

Florida Residency Appeal Checklist

Please print clearly. All requested information must be provided.

Name of Student:		Student VID:
Name of Claimant (if different than the student):		
Name of Valencia Staff Member who assisted the Student/Claimant:		
Today's Date:	Term Appealing Residency:	

- This completed checklist
- Letter requesting an appeal of your non-Florida Resident status; the letter must include the following information (please address your letter to the Florida Residency Appeals Committee):
 - Name of student
 - Name of claimant (if different than the student)
 - Justification for why the Florida Residency Appeals Committee should consider an exception to Florida Statute 1009.21 (www.flsenate.gov/Statutes) and Florida Rule 6A-10.044 (www.flrules.org); cite the specific part of the Statute and/or Rule for which you are requesting an exception.
- Completed *Florida Residency Form* (available online at <http://valenciacollege.edu/admissions-records/florida-residency/>)
 - Attach photocopies of all supporting documentation (i.e. Florida Driver License, Florida Voter Registration, Florida Vehicle Registration, etc.).
 - Attach any additional documentation that supports your claim of Florida Residency; the more documentation you can provide proving your Florida Resident status the better.

Submit this checklist and all required documents (along with attachments) to admissionshelp@valenciacollege.edu with **Florida Residency Appeals Committee** as the subject line.

You may also mail your appeal (along with attachments) to:

Valencia College
 ATTN: Florida Residency Appeals Committee
 MC: 4-8
 P.O. Box 3028
 Orlando, FL 32802-3028

If you have questions about the submission process please visit the Virtual Answer Center.