

Faculty-written sample “script” or dialogue for professors as they discuss the Student Feedback on Instruction (SFI) during the semester (2013)

Note: This script was produced by faculty members and included in a Faculty Association subcommittee report in January of 2013 (Deidre Holmes-Dubois may be able to provide additional context). Subsequently, faculty offered a longer version through Dropbox which is no longer accessible. This sample provides an idea of the kind of conversation that can be held with students to explain the importance of the Student Feedback on Instruction (SFI). While you provide examples of ways you use the results, you are also teaching them to have standards for their educational experiences and to apply criteria as they evaluate those experiences. The more students participating from your class, the greater diversity of opinions you will have – even from students who are typically reluctant to speak up or who believe they will not be heard. The SFI launch and closing calendar for the academic year can be found through the Institutional Evaluation Website: www.valenciacollege.edu/vie

Your script - communicate this to your students: "This week you should receive emails in your Atlas account regarding [the SFI] for each of our classes. These assessments are a request from the college and from me, your instructor, to provide us with valuable feedback. Your participation is voluntary, your responses are anonymous, and I will not see the results until after grades are turned in. The results I see are a compilation of all responses for the section with no names or any identifiable information from students.

"Here is what I would like to emphasize: My instructional practices have improved because of the valuable feedback from students. For example, (provide students with an example of one teaching practice that you have revised as a result of student feedback. Students want to feel that their input is valued and makes an impact.) As you complete the assessment, please try to provide useful feedback.

"It really helps me to know what instructional methods helped you learn, what lessons you found most useful, and what aspects of the course you would recommend that I improve. Writing “Professor _____ is horrible” isn’t as helpful as “Professor _____ is horrible because he/she talks too fast and the slides have too much text on them so they are too hard to follow.” So please take this into consideration and know that your responses are valuable. I hope you will take the time to complete the assessment for each of your classes and especially for mine."