

Title: Collegewide Faculty Instructional Loading Report – Course(s)

Purpose: This report shows faculty workload totals, including any release time, for each instructor by the Deanery they are assigned to teach where they teach certain courses as part of their course workload.

Description: This report shows faculty workload totals, including any release time, for each instructor by the Deanery they are assigned to teach where they teach certain courses as part of their course workload.

The fields listed in the report are:

campus
deanery_code
Teacher: pidm
Instructor
VID
SUFF
POSN
default contract
contract
SIRNIST_contract
mode
sched code
course
prtrm as part of term
enrolled
crn
category as session
combo
credit hours
contact hours
percent responsibility
workload
Total workload

Prompts Required:

File Delivery Type	Choose how the report will be delivery: Excel: The report will be exported in MS Excel. Web Print: The report will be shown in the browser. CVS: The report will be exported in csv format (comma-separated values).
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	PDF: The report will be exported in PDF format.
Bterm	The term instructors are assigned to teach
Course(s)	The course or courses of interest to see who is teaching them

Location: Enrollment\Faculty folder

Definitions:

Campus – Campus where CRN is taught or who owns the CRN if online

deanery_code – Artificial code containing abbreviation for campus and deanery

Teacher: pidm – The internal identifier of instructor teaching the CRN

Instructor: Instructor last name, first name

VID: Instructor VID

SUFF- The suffix from HR table

POSN- The position number from HR table

Default contract – the initial contract assigned in Banner

contract – The faculty contract for the instructor teaching the CRN

SIRNIST contract – The contract code associated with release time

mode – The course modality of the CRN

sched code – The schedule code associated with the CRN

course – The course subject code and course number of the CRN assigned to the instructor

part of term – The part of term the CRN is being taught in

enrolled – The enrollment count of the CRN being taught by the instructor

crn – The five digit number associated with the course being taught by the instructor

session – The category associated with the CRN being taught by the instructor

combo – Indicated if the CRN is being taught as a combo course (i.e., same day, time, campus, building, and room as another CRN)

credit hours – The credit hours associated with the CRN being taught by the instructor

contact hours – The contact hours associated with the CRN being taught by the instructor

percent responsibility – The percent responsibility of the instructor teaching the CRN (i.e. 100%)

workload – The workload associated with each CRN being taught by the instructor

Total Workload – The sum of workload hours for the instructor