

COLLEGE CURRICULUM COMMITTEE
October 12, 2022

Minutes

1. **A. Welcome to the Committee Members and Visitors.**

Ravi Varma opened the meeting with a welcome.

2. **Review of Minutes:** September 2022
(<http://valenciacollege.edu/curriculumcommittee/Minutes.cfm>)

The minutes were approved by consensus.

3. **Consent Agenda:** Course modifications or deletions involving minor editing of course descriptions or level changes which do not impact other departments are eligible for placement on the consent agenda. Any members of the committee may request to remove a proposal from the consent agenda for the purpose of discussion.

a) **The following course(s) have outlines in Course Information Management that may be viewed in ATLAS:**

GRA 1920C
MUM 1003, MUM 1648C, MUM 1662C, MUM 2632C, MUM 2634C, MUM 2637C, MUM 2645,
MUM 2678C, MUM 2790L, MUM 2690C, MUM 2691C
NUR 1100C, NUR 2000C, NUR 2217C, NUR 2440C, NUR 2931C, NUR 2932C, NUR 2933C
PLA 2560C

b) **The following outlines are being presented as part of the Two-Year Program Review Cycle. These courses may have changes to course outcomes, but not to information directly reflected in the catalog such as the course title or description:**

There are no outlines being presented as part of the review cycle.

The consent agenda was approved by consensus.

4. **Regular Agenda:**

2223-010 A.S. in Energy Management and Controls Technology, CPM.....Deb Hall
Purpose: If EMCT students complete CGS 2545C: Database Management Systems as part of their EMCT degree electives, not only will this course help them to become a more effective BAS Technician, but will also open the door to pursue Valencia's Bachelor of Applied Science in Computing Technology and Software Development which would be a second BAS pathway available for EMCT students to consider pursuing after the completion of their EMCT AS degree;
Effective Date: Fall 2023 (202410).

Proposal 2223-010 was approved by consensus.

2223-011 Customer Service Management Certificate, CPM.....Storm Russo
Purpose: Due to changes in our AS Business Administration degree Gen Ed, some required courses have changed; **Effective Date:** Fall 2023 (202410).

Proposal 2223-011 was approved by consensus.

2223-012 PLA 2560C Insurance Case Management for Paralegals, CCM...W. Toscano
Purpose: Discussions with faculty and the advisor have indicated that PLA 2203 is a more appropriate pre-requisite; **Revised Prerequisites:** Satisfactory completion of all mandated courses in reading, English and English for Academic Purposes. Minimum grade of C in PLA 2203 or Program Chair approval; **Effective Date:** Fall 2023 (202410).

Proposal 2223-012 was approved by consensus.

2223-013 MUM 1003L Digital Audio Workstation for Project & Home Studio, CCM.....Raul Valery
Purpose: This is a fully online course, so we are removing the "L" designation, as there is no lab to attend; **Revised Course Number:** MUM 1003; **Effective Date:** Fall 2023 (202410).

The courses are equivalent.

Proposal 2223-013 was approved by consensus.

2223-014 MUM 1648L Foley and Sound Design, CCM.....Raul Valery
Purpose: Changing designation from "L" to "C" to indicate that the lab portion happens during class time; **Revised Course Number:** MUM 1648C; **Effective Date:** Fall 2023 (202410).

The courses are equivalent.

Proposal 2223-014 was approved by consensus.

2223-015 MUM 1662C Live Sound Techniques, CCM.....Raul Valery
Purpose: The changes in the description indicate certain physical requirements; **Revised Course Description:** This course reviews the theory and practices of sound reinforcement for the entertainment industry. It covers audio equipment, sound systems, and sound reinforcement for live events with a hands-on project focused approach. This course may require students to push carts, to lift and carry equipment weighing up to 50 pounds, to climb ladders and work at height, and to work in confined places by bending, stooping, or kneeling. As needed, students may engage in the College's process to determine reasonable accommodations for a disability by contacting the Office for Students with Disabilities valenciacollege.edu/OSD; **Effective Date:** Fall 2023 (202410).

Proposal 2223-015 was approved by consensus.

