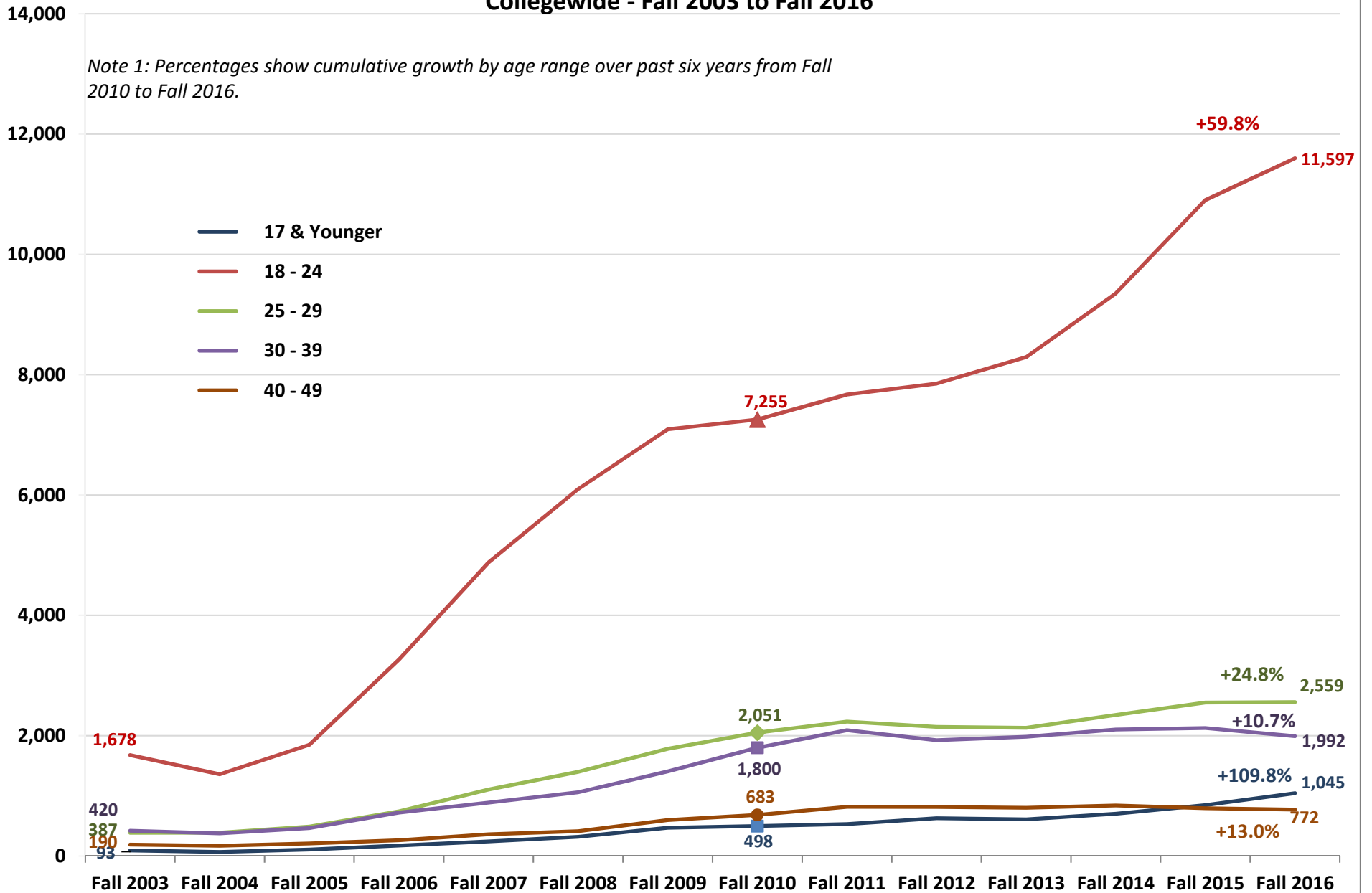


Number of Credit Students by Age Range - All Modalities Collegewide - Fall 2003 to Fall 2016

