

COLLEGE CURRICULUM COMMITTEE

June 11, 2025

Via Zoom

2:00 – 5:00 p.m.

**AGENDA**

1. **Welcome to the Committee Members and Visitors.**

2. **Review of Minutes:** May 2025

<https://valenciacollege.edu/employees/organizations-committees/college-curriculum-committee/meetings.php>

3. **Consent Agenda:** Course modifications or deletions involving minor editing of course descriptions or level changes which do not impact other departments are eligible for placement on the consent agenda. Any members of the committee may request to remove a proposal from the consent agenda for the purpose of discussion.

- a) **The following course(s) have outlines in Course Information Management that may be accessed through MyVC (course additions, modifications or deletions):**

CJK 0111, CJK 0301, CJK 0306, CJK 0320, CJK 0324, CJK 0326, CJK 0335, CJK 0336, CJK 0340, CJK 0355

- b) **The following outlines are being presented as part of the Two-Year Program Review Cycle (outcome changes only):**

ACG 2030C  
LIT 1000  
MAN 4301

4. **Regular Agenda:**

**2425-255      NUR 2801C      Patient Care Management Practicum, CCD.....Diane Gomez**

***Purpose:*** Course taught out and replaced with new Nursing curriculum; ***Effective Date:*** Fall 2025 (202610).

**2425-256      MAN 4720      Strategic Management Capstone, CCM.....Jerrid Kalakay**

**Purpose:** We have removed FIN3402 from the core curriculum to make room for our concentrations. Thus, FIN3402 is no longer required for student catalogs after Summer 2022;

**Revised Prerequisites:** Minimum grade of C in the following courses: ACG 3024, MAN 4162, MAN 4120; **Effective Date:** Fall 2022 (202310).

**2425-257      PAD 4332      Strategic and Organizational Planning, CCM.....J. Murphy**

**Purpose:** The title of the course should have been entered as Strategic and Operational Planning. The error was found during a review of the courses and curriculum. This is correcting the error. There is not change to the curriculum, major topics, outcomes or evidence of learning;

**Revised Course Title:** Strategic and Operational Planning; **Effective Date:** Fall 2025 (202610).

**2425-258      A.S. in Paralegal Studies, CPM.....Cathy Mestre**

**Purpose:** Changing course numbers to indicate the removal of the lab hours and the lab fees as the accrediting body no longer requires these courses to be taught in a lab; **Effective Date:** Fall 2025 (202610).

**2425-259      CJK 0111      Interviewing and Report Writing in Corrections, CCA..R.Pigman**

**Purpose:** The Florida Department of Law Enforcement has mandated these changes;

**Credit/Contact/Lab Hours:** .533/20/0; **Prerequisites:** None; **Corequisites:** None; **Course**

**Description:** This course concentrates on notetaking, interviewing, report principles and

mechanics. In this course the student addresses the necessary skills of conducting lawful and effective interviews; **Effective Date:** Summer 2025 (202530).

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**245-260          CJK 0355          Legal for Correctional Officers, CCA.....Rob Pigman**

**Purpose:** The Florida Department of Law Enforcement has mandated these changes;  
**Credit/Contact/Lab Hours:** .733/22/0; **Prerequisites:** None; **Corequisites:** None; **Course Description:** This course provides students with an understanding of the different types of laws and the importance of staying current with case law and agency policies and procedures. Students will develop a basic understanding of federal, state, and local laws in order to act properly and effectively without violating the individual rights of inmates; **Effective Date:** Fall 2025 (202610).

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**2425-261          CJK 0300          Introduction to Corrections, CCM.....R.Pigman**

**Purpose:** The Florida Department of Law Enforcement has mandated these changes; **Revised Course Number:** CJK 0301; **Effective Date:** Summer 2025 (202530).

