

COLLEGE CURRICULUM COMMITTEE
October 9, 2024

Minutes

1. **Welcome to the Committee Members and Visitors.**

Ravi Varma opened the meeting with a welcome.

2. **Review of Minutes:** September 2024

<https://valenciacollege.edu/employees/organizations-committees/college-curriculum-committee/meetings.php>

There was a clarification made about proposal 2425-026. There was a request to allow dean approval for course substitutions and it was stated that it wouldn't be used to substitute AS courses for any higher-level courses or requirements.

The minutes were approved by consensus.

3. **Consent Agenda:** Course modifications or deletions involving minor editing of course descriptions or level changes which do not impact other departments are eligible for placement on the consent agenda. Any members of the committee may request to remove a proposal from the consent agenda for the purpose of discussion.

a) **The following course(s) have outlines in Course Information Management that may be accessed through ATLAS (course additions, modifications or deletions):**

BCT 2931
EGS 2373
MUM 2790L

b) **The following outlines are being presented as part of the Two-Year Program Review Cycle (outcome changes only):**

COP 1000C, COP 2220C, COP 2800C

The consent agenda was approved with the exception of EGS 2373 which was removed.

4. **Regular Agenda:**

2425-002 EGS 2373 Principles of Electrical Engineering, CCM.....Mohua Kar
Purpose: Change the Pre-requisite. Industrial Engineering major doesn't require C in PHY 2049C;
Revised Prerequisites: PHY 2049C and minimum grade of C in MAC 2313; **Effective Date:** Fall 2025 (202610).

There was a question about if the course was only for industrial engineering majors and if each track has different requirements. It was shared that we are not able to program different course requirements based on the track.

Proposal 2425-002 was tabled at the September meeting.

Since the college cannot program different requirements for the same course, the simplest solution is to require the strictest prerequisite so students with a D will have to get an override. Transient students from Valencia can essentially get a D and that would satisfy UCF's requirement. Valencia's requirement is a C for Physics and we do not get many students that need an override.

Proposal 2425-002 was cancelled.

2425-027 MUM 2790L Music Production - Capstone, CCM.....Raul Valery

Purpose: We are making this course non-repeatable in order to stop "abuse" in registering for it multiple times after the second time; **Revised Course Description:** Participation by students as technicians, producers and managers in the production of either a live audio event, or of a music recording project, closely paralleling the workings of a music production company. Multiple credit course. May be repeated for maximum of two credits, but grade forgiveness cannot be applied. May be repeated once for credit; **Effective Date:** Fall 2025 (202610).

Students have taken this course 3 or 4 times and sometimes bring clients into the labs for paid projects which is not allowed. The students are trying to avoid renting studio time for their projects.

A committee member said the change still implies that students can take it more than twice for credit, but it was determined that the submitted change is sufficient.

Proposal 2425-027 was approved by consensus.

2425-028 BCT 2931 Special Topics: Construction Lab Project.....Andy Ray

Purpose: This new lab-based course will provide an additional elective option for all Built Environment students to gain hands-on skills with tools used in industry and practice construction management on a real project. Also open to those in other disciplines with department approval; **Credit/Contact/Lab Hours:** 3/3/2/ **Prerequisites:** None; **Corequisites:** None; **Course Description:** This active-learning course provides students with hands-on experience in constructing an actual product including planning, project management, and execution. After completing lab safety training, students will apply theoretical knowledge to practical applications, culminating in product creation using hands tools and power equipment. Depending on project scope students may incur additional material costs; **Effective Date:** Fall 2025 (202610).

This course will be for students to be able to complete small projects from design inception to project completion.

The presenter was reminded that the department can only teach a selected topics course three times, and they are never this specific. They were advised to either request a permanent course number or make the course generic.

The course title was changed to: Selected Topics in Building Construction

The course description was changed to: Selected topics in Building Construction based on the needs and areas of interest of the class and the professor. May include laboratory and/or field work as part of the class. Multiple