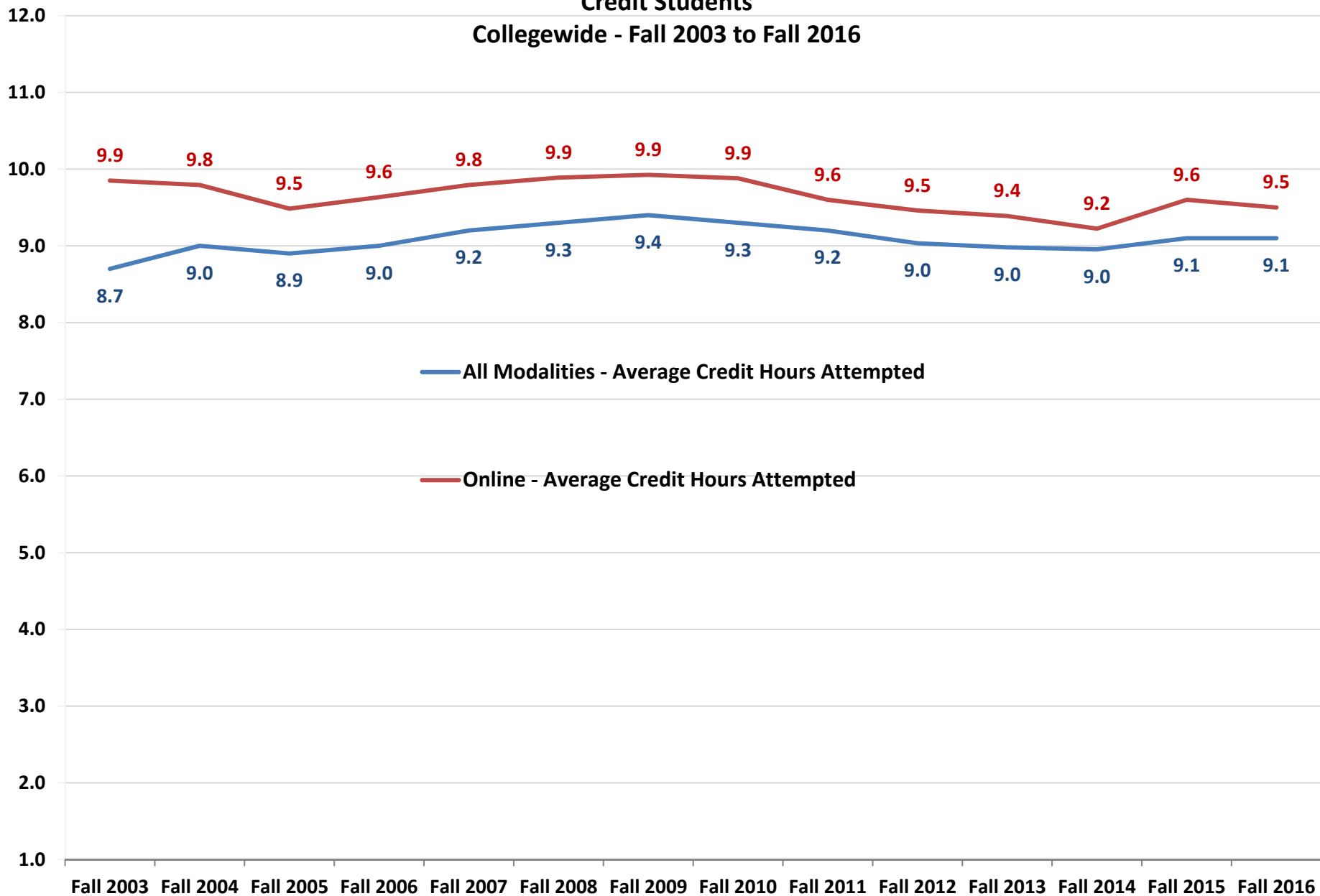


Number of Credit Students by Age Range Taking at Least One Online Course Collegewide - Fall 2003 to Fall 2016

Note 1: Percentages show cumulative growth by age range over past six years from Fall 2010 to Fall 2016.



**Average Credit Hours Attempted
Credit Students
Collegewide - Fall 2003 to Fall 2016**



Valencia College
Fall 2003 - Fall 2016 Student Characteristics (End of Term)
Collegewide Credit Students - Comparison of All Modalities and Students Taking at Least One Online Course

Notes:

