

AWARD OF CREDIT
 by
VALENCIA COMMUNITY COLLEGE
 for the
Certified Bookkeeper Certification
 and
Accounting Technology

To provide career opportunities for students in career and technical education programs, Valencia Community College agrees to award at no cost (other than the application for admission fee) full college credit to the eligible students who have earned the Certified Bookkeeper Certification.

PLEASE AWARD 6 CREDITS FOR THE COURSE LISTED BELOW:

Certified Bookkeeper Certification (AIOPB001)	Accounting Technology - <i>A.S. Degree</i> (6 credits)
	APA1111 Basic Accounting (3) ACG 2450 Computer Accounting I (3)

PLEASE AWARD 6 CREDITS FOR THE COURSE LISTED BELOW:

Certified Bookkeeper Certification (AIOPB001)	Accounting Applications – <i>Technical Certificate</i> (6 credits)
	APA1111 Basic Accounting (3) ACG 2450 Computer Accounting I (3)

PLEASE AWARD 6 CREDITS FOR THE COURSE LISTED BELOW:

Certified Bookkeeper Certification (AIOPB001)	Accounting Operations – <i>Technical Certificate</i> (6 credits)
	APA1111 Basic Accounting (3) ACG 2450 Computer Accounting I (3)

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MAXIMUM AWARD OF CREDIT

This agreement makes it possible for a student to receive six (6) semester hours of college credit for the Certified Bookkeeper Certification towards the Accounting Technology A.S. degree or Technical Certificate programs at Valencia Community College which is in accordance with commonly accepted good practice in higher education.

EDUCATIONAL PROGRAM

Valencia's faculty and staff who have responsibility for the supervision and coordination of the Accounting Technology program have assessed the adequacy of the documentation and determined that the learning outcomes, performance standards, and assessment procedures of the certification meet the college standards for college credit course work and that the learning outcomes are consistent with the course work in the A.S. Degree or Technical Certificate programs being articulated.

AWARD OF CREDIT PROCESS


The transferring student requesting credit must furnish a copy of the Certified Bookkeeper award certificate. To have the courses reported on the official Valencia Community College transcript, students must:

1. Meet regular College entrance requirements.
2. Complete the College Application and pay the College Admission Fee.
3. Be accepted into Valencia within three years of earning the Certified Bookkeeper Certification.
4. Declare a major in the Accounting Technology A.S. degree or Technical Certificate programs.
5. Comply with the appropriate placement, course prerequisites and requirements of the college.
6. Successfully complete course work with a "C" or better at Valencia while currently enrolled on either a part-time or full-time basis for one academic term to have the credit awarded on the official college transcript.
7. The Dean of Business, Behavioral and Social Sciences and the Program Director for Accounting Technology, on the West campus at Valencia, will evaluate the student's record (certification), determine the eligibility and notify the Registrar's Office of acceptable credit to be transferred and awarded.

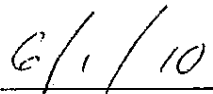
TERMS OF AGREEMENT

This agreement applies to students who have earned the Certified Bookkeeper Certification. The agreement will be reviewed as needed and it shall remain in effect until either party identifies a need for revision.

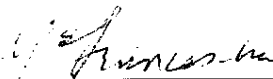
APPROVED: VALENCIA COMMUNITY COLLEGE



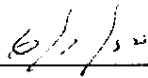
Steven Muller
Program Director



Date



Mildred Franceschi
Dean, Business, Behavioral and Social Sciences



Date