

VALENCIA COLLEGE

DUAL ENROLLMENT PERSONALIZED EDUCATION PLAN ARTICULATION AGREEMENT 2026-2027

THIS AGREEMENT

is entered into by and between The District Board of Trustees of Valencia College, Florida ("Valencia") and [] [Parent/Legal Guardian] ("Parent"), residing in _____ [County], Florida, for the purpose of enabling _____

[Student's Full Name], to participate in the dual enrollment program. WHEREAS, Section 1007.271, Florida Statutes, authorizes dual enrollment articulation agreements to facilitate access by eligible Personalized Education Plan (PEP) students to postsecondary courses; and WHEREAS, Valencia and the Parent desire to enter into this Agreement to provide the Parent's eligible student with access to dual enrollment courses offered by Valencia; NOW, THEREFORE, in consideration of the mutual covenants and agreements contained herein the parties agree as follows:

1. Term and Termination

This Agreement shall commence on **July 1, 2026**, and terminate on **June 30, 2027**, unless earlier terminated by either party upon ninety (90) days' written notice.

2. Student Eligibility and Enrollment

Parent and Valencia will work collaboratively to notify students about dual enrollment opportunities. Parent shall be responsible for validating the student demonstrates social maturity, motivation, and academic readiness to enroll in college.

a) Initial Eligibility

Students must:

- Be enrolled in grades 6–12, a resident of Orange or Osceola County, and not have graduated from high school.
- Submit a Valencia College Dual Enrollment Application, complete with the PEP scholarship award letter applicable to the academic year and signatures from the student and Parent by the published deadline available at valenciacollege.edu/dual. Application instructions and process are outlined at the above website.
- Meet minimum college-level placement scores in Reading, Writing, and Math (PERT, ACT, SAT, CLT, or approved alternative assessment), including eligibility for College Level English (ENC1101) and College Level Math

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- (MAT1033C or higher). Required assessment scores are available at valenciacollege.edu/dual. All qualifying assessment scores must be submitted prior to the published assessment score deadline.

b) **Continuing Eligibility**

Students:

- Must maintain residence in Orange or Osceola County.
- Must annually renew the PEP articulation agreement and provide the scholarship award letter of for the intended academic year.
- Who will graduate from high school prior to completion of Valencia's courses for the semester may not register for courses through dual enrollment.
- Are not permitted to enroll as a Valencia College dual enrollment student after sufficient academic credits are completed to meet the College's requirements for an associate degree.
- Must maintain a minimum Valencia GPA of 2.0 to remain in good academic standing within the program. Failure to meet this standard will result in the student placed on academic probation and program participation termination.
- Must not accrue more than one course withdrawal ("W") during their participation in the program. Accruing two or more withdrawals will result in termination of program participation. Exceptions may be granted only in cases of documented, extreme extenuating circumstances, and require a written request with supporting documentation as well as a meeting with Valencia's Dual Enrollment Director.
- May lose the opportunity to participate in the dual enrollment program if they are disruptive to the learning process.

3. **Screening and Monitoring**

a) **Pre-Enrollment Screening**

- Students and their parent may collaborate with Valencia to determine eligibility for dual enrollment.
- Students must complete the dual enrollment application, submit PEP scholarship award letter for intended academic year, Parent approval, and provide college-level test scores by the advertised deadline at valenciacollege.edu/dual.

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- Valencia will assign student identification numbers (VIDs) upon approval.
- Students must submit college-level placement scores for Reading, Writing, and math (PERT, ACT, SAT, CLT, or approved alternative assessment).
- All admitted students must complete new student orientation prior to course registration.

b) **Monitoring Progress**

- Enrollment restrictions: 13 credits fall/spring; 7 credits summer (continuing students only).
- Valencia and Parent shall jointly monitor GPA eligibility.
- Valencia will assign grades per its grading policies; Parent shall not change any grade once assigned by Valencia and must record grades on high school transcripts.
- Dual enrollment courses must be weighted the same as to AP/IB/AICE in high school GPA calculations.
- Dual enrollment grades become part of students' permanent Valencia transcripts and factor into future financial aid eligibility purposes.
- Students are subject to Valencia College's policies and procedures as outlined in the [Valencia Student Handbook](#). This includes, but is not limited to, the 6Hz28: 8-03 Student Code of Conduct and 6Hz28: 8-11 Academic Integrity policy.