2223-016 MUM 2632L Audio Systems Design and Maintenance, CCM.....Raul Valery
Purpose: Change of suffix from L to C to reflect the more theoretical nature of the course. Re-wording of prerequisites, and eliminating of MUM 1002C from the prerequisites list, since it is a prerequisite to both MUM 1662L and MUM 2661C; **Revised Course Number:** MUM 2632C;

Revised Prerequisites: Minimum grade of C in MUM 1662C or in MUM 2661C; **Effective Date:** Fall 2023 (202410).

The courses are equivalent.

Proposal 2223-016 was approved by consensus.

2223-017 MUM 2634L The Digital Audio Workstation, CCM.....Raul Valery

Purpose: Changing from the "L" to the "C" designation to indicate that the lab portion happens during class time; **Revised Course Number:** MUM 2634C; **Effective Date:** Fall 2023 (202410).

The courses are equivalent.

Proposal 2223-017 was approved by consensus.

2223-018 MUM 2637L Intro to Videogame and VR Sound, CCM.....Raul Valery

Purpose: Changing designation from "L" to "C". The lab portion of this mixed-mode course occurs in the classroom; **Revised Course Number:** MUM 2637C; **Effective Date:** Fall 2023 (202410).

The courses are equivalent.

Proposal 2223-018 was approved by consensus.

2223-019 MUM 2645L Mastering Techniques, CCM.....Raul Valery

Purpose: Changing designation from "L" to "C". The lab portion of this mixed-mode course occurs in the classroom; **Revised Course Number:** MUM 2645C; **Effective Date:** Fall 2023 (202410).

The courses are equivalent.

Proposal 2223-019 was approved by consensus.

2223-020 MUM 2678L Mixing Techniques, CCM.....Raul Valery

Purpose: Changing designation from "L" to "C". The lab portion of this mixed-mode course occurs in the classroom; **Revised Course Number:** MUM 2678C; **Effective Date:** Fall 2023 (202410).

The courses are equivalent.

Proposal 2223-020 was approved by consensus.

2223-021 MUM 2790L Music Production - Capstone, CCM.....Raul Valery

Purpose: There was language missing from the catalog description; **Revised Course Description:** Participation by students as technicians, producers and managers in the production of either a live audio event, or of a music recording project, closely paralleling the workings of a music production company. Multiple credit course. May be repeated for maximum of two credits, but grade forgiveness cannot be applied; **Effective Date:** Fall 2023 (202410).

Proposal 2223-021 was approved by consensus.

2223-022 MUM 2690C Avid Pro Tools 201/205D/210D Dolby Atmos, CCA.....R. Valery
Purpose: High industry demand for certifications in new technology Dolby Atmos Immersive Sound; **Credit/Contact/Lab:** 3/5/4; **Prerequisites:** A minimum grade of C in MUM 1003L, or in MUM 1675C, or in MUM 2634L, or in MUM 2670C, or in MUM 2671C, or in MUM 2683C, or proof of current User, or Operator, or Expert certification in Pro Tools the latest version of Pro Tools; **Co-requisites:** None; **Catalog Course Description:** This course trains the student in the use of the Dolby Atmos Immersive Atmos format, the used of the Dolby Production Suite on Pro Tools, the use of the Dolby Renderer, mixing sound in Dolby Atmos, deliverables in Atmos and other surround sound formats, and in Immersive Audio Files conversions. Successful completion of this course will allow the student to obtain the Avid Pro Tools 210D User Certification in Pro Tools for Dolby Atmos; **Effective Date:** Fall 2023 (202410).

The presenter explained that our faculty are the first in the state to be certified to teach this course.

There was a suggestion that the title be changed to something more generic in case there is a change in the type of software that is used. The presenter thinks that would be counter productive as it would make it less attractive to students. Also, only one company produces this software and they fully expect a lot of growth in this area.

The effective date was changed to: Spring 2023

Proposal 2223-022 was approved with the above change.

2223-023 MUM 2691C Avid Sibelius 101 & 110 Music Notation, CCA.....R. Valery
Purpose: Provides choice in electives for several of our specializations; **Credit/Contact/Lab:** 3/2/2; **Prerequisites:** A minimum grade of C in MUT 1011C, or in MUT 1111 or permission from the department; **Co-requisites:** None; **Catalog Course Description:** In this course the student learns and develops foundation-building themes and different ways of working in the software, as well as a clear understanding of the Sibelius interface, becomes comfortable with using shortcuts while learning how to create, edit, and print musical scores quickly and efficiently; **Effective Date:** Fall 2023 (202410).

The effective date was changed to: Spring 2023

Proposal 2223-023 was approved with the above change.

2223-024 NUR 1100C Transition into Professional Nursing Concepts, CCM.....R. Alvarez
Purpose: ATN is transitioning to concept based curriculum. The course already exist for the traditional track therefore we needed to give the course a different name to meet the needs of the ATN students; **Revised Course Title:** ATN - Transition into Professional Nursing Concepts; **Revised Credit/Contact/Lab Hours:** 4/2/2; **Revised Co-requisites:** NUR 2440C, NUR 2XXXC, **Effective Date:** Fall 2023 (202410).

Proposal 2223-024 was approved pending receipt of the updated course numbers.

2223-025 NUR 2000C ATN Concepts of Patient Care Management and Leadership-Practicum, CCM.....R. Alvarez
Purpose: ATN is transitioning to concept based curriculum. The course already exist for the traditional track therefore we needed to give the course a different name to meet the needs of the ATN students; **Revised Prerequisites:** Minimum grades of C in NUR 2XXXC, NUR 1100C, NUR 2440C, NUR 2XX1C, NUR 2210C, NUR 2522C and NUR 2216C; **Revised Co-requisites:** NUR 2216C, **Effective Date:** Fall 2023 (202410).

Proposal 2223-025 was approved pending receipt of the updated course numbers.

2223-026 NUR 2217C ATN Concepts of Adult Health II, CCM.....R. Alvarez
Purpose: ATN is transitioning to concept based curriculum. The course already exist for the traditional track therefore we needed to give the course a different name to meet the needs of the ATN students; **Revised Prerequisites:** Minimum grades of C in NUR 2XXXC, NUR 1100C, NUR 2440C, NUR 2210C, NUR 2XX1C; **Effective Date:** Fall 2023 (202410).

Proposal 2223-026 was approved pending receipt of the updated course numbers.

2223-027 NUR 2440C Concepts of Maternal Child Health, CCM.....R. Alvarez
Purpose: ATN is transitioning to concept based curriculum. The course already exist for the traditional track therefore we needed to give the course a different name to meet the needs of the ATN students; **Revised Course Title:** ATN - Concepts of Maternal Child Health; **Revised Co-requisites:** NUR 1110C, NUR 2XXXC, **Effective Date:** Fall 2023 (202410).

Proposal 2223-027 was approved pending receipt of the updated course numbers.

2223-028 NUR 2931C ATN - Health and Illness Concepts of Physical and Health Assessment, CCA.....Ruby Alvarez
Purpose: ATN is transitioning to concept based curriculum. The course already exist for the traditional track therefore we needed to give the course a different name to meet the needs of the ATN students; **Credit/Contact/Lab:** 3/5/3; **Prerequisites:** Admission to the Nursing Accelerated A.S. Degree Program; **Co-requisites:** NUR 1100C and NUR 2440C; **Catalog Course Description:** This course includes the concepts within the domains of health care recipient, health and illness, and professional nursing and health care. Emphasis is on physical and health assessment for clients throughout the lifespan. Upon completion, students will provide safe nursing care incorporating the concepts identified in this course. A grade of satisfactory in the clinical/lab is required. This course must be completed with a grade of C or better for program progression; **Effective Date:** Fall 2023 (202410).

Proposal 2223-028 was approved by consensus.

2223-029 NUR 2932C ATN - Health and Illness Concepts Mental Health, CCA.....Ruby Alvarez
Purpose: ATN is transitioning to concept based curriculum. The course already exist for the traditional track therefore we needed to give the course a different name to meet the needs of the ATN students; **Credit/Contact/Lab:** 3/5/3; **Prerequisites:** Admission to Nursing A.S. Degree Program, minimum grade of C in NUR 1100C, NUR 2XXXC, NUR 2440C; **Co-requisites:** NUR 2210C; **Catalog Course Description:** This course includes concepts within the three domains of

the health care recipient, health and illness, and professional nursing and health care. Emphasis is placed on each domain's concepts, including stress, coping, mood, cognition, addiction, development, and safety. The students will develop communication, assessment, intervention, and evaluation of mental health within the healthcare system. A grade of satisfactory in the clinical/lab is required. This course must be completed with a grade of C or better for program progression; **Effective Date:** Fall 2023 (202410).

Proposal 2223-029 was approved pending receipt of the updated course numbers.

2223-030 NUR 2933C Concepts of Adult Health I, CCA.....Ruby Alvarez
Purpose: ATN is transitioning to concept based curriculum. The course already exist for the traditional track therefore we needed to give the course a different name to meet the needs of the ATN students; **Credit/Contact/Lab:** 8/6/2; **Prerequisites:** Admission to Nursing A.S. Degree Program; **Co-requisites:** NUR 2XX1C; **Catalog Course Description:** This course reinforces the three domains of the health care recipient, health and illness, and professional nursing and healthcare. Emphasis is placed on hemostasis & regulation and protection. The course will include the concepts of fluid & electrolytes, gas exchange, perfusion, hormonal regulation, glucose regulation, and elimination. Interrelated concepts of: communication, culture, elimination, ethics, gas exchange, health promotion adherence, infection/immunity, interpersonal violence, mobility, perfusion, professional identity, safety, stress & coping, technology & informatics, and tissue integrity. Upon completion, students will provide safe nursing care incorporating the concepts identified in this course. A grade of satisfactory in the clinical/labs required; **Effective Date:** Fall 2023 (202410).

Proposal 2223-024 was approved pending receipt of the updated course numbers.

2223-031 A.S. in Graphic and Interactive Design, CPM.....Kristy Pennino
Purpose: PLOs were evaluated for equity mindedness. Opportunities to remove redundancies and shorten the PLOs were executed in the process; **Effective Date:** Fall 2023 (202410).

Proposal 2223-031 was approved by consensus.

2223-032 GRA 1920C Lettering Workshop, CCA.....Kristy Pennino
Purpose: This course has been offered as a TWK Selected Topics course every summer for 6 years now under multiple titles (prompting the need to add it as a permanent course with a course number). Also, adding this new course to our Graphics Elective list will help us promote enrollment for the course. NOTE: I do not see any current course number in the state numbering system that is a match for this course content (traditional lettering exploration). Students will need to be charged the standard lab fee. This course will be combined lecture/lab (with C designation) and be a 3-credit 4-contact hour course. 3 of the 4 contact hours are designated as lab due to the workshop nature of this course; **Credit/Contact/Lab:** 3/4/3; **Prerequisites:** None; **Co-requisites:** None; **Catalog Course Description:** A hands-on, workshop-oriented exploration in learning and practicing various lettering techniques. Students will experiment with various traditional and untraditional materials to create custom typographic elements. This course meets the requirements of a Graphic's Elective. Students from any major are encouraged to enroll. No prior experience with lettering is expected; **Effective Date:** Fall 2023 (202320).

Proposal 2223-032 was approved by consensus.

5. Discussion Items:

a. Creating Equity Minded Curricula:

There was a brief discussion about the Equity Minded Curricula training that was completed by the CCC members.

b. Removing a course from General Education. What should the process be?

Some members want set of criteria to be created so some areas don't feel forced out. One recommendation is to strongly consider if the course is connected to any other program pathways.

c. Adding a December CCC meeting:

Registration for Summer and Fall registration will be open for students in February. That means the catalog will need to be live in February. The catalog deadline will be moved to January to accommodate this. The committee agreed to add a meeting on December 7th, 2022.

6. Information Items:

There are no information items for this month's agenda.

The next meeting of the College Curriculum Committee is scheduled **November 9th, 2022** and will be a zoom meeting. Deadline for submission of materials for the agenda is **October 26th, 2022**.