

## ALTERNATIVE AWARD OF CREDIT REQUEST FORM

To request Alternative Award of Credit based upon licensure or certification, follow the directions below:

1. Complete this form and include the following documentation:
  - a. Attach a copy of the appropriate Alternative Award of Credit Agreement  
(Visit [valenciacc.edu/asdegrees/tec.cfm](http://valenciacc.edu/asdegrees/tec.cfm) to print a copy of the Agreement.)
  - b. Attach a copy of the designated License or Certificate
2. Bring the required documentation to the Dean's academic department for verification and approval.
3. The Department Dean and/or Program Director will review the documentation and verify that you have met the required criteria for the credit to be awarded per the Agreement.
4. Once the Alternative Award of Credit has been approved, both the Department Dean and Program Director will sign the Alternative Credit Award Form, attach the required documentation, and forward it to the Graduation Office to be processed.

Student Name: \_\_\_\_\_ VID#: \_\_\_\_\_  
 Major: \_\_\_\_\_ Catalog Year: \_\_\_\_\_  
 Atlas Email: \_\_\_\_\_ Daytime Phone: \_\_\_\_\_

Please check the appropriate Award of Credit Agreement you are eligible for:

AS Degree and Certificate Program	Certification	State Code	Cr
<b>Building Construction Technology (AS)</b>	<input type="checkbox"/> NCCER Construction Technology	NCCER008	3
	<input type="checkbox"/> LEED Professional Accreditation	GRBCI001	6
Building Construction Specialist (TC)	<input type="checkbox"/> NCCER Construction Technology	NCCER008	3
	<input type="checkbox"/> LEED Professional Accreditation	GRBCI001	4

Identify the documentation you are attaching to verify you have met the criteria for alternative credit:

- Copy of \_\_\_\_\_ License
- Copy of \_\_\_\_\_ Certificate/Certification

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

**Approval:**

Please award \_\_\_\_\_ credits to the student for the \_\_\_\_\_  
 licensure/certification. The student has provided the required documentation and completed the necessary course work as specified in the Award of  
 Credit Agreement. Please list the state code if applicable: \_\_\_\_\_.

\_\_\_\_\_  
 Program Director Signature Date: \_\_\_\_\_

\_\_\_\_\_  
 Dean Signature Date: \_\_\_\_\_