4. Courses, Programs, and Registration

- The Valencia course schedule is published electronically each term and can be accessed at valenciacollege.edu/schedule.
- Dual Enrollment students are encouraged to consult the [Dual Enrollment Course List](#) and the [Dual Enrollment Course–High School Subject Area Equivalency List](#) when selecting Valencia College courses to ensure alignment with both high school graduation requirements and the requirements of their intended degree pathway.
- Students must meet the course prerequisites for each college course in which they plan to enroll. Course description and prerequisites are available in the Valencia College catalog <https://valenciacollege.edu/students/catalog/>.
- Students and parents should understand dual enrollment courses are full college-level rigor and carry adult-level curriculum, pedagogy, and expectations for student behavior. Valencia will not modify courses to accommodate variations in student age and/or maturity.

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- Eligible courses include postsecondary credit courses applicable to Technical Certificates, A.S., or A.A. degrees.
- Excluded courses include: (1) physical education courses that focus on the physical execution of a skill rather than the intellectual attributes of the activity; (2) preparatory or pre-college instruction; (3) any courses under three credits; and (4) upper-division bachelor's courses.
- Flex-Start courses are not permitted during the fall or spring term. Flex-Start courses are permitted during the summer term for continuing dual enrollment students. Requests for Flex-Start courses require special approval from Valencia's Dual Enrollment Director and agreed upon by the Parent.
- Students may participate in certain enhancements (e.g., Student Development, Honors Program), but not in internships or private music lessons.
 - Service Learning – SLS2940 (one credit hour) at Valencia College. Florida Department of Education course number 2104350 (0.5 high school credit).
 - Leadership Development – SLS2251H (three credit hours) at Valencia College. Florida Department of Education number 2400300 (1.0 high school credit).

5. Guidance Services

- Valencia shall provide students with access to advisement tools and assign Student Success Coaches available at valenciacollege.edu and the State of Florida's online advisement system flvc.org/dlss.
- Through the work of the Articulation Coordinating Committee, the K-20 advisory body coordinates ways to help students move easily from institution to institution. For more information on transfer guarantees, visit fldoe.org/policy/articulation/.
- Parent will identify courses that meet Florida high school graduation requirements.

6. Support for Students with Disabilities

Students may register with Valencia's [Office for Students with Disabilities](#) for support services, resources, and reasonable accommodations. The Dual Enrollment Office shall provide referral information and resources.

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7. Financial Responsibilities

- Student is not financially responsible for tuition or required instructional materials.
- Instructional materials include textbooks, digital access codes, and other required academic content.
- Student or Parent may be financially responsible for items outside of required instructional materials.

8. Student Responsibilities

Students are responsible for:

- Transportation,
- Course registration,
- Ordering instructional materials, and
- Compliance with all Valencia student expectations.

9. General Provisions

- This Agreement is subject to all applicable federal and state laws, rules, and regulations as may be applicable to each respective party hereto.
- Records shall be maintained consistent with the Florida Public Records Act, subject to privacy protections guaranteed by applicable State and federal laws and regulations.
- This Agreement does not create third-party rights.
- Breach of law may constitute breach of this Agreement and grounds for termination.
- Prevailing parties in enforcement actions may recover reasonable attorney's fees and costs.
- Each party's employees remain solely their own and not agents of the other party.

IN WITNESS WHEREOF,

The parties hereto have executed this Dual Enrollment Articulation Agreement for the 2026–2027 Academic Year by their duly authorized representatives.

For Valencia College

Signature:

Alania Castillo
Alania M. Castillo, M.A.
Director, Dual Enrollment
Valencia College

Parent/Legal Guardian

Signature:

Print Name:
Date:

Student

Signature:

Print Name:
Date: