

VALENCIA COLLEGE
WEST CAMPUS
MATHEMATICS DIVISION

MAC 2313
FALL 2013

1. GENERAL COURSE INFORMATION

1.1. **Prerequisites.** Minimum grade of C in MAC 2312.

1.2. **Topics Covered.** Topics include vectors, three dimensional analytic geometry, parametric equations, partial derivatives, multiple integration.

2. INSTRUCTOR INFORMATION

2.1. **Name.** Armira Shkempi, Ph.D.

2.2. **Phone.** 407 582 1436

2.3. **E-mail address.** ashkempi@valenciacollege.edu

2.4. **Office Location.** Building 3 room 245

2.5. **Student Engagement Hours.**

Monday	Tuesday	Wednesday	Thursday	Friday
8:30am-9:30am 1:00pm-2:00pm	8:30am-9:30am 1:00pm-2:00pm	8:30am-9:30am 1:00pm-2:00pm	8:30am-9:30am 1:00pm-2:00pm	8:30am-9:30am 12:30pm-1:30pm

3. REQUIRED MATERIAL

3.1. **Text.** Calculus (W/WebAssign), Stewart, 7th Edition, ISBN 0-538-49787-4.

3.2. **WebAssign.** Your homework will be posted, completed and graded on WebAssign. To enroll for WebAssign you will need to go to www.webassign.net, register as a student and use the class key: **valenciacollege 2224 8491**.

3.3. **Calculator.** A TI-84+ graphing calculator is required.

Date: August 26, 2013.

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4. CLASS POLICIES

4.1. Attendance.

- You are expected to attend every class meeting, unless an illness or emergency makes it impossible for you to do so.
- You are expected to be in class on time, and to remain in class for the entire period unless permission to leave early has been granted by the instructor. It is disruptive to arrive or depart while class is in session.
- Absences are excused solely at the discretion of the instructor and only when the student makes a timely appointment to meet the instructor and go over the missed material.
- You are allowed 6 unexcused absences throughout the semester. Any students with 7 or more unexcused absences will be withdrawn from the course and will receive a “W”.

4.2. **Conduct.** Disruptive behavior will not be tolerated. Students showing such behavior, will be asked to leave class after one warning and will be marked absent for the day.

4.3. **Academic Honesty.** Cheating will not be tolerated. Group work outside of class is effective and encouraged, but any work that you turn in should reflect your own understanding. Any graded student work where cheating is evident, as judged by the instructor, will receive a zero.

4.4. **Homework.** Homework will be assigned, submitted and graded through WebAssign. You are encouraged to seek assistance from the instructor if you encounter difficulties with the assigned problems.

4.5. Testing.

- All tests and quizzes should be taken during the class period scheduled.
- All materials in your work area during a test or a quiz, including electronic memory, are subject to thorough and unannounced inspection by the instructor.
- Any missed test or quiz will receive a zero.
- At the end of the semester the lowest test score will be replaced by the score on the final exam, if the final exam score is higher.
- At the end of the semester the two lowest quiz grades will be dropped.

4.6. **Withdrawals.** A student who withdraws from class before the withdrawal deadline of November 1, 2013 (11:59pm) will receive a grade of “W”. A student is not permitted to withdraw after the withdrawal deadline. A faculty member MAY withdraw a student for violation of the class attendance policy. A student who is withdrawn by faculty for violation of the class attendance policy will receive a grade of “W”. Any student who withdraws or is withdrawn from a class during a third or subsequent attempt in the same course will be assigned a grade of “F”. For more information refer to the link to the Valencia College Catalog.

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5. COURSE GRADE DETERMINATION

Component	Weight
Progress Tests (4)	60%
Comprehensive Final Exam	20%
Homework	5%
Quizzes and other graded in-class activities	15%

The end-of-term grades will be rounded to the nearest percent and the following scale will be used for determination of the course letter grade:

Percent Range	Letter Grade
90%-100%	A
80%-89%	B
70%-79%	C
60%-69%	D
Below 60%	F

Scores on all tests, assignments, quizzes and end-of-term averages will be rounded to the nearest percent.

6. SPECIAL ACCOMMODATIONS

Students with disabilities who qualify for academic accommodations must provide a letter from the Office for Students with Disabilities (OSD) and discuss specific needs with the professor, preferably during the first two weeks of class. The Office for Students with Disabilities determines accommodations based on appropriate documentation of disabilities (West Campus SSB 102, extension 1523).

7. VALENCIA CORE COMPETENCIES

Valencia College wants graduates to possess and demonstrate a set of global competencies including the ability to THINK, COMMUNICATE, VALUE AND ACT. In an effort to help you acquire and improve your ability to demonstrate the competencies this course will include activities that require you to:

1. Think clearly, critically and creatively.
2. Communicate with others in written and verbal form.
3. Make reasoned value judgments and responsible commitments.
4. Act purposefully, reflectively and responsibly.

Changes in the syllabus, schedule, and/or assignments for this class may be made at the discretion of your instructor.