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**2425-262          CJK 0305          Communications, CCM.....Rob Pigman**

**Purpose:** The Florida Department of Law Enforcement has mandated these changes; **Revised Course Title:** Communication for Correctional Officers; **Revised Course Number:** CJK 0306; **Revised Credit/Contact/Lab Hours:** 1.067/32/0; **Revised Course Description:** In this course the student will learn several communication skills that will make the student safer and more effective in their work as a law enforcement officer; **Effective Date:** Summer 2025 (202530).

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**2425-263          CJK 0310          Officer Safety, CCM.....Rob Pigman**

**Purpose:** The Florida Department of Law Enforcement has mandated these changes; **Revised Course Number:** CJK 0327; **Revised Course Title:** Shift Management and Safety; **Revised Credit/Contact/Lab Hours:** .667/20/0; **Revised Course Description:** This chapter teaches the basics of situational awareness and safety measures within a correctional environment, including equipment, security checks, searches, contraband, and maintaining general facility safety; **Effective Date:** Summer 2025 (202530).

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**2425-264      CJK 0320      Intake and Release, CCM.....Rob Pigman**

**Purpose:** The Florida Department of Law Enforcement has mandated these changes; **Revised Course Number:** CJK 0321; **Revised Credit/Contact/Lab Hours:** .533/16/0; **Revised Course Description:** This course provides an overview of the intake and reception process in a correctional facility, classification and housing assignments, and explains the basic release process at county and state facilities; **Effective Date:** Summer 2025 (202530).

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**2425-265      CJK 0325      Supervising in a Correctional Facility, CCM.....Rob Pigman**

**Purpose:** The Florida Department of Law Enforcement has mandated these changes; **Revised Course Number:** CJK 0324; **Revised Course Title:** Supervision in a Correctional Facility; **Revised Credit/Contact/Lab Hours:** 1.067/32/0; **Revised Course Description:** In this course the student will have foundational knowledge of the processes for monitoring inmates in a variety of situations, transporting inmates, and addressing disciplinary issues; **Effective Date:** Summer 2025 (202530).

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**2425-266      CJK 0330      Supervising Special Populations, CCM.....Rob Pigman**

**Purpose:** The Florida Department of Law Enforcement has mandated these changes; **Revised Course Number:** CJK 0326; **Revised Course Title:** Supervising Correctional Populations; **Revised Credit/Contact/Lab Hours:** .833/25/0; **Revised Course Description:** This course provides an introduction to the various populations within a correctional environment and includes information on legal aspects of providing care and custody for inmates under the Americans with

Disabilities Act (ADA) and the Prison Rape Elimination Act (PREA); **Effective Date:** Summer 2025 (202530).

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**2425-267      CJK 0335      Responding to Incidents and Emergencies, CCM.....R.Pigman**  
**Purpose:** The Florida Department of Law Enforcement has mandated these changes; **Revised Course Number:** CJK 0336; **Revised Course Title:** Incidents and Emergencies in Correctional Facilities; **Revised Credit/Contact/Lab Hours:** .667/20/0; **Revised Course Description:** This course provides foundational knowledge in identifying and responding to critical incidents within a correctional facility; **Effective Date:** Summer 2025 (202530).

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**2425-268      CJK 0340      Officer Wellness and Physical Abilities for Correctional Officers, CCM.....Rob Pigman**  
**Purpose:** The Florida Department of Law Enforcement has mandated these changes; **Revised Course Title:** Criminal Justice Officer Physical Fitness Training; **Effective Date:** Summer 2025 (202530).

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**2425-269      CJK 0315      Facility and Equipment, CCD.....Rob Pigman**  
**Purpose:** Course is being removed from the curriculum; **Effective Date:** Fall 2025 (202610).

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**2425-270      Criminal Justice Institute - Correctional Officer Career Certificate, CPM.....Rob Pigman**  
**Purpose:** The Florida Department of Law Enforcement has mandated these changes; **Effective Date:** Summer 2025 (202530).

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**5. Discussion Items:**

*There are no discussion items for this month's agenda.*

**6. Information Items:**

*There are no information items for this month's agenda.*

The next meeting of the College Curriculum Committee is scheduled for **July 9th, 2025,**  
and will be a zoom meeting.