1. Collegewide enrollments are unduplicated; a student is counted only once per term.

	200410	200510	200610	200710	200810	200910	201010	201110	201210	201310	201410	201510	201610
All Modalities - Credit Students	29,255	29,553	29,342	30,037	32,648	35,433	38,779	41,340	42,712	42,571	42,251	43,170	43,990
Online - Credit Students	2,814	2,418	3,191	5,255	7,579	9,422	11,529	12,503	13,594	13,628	14,143	15,686	17,583
All Modalities - FTIC - Credit Students	4,203	4,406	4,721	5,226	5,938	6,053	6387	6263	6801	6,718	6,896	7,266	7,384
Online - FTIC - Credit Students	292	123	152	382	528	689	884	819	1015	1001	1182	1211	1,585
GENDER- All Credit Students													
Male	12,246	12,504	12,350	12,724	13,943	15,138	16,784	17,968	18,300	18,360	18,751	19,184	19,519
Female	16,911	16,951	16,892	17,219	18,553	20,108	21,832	23,213	23,823	23,869	23,277	23,784	24,292
Not Indicated	0	0	100	94	152	187	163	159	589	342	223	202	179
GENDER-Online Students													
Male	989	797	985	1,795	2,667	3,399	4,373	4,591	5,017	5,090	5,506	6,249	7,119
Female	1,817	1,613	2,199	3,442	4,879	5,980	7,109	7,871	8,479	8,429	8,566	9,384	10,401
Not Indicated	8	8	7	18	33	43	47	41	98	109	71	53	63
ETHNICITY- All Credit Students													
African American	4,173	4,339	4,341	4,466	4,865	5,416	6,168	6,912	7,327	7,323	7,257	7,543	7,447
Caucasian	15,475	15,020	14,359	13,911	14,309	14,642	15,269	15,851	15,431	14,806	14,117	13,717	13,138
Hispanic	6,052	6,427	6,752	7,305	8,291	9,387	10,793	12,290	13,018	13,284	13,580	14,305	15,373
Other	3,555	3,767	3,890	4,355	5,183	5,988	6,549	6,287	6,936	7,158	7,297	7,605	8,032
ETHNICITY-Online Students													
African American	392	272	406	649	967	1,298	1,668	1,922	2,127	2,030	2,164	2,623	2,868
Caucasian	1,609	1,490	1,800	2,898	3,856	4,429	5,256	5,556	5,778	5,620	5,538	5,741	6,041
Hispanic	506	396	576	1,043	1,601	2,181	2,786	3,248	3,691	3,868	4,199	4,691	5,702
Other	307	260	409	665	1,155	1,514	1,819	1,777	1,998	2,110	2,242	2,631	2,972
AGE- All Credit Students													
17 & Younger	2,494	2,258	2,034	2,223	2,309	2,592	2,869	2,888	3,033	2,995	2,897	3,025	3,347
18 - 24	17,828	18,747	19,210	19,835	21,908	23,479	25,141	25,785	26,150	26,619	26,942	28,163	29,154
25 - 29	3,467	3,399	3,302	3,287	3,597	4,138	4,737	5,388	5,626	5,352	5,132	5,167	5,084
30 - 39	3,314	3,068	2,845	2,791	2,864	3,165	3,663	4,550	4,931	4,632	4,457	4,203	4,069
40 - 49	1,569	1,508	1,374	1,299	1,386	1,418	1,693	1,955	2,108	2,133	1,940	1,759	1,584
Average Age	24.2	24.0	23.8	23.6	23.4	23.4	23.6	24.1	24.2	24.1	24.0	23.7	23.4
Median Age	21.0	21.0	21.0	21.0	20.0	20.0	21.0	21.0	21.0	21.0	21.0	21.0	21.0
AGE- Online Students													
17 & Younger	93	67	108	174	244	320	471	498	532	629	609	702	846
18 - 24	1,678	1,359	1,850	3,266	4,881	6,099	7,092	7,255	7,670	7,852	8,292	9,352	10,903
25 - 29	387	388	490	743	1,105	1,400	1,783	2,051	2,235	2,146	2,132	2,345	2,552
30 - 39	420	376	465	722	887	1,060	1,406	1,800	2,091	1,925	1,982	2,102	2,128
40 - 49	190	170	209	263	361	412	597	683	818	815	802	840	795
Average Age	25.3	26.0	25.6	24.8	24.4	24.2	24.6	25.2	25.4	25.2	25.2	25.0	24.3
Median Age	22.0	23.0	23.0	22.0	22.0	21.0	22.0	22.0	22.0	22.0	22.0	22.0	21.0
CREDIT Hrs ATTEMPTED- All Credit Students													
All Modalities - Average Credit Hours Attempted	8.7	9.0	8.9	9.0	9.2	9.3	9.4	9.3	9.2	9.0	9.0	9.0	9.1
CREDIT Hrs ATTEMPTED-Online Students													
Online - Average Credit Hours Attempted	9.9	9.8	9.5	9.6	9.8	9.9	9.9	9.9	9.6	9.5	9.4	9.2	9.6

Valencia College
Glossary of Terms Used in Institutional Research Reports

ACCOUNTABILITY REPORT – a process where data-based measures are used to provide information on institutional performance. Accountability Reports, published by the Florida Community Colleges and Technical Center Management and Information System (CCTCMIS), contain fall cohort benchmark measures calculated from data submitted by Florida State Colleges. These reports include prior year high school graduate enrollments, student retention and success, performance indicators for degree graduates who transfer to state universities by college prep and non-college prep, and vocational program placement.

AGE

- **Mean Age** – the age obtained by computing the arithmetic average of all the Valencia students' ages.
- **Median Age** – the 50th percentile, obtained by creating a list of the ages of all the students in numerical order. The total number of students is divided by 2. The resulting quantity (rounded up to the next integer value if necessary) will be called position X. Starting from either end of the list and counting up or down to X, the middle age is found, corresponding to position X. That is the MEDIAN. For example, if there were 7 students and the list of their ages looked like this: 17 17 18 18 18 18 19, the median would be 18 (the second of the three 18s, in the fourth, or middle, position).

ALTERNATIVE DELIVERY – all modes of instruction other than traditional course delivery and may include web-enhanced, hybrid, online, and computer-assisted. The intent of alternative delivery courses is to provide flexibility to students who are attempting to balance work, family and college, and still reach their career and academic goals.

- **Hybrid/Blended Course** – a course that blends online and face-to-face delivery. A certain percentage of course instruction is delivered via electronic means and a certain percentage of instruction is conducted face-to-face. *(Some hours are spent in the classroom with the rest being completed online.)*
- **Online Course** - a course where all of the content is delivered online using the college approved Course Management System. *(All class meetings and coursework occur online. Proctored testing may be required.)*
- **Web Enhanced/Facilitated** – a course which may use web-based technology to enhance a face-to-face course. Uses a Course Management System (CMS) or web pages to post the syllabus and assignments. *(All meetings are face-to-face.)*

APPLICATION and ADMISSION – the process of completing and submitting an application to attend Valencia. Specific criteria must be met before an applicant is admitted to Valencia (see page 20 & 21 of Valencia Catalog).

- **Applied Student** – one who completed Valencia's application.
- **Admitted Student** – a student whose application has been reviewed and accepted but may not have already registered for classes at Valencia.
- **Active Student** – a student who has enrolled in credit courses at Valencia within the past 24 months.
- **Enrolled Student** – a student who registered for one or more courses.

ARTICULATION – a State Board of Education rule that establishes provisions to facilitate the smooth transition of students through the various levels of Florida's educational system.

Valencia College
Glossary of Terms Used in Institutional Research Reports

AtD (Achieving the Dream: Community Colleges Count) – is a multiyear national initiative to help more community college students succeed. The initiative is particularly concerned about student groups that traditionally have faced significant barriers to success, including students of color and low-income students. Achieving the Dream is working to help more students earn certificates or degrees that open the door to better jobs, further education, and greater opportunity. Valencia’ participation in AtD ended in 2009 the knowledge gained and the criteria used during the AtD process is often used for Valencia’s internal reporting.

CAMPUS LOCATIONS and OFFERINGS (*Associate in Applied Science (AAS) and Associate in Science (AS) Degree programs are composed of general and specialized courses. General education courses are taught at all college locations. Due to the need for equipment, some specialized courses may need to be taken at a specific campus.)

- **Criminal Justice Institute (CJI)** – located at 8600 Valencia College Lane, Orlando, Florida. Career Certificate Programs in Criminal Justice are offered at this location. Valencia’s Human Resources office is also located at this site.
- **Downtown Center (DTC)** – located at 190 South Orange Avenue, Orlando, Florida. College Administration and Valencia Foundation are located at the DTC.
- **East Campus** – located at 701 North Econlockhatchee Trail, Orlando, Florida. This campus houses the Performing Arts Center/Black Box Theater and Alumni Association Office. In addition, the following programs are offered on East Campus: AA, AAS*, and AS* Degree Programs, Applied Technology Diploma, and Certificate Programs, and Honors Program. Students who apply and maintain their home records on this campus are considered East Campus enrollees.
- **Lake Nona Campus** – 12500 Narcoossee Road, Bldg. 400, Orlando, Florida. This Campus houses the Collegiate Academy which includes credit courses in Math, Science, Communications and Social Sciences. This location also offers noncredit Foreign Language courses and is located near Orlando’s Medical City.
- **Osceola Campus** – located at 1800 Denn John Lane, Kissimmee, Florida. The following programs are offered on Osceola Campus: AA, AAS*, and AS* Degree Programs, Applied Technology Diploma, Certificate Programs, Corporate and Continuing Education, and Honors Program.
- **Sand Lake Center** – 2411 Sand Lake Road, Orlando, Florida. This Center houses Valencia Enterprises which includes Corporate Training and Continuing Education, Center for Global Languages, Learning Scenarios, and Performance Consulting.
- **West Campus** – located at 1800 South Kirkman Road, Orlando, Florida. The following programs are offered on West Campus: AA, AAS*, and AS* Degree Programs, Applied Technology Diploma, Certificate Programs, and Honors Program. Beginning Fall 2011, Bachelor’s Degrees are offered in Electrical and Computer Engineering Technology (B.S.E.C.E.T Degree), and Radiologic and Imaging Sciences (A.S. to B.S. Degree). Students who apply and maintain their home records on this campus are considered West Campus enrollees.
- **Winter Park Campus** – located 850 West Morse Boulevard, Winter Park, Florida. The following programs are offered on Winter Park Campus: Honors Program, Corporate and Continuing Education, AA Degree Programs, Certificate Programs, Teacher Recertification, Weekend College, and Career Assessment & Employability Skills.

CAREER PATHWAYS (formerly Tech Prep) - Students begin Career Pathways in high school focusing on higher academics and technical skills, then link their high school studies with at least two years at an Orange or Osceola county technical school or Valencia College. This can lead to a two-year certificate, associate’s degree, or a four-year college degree. After taking designated technical courses at their high schools, Career Pathways students participate in an assessment and are eligible to receive credit when they enroll at Valencia. By earning college credit while in high school, students make a smooth transition between high school and college by not duplicating coursework and save time and tuition/book money.

Valencia College
Glossary of Terms Used in Institutional Research Reports

COURSE CLASSIFICATION

- **Advanced & Professional (A & P)** – college credit courses and instructional programs designed to provide the first two years of course work for transfer to an upper-division institution.
- **Continuing Workforce Education (CWE)** – noncredit courses designed for students who are already employed when they enroll at Valencia and whose primary objective is to enhance specific vocational abilities. These courses are not funded by the State. CWE courses do not earn college credit or postsecondary adult vocational credit. CWE courses are offered at Valencia’s Criminal Justice Institute and Valencia Enterprises.
- **Developmental Education (formerly College Preparatory)** – courses intended to bridge the gap between secondary school and college for students with specifically identified deficiencies. The courses are credit earning but may not be applied toward a degree or certificate. These courses are designed to meet the academic needs of educationally disadvantaged students.
- **Educator Preparation Institute (EPI)** – Educator Preparation Institute prepares students with a bachelor’s degree in a discipline other than education to become classroom teachers in Florida. EPI courses provide institutional credit, are not transferable to an upper-division institution, and do not count toward any degree.
- **Lifelong Learning** – noncredit courses that are not in the workforce arena. These courses are not funded by the State, do not belong to a program, and have an ICS code of 13300 (CLAST preparatory courses, study skills, and senior citizen physical education courses are lifelong learning courses). These courses are designed to review and improve a student's competencies. Students do not earn college credit for these courses.
- **Lifelong Learning (College Credit LLL)** – a student enrolled in a non-repeatable college credit course in which the student previously received a grade of A, B, or C. Grade forgiveness may not be used after the second enrollment. Enrollments are not funded by the State of Florida.
- **Post Secondary Adult Vocational (PSAV)** – certificate career education, job preparatory courses and programs through which a student receives an adult vocational certificate upon completion of instruction. Students earn vocational credit but not college credit for completion of these courses. PSAV credit does not apply to college credit programs.
- **Post Secondary Vocational (PSV)** – college credit courses that are part of an Associate in Science Degree (AS), Associate in Applied Science Degree (AAS), Vocational Credit Certificate (PSVC), applied Technology diploma (ATD), or an Advanced Technical Certificate (ATC). Select Postsecondary Vocational courses may be used to satisfy elective credit for an Associate of Arts Degree.

CERTIFICATE-SEEKING STUDENT – a student who fulfilled Valencia’s application and admission requirements and is pursuing programs to prepare him/her for immediate entry into a career in the workforce. Valencia offers an Advanced Technical Certificate (ATC), an Applied Technology Diploma (ATD), Career Certificates, and Technical Certificates.

- **Advanced Technical Certificate (ATC)** – an extension of a specific AS degree program that consists of at least nine (9) but less than 45 credits of college-level course work. Students who have already received an AS degree and are seeking a specialized program of study to supplement their associate degree may seek an ATC. Students receive a certificate upon completion of the program.
- **Applied Technology Diploma (ATD)** – a program prepares students for immediate entry in to a career in the workforce. ATD programs require prescribed technical courses and a minimum of 11 college credits. These credits are applicable towards a related AAS or AS degree if the student meets degree-seeking requirements. The EMT Applied Technology Diploma is the only ATD offered at Valencia and the courses can be applied toward the AS Degree in Emergency Medical Services Technology. ATD students receive a diploma upon completion of the diploma program.

Valencia College
Glossary of Terms Used in Institutional Research Reports

- **Post Secondary Adult Vocational Certificate (PSAV)** – programs that prepare students for careers directly in the workforce. The programs require prescribed technical credit courses and basic skills proficiency achieved through college-preparatory courses. The only Career Certificate program offered at Valencia is offered through the Criminal Justice Institute.
- **Technical Vocational Certificate (PSVC)** – programs that prepare students for immediate entry into a career in the workforce. Technical Certificate programs require prescribed technical courses, and do require general education courses, for a minimum of 12 college credits. These credits are applicable towards a related AAS or AS degree if the student meets degree-seeking requirements.

COHORT – a group followed through time, whose members share a significant experience or have one or more similar characteristics (e. g. ALL Valencia FTIC (first time in college) students, ages 20 through 29, who began Valencia during Fall 2009).

DAY or EVENING STUDENT

- **Day Student** – a student enrolled in courses that meet during the day (prior to 5:00 p.m.). Counts are unduplicated during the day; however, students may also be counted as an evening student if they are also enrolled in night courses.
- **Evening Student** – a student enrolled in courses that meet during evening hours (after 5:00 p.m.). Counts are unduplicated for the evenings; however, students may also be counted as day students if they are also enrolled in day courses.

DEGREE-SEEKING STUDENT – a student who fulfilled Valencia’s application and admission requirements and is pursuing an associate degree program (AA, AAS, or AS) or Bachelor’s degree at Valencia.

- **Associate in Applied Science (AAS)** – a two-year technical degree program that indicates a student has trained in a particular field and is prepared for employment (degree designated for job entry).
- **Associate in Arts (AA)** – a two-year degree program designed to provide the freshman and sophomore levels of education to students intending to transfer to an upper-division institution.
- **Associate in Science (AS)** – a two-year technical degree program that contains 15-18 credit hours of transferable general education courses. This program is designed to prepare students for employment in a vocational technical career without subsequent upper-division training.
- **Bachelor’s Degree** – Valencia’s bachelor’s degree programs require about four years of study, but differ from standard baccalaureate programs. Here, students must first complete an associate degree before they can transfer into the bachelor’s degree programs.

DEI (Developmental Education Initiative) – is a national effort to increase the number of students who complete their developmental education courses successfully and move on to college-level courses. Valencia’s participation in DEI will end in the summer of 2012; the knowledge gained and the criteria used during the DEI process is often used for Valencia’s internal reporting.

DIRECT CONNECT – an agreement with UCF (University of Central Florida) in which Valencia students receive guaranteed admission to a bachelor’s degree program, increased opportunity to complete a bachelor’s degree on a Valencia campus, and preferential admission to select bachelor degree programs.

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DUAL ENROLLMENT – an acceleration mechanism by which high school students may simultaneously earn credit toward high school completion and a college degree. Dual enrollment students pay no tuition. Dual enrolled students may attend courses on a Valencia campus, on a high school campus, or online.

ENTRY LEVEL TESTING and PLACEMENT

- **CPT (Computerized Placement Test)** – the primary entry testing used for placement in English, reading, and mathematics. Subtests include CPT Reading Skills (R), CPT Sentence Skills (W), CPT Arithmetic (M), and CPT Elementary Algebra (A). CPT College Level Math (I) is optional. Appropriate ACT or SAT scores may exempt a student from taking the CPT.
- **PERT (Postsecondary Education Readiness Test)** – PERT assesses English, reading, and mathematics skills. Students are exempt from taking the PERT, unless needed as a prerequisite for a specific course, or they provide written documentation for one of Valencia’s approved exceptions (page 52 & 53 of 2011/2012 catalog).

ETHNICITY / RACE – a self-reported classification on Valencia’s application. Students are able to indicate their ethnicity (Hispanic/Latino OR Not Hispanic/Latino) and may choose from one of the following race categories: American Indian/Alaskan Native, Asian, Black or African American, Native Hawaiian or Other Pacific Islander, or White.

- Depending on the specific report, Valencia College internally reports Ethnicity/Race data into either four or six categories. Four categories include African American, Caucasian, Hispanic, and Other. Six categories include African American, Asian/Pacific Islander, Caucasian, Hispanic, Native American, and Other. (Other category includes all who did not indicate an Ethnicity/Race category).

FETPIP (Florida Education and Training Placement Information Program) – this program obtains follow-up data by matching the social security numbers of former students with information housed in various state and federal agencies. The 1989 Florida Legislature established this program as the primary resource for all public education agencies for the collection of graduate and leaver follow-up information.

- **Placement** – graduates of an AA degree program are considered placed if they are continuing their education in an upper-division institution or serving in the military. Graduates of AAS and AS degree programs are placed if they are employed in a related field, are continuing their education, or are serving in the military. Certificate completers are placed if they are employed in a related field or serving in the military.

FOE (Foundations of Excellence) – a one-year self-study, with guidance from the *Policy Center on the First Year of College*, to develop a formal Start Right or New Student experience. Valencia participated in FOE during 2008-2009; the knowledge gained and the criteria used during the FOE process are often used for Valencia’s internal reporting.

FTE (Full-Time Equivalent)

- **Credit FTE** – equals weekly course credit hours multiplied by course total enrollments divided by 30; one course credit hour is defined as 50 minutes of instruction per week. This is a method of funding defined by the State Department of Education.
- **Noncredit FTE** – equals term total course contact hours multiplied by total course enrollments divided by 900; one contact hour is defined as 60 minutes of instruction. This is a method of funding defined by the State Department of Education.

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FTIC (First Time in College) Student – a new Valencia student who has never attended any college prior to enrolling at Valencia.

FTAV (First Time at Valencia) Student – a new Valencia student who has attended another institution prior to enrolling at Valencia.

FULL-TIME/PART-TIME STUDENT

- **Full-Time Student** – a student enrolled in 12 or more credit hours in Fall, Spring, or Summer terms.
- **Part-Time Student** – a student enrolled in fewer than 12 credit hours in Fall, Spring, or Summer terms.

GATEWAY COURSES – high-enrolled courses that are taken by students early in their education at Valencia; six courses were targeted by the AtD (Achieving the Dream) Initiative. These courses included MAT0018C (Developmental Math I), MAT0028C (Developmental Math II), MAT1033 (Elementary Algebra), MAC1105 (College Algebra), ENC1101 (English Composition I), and POS2041 (U. S. Government I).

GPA (Grade Point Average) – obtained by dividing quality points earned (based on grades) by credits. GPAs range from 0.0 to 4.0. The following GPA types are calculated at Valencia: Institutional GPA (all course work at Valencia), Overall GPA (all course work, including transfer and college preparatory), Term GPA (all course work attempted and earned for a given term), and Transfer GPA (all course work from other institutions). For certain reports, the Institutional Research Office also groups GPAs by course, department, college credit, college prep, etc.

- **Quality Points** – the value, ranging from 0 to 4, for grades from A to F for all courses completed, used in determining a grade point average (GPA).

GRADES

- **Success grades and rates** – A, B, or C. (For some courses, a D constitutes a successful completion of the course; for Valencia data reporting, a D constitutes an unsuccessful completion of the course.)
- **Non Success grades and rates** – D, F, I (Incomplete), W (Withdrawal), WP (Withdrawal, Passing), or WF (Withdrawal, Failing).
- **Withdrawal grades and rates** – W (Withdrawal), WP (Withdrawal Passing), or WF (Withdrawal Failing).
 - Prior to Fall 2010, Valencia issued grades of WP (Withdrawal Passing) and WF (Withdrawal Failing). A WP is not calculated in the student's GPA; while a WF is calculated as an F with 0 quality points.

INTERNATIONAL STUDENT – a student who enters the United States on a nonimmigrant visa. Immigrants, refugees, and asylees ARE NOT international students. At Valencia, International students are referred to as **SEVIS** and **non-SEVIS** students depending on Department of Homeland Security reporting requirements.

- **SEVIS (Student and Exchange Visitor Information System)** – is a web-accessible database used by the Department of Homeland Security to collect, track, and monitor information regarding exchange visitors, international students and scholars who enter the United States on F, M or J visa types. SEVIS is managed by the Student and Exchange Visitor Program (SEVP) within U. S. Immigration and Customs Enforcement.

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LEVEL (Discipline) – a Banner term used to categorize courses and programs—credit, continuing workforce education, educator preparation institute, or post secondary adult vocational.

LinC (Learning in Community) – a program of linking two or more courses into one integrated course in which professors from different disciplines tie their courses together around a common theme.

MODES OF DELIVERY –

- **Face-to-Face/Onsite** – a course where all content is delivered in a classroom setting on campus.
- **Online** – a course where all the content is delivered online using the college approved Course Management System. *(All class meetings and coursework occur online. Proctored testing may be required.)*
- **Web Enhanced/Facilitated** – a course which may use web-based technology to enhance a face-to-face course. The course content uses a Course Management System (CMS) or web pages to post the syllabus and assignments. *(All meetings are face-to-face.)*

MSA (OR Orlando MSA) - Orlando **M**etropolitan **S**tatistical **A**rea includes Orange, Osceola, Seminole, and Lake counties. Florida is divided into twenty MSAs. Metropolitan and micropolitan statistical areas (metro and micro areas) are geographic entities defined by the U. S. Office of Management and Budget (OMB) for use by Federal statistical agencies in collecting, tabulating, and publishing Federal statistics.

NEW STUDENT – According to Valencia’s FOE classification, a new student is one who has earned less than 15 college-credit hours at Valencia.

PERSONNEL CLASSIFICATION

- **Administrative/Executive/Management (EAM)** - a personnel category defined by the Florida Accounting Manual which includes persons whose assignments are planning, organizing, and managing the institution or a subdivision within the institution. Officers holding such titles as President, Vice President, Provost, or Department Deans are reported here.
- **Faculty** – a personnel category defined by the Florida College System that includes persons whose assignments are for the purpose of conducting instruction.
- **Noninstructional Professional** – a personnel category defined by the Florida College System which includes staff members with assignments requiring professional training and are not reported under administrative or faculty. Such titles as Counselor, Coordinator, and Director are reported here.
- **Secretarial/Clerical** – a personnel category defined by the Florida College System that includes persons whose assignments are associated with clerical activities or is specifically of a secretarial nature.
- **Service/Management** – a personnel category defined by the Florida College System which includes persons whose assignments require the performance of duties which provide comfort, convenience, and hygiene to personnel and students or the upkeep and care of buildings, facilities, or grounds. Examples include custodians, groundskeepers, and security personnel.
- **Teaching/Laboratory Assistants** – a personnel category defined by the Florida College System that include persons whose assignments require the development of teaching materials (syllabi and visual aids) and the supervision of laboratories.

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- **Technical/Paraprofessional/Skilled Craft** – a personnel category defined by the Florida College System that includes persons whose assignments require special manual or technical skills and a thorough knowledge of the processes involved in specific trades. Such positions as computer operator, graphic artist, electricians, carpenters, and typesetters are included here.

RESIDENT COUNTY – a self-reported county classification completed by students when submitting Valencia’s application. Students with Florida mailing address can choose from the drop-down menu of Florida counties; students with non-Florida mailing addresses should select “Out of State” under county.

For internal reporting purposes, Valencia generally provides Service District (Orange & Osceola counties), Seminole county, and Other data. (Other category includes Other In-state counties, Out of State, or Not Available data.)

SUPPLEMENTAL LEARNING – classes that are supported by small group study sessions lead by Supplemental Learning Leaders (former students). These study sessions are regularly scheduled, casual sessions, in which students in the class compare notes, discuss assignments, and develop organizational tools and study skills.

TERM - the academic period for which classes meet. Fall, Spring, and Summer Full terms are approximately 14 weeks each; through Flex Start scheduling, courses are also taught in five, six, eight, and ten week time periods.

- **Fall Term** – August to December.
- **Spring Term** – January to May.
- **Summer Term** – May to August.
- **Flex Start** – Flex Start courses shorten the number of weeks a student spends in class (from 14 to 10 weeks or less), but not the number of hours.

VOCATIONAL CREDIT – a type of credit assigned to courses or course equivalent learning that is part of an organized and specified vocational degree or certificate program.

YEAR

- **Academic Year** – the sequence of three terms—Fall, Spring, and Summer.
- **Calendar Year** – January through December.
- **Financial Aid Year** – October 1 through September 30 (Federal Fiscal Year).
- **Fiscal Year** – July 1 through June 30.
- **Foundation Year** – April 1 through March 31.
- **Reporting Year** – the sequence of three terms—Summer, Fall, and Spring. State of Florida reporting falls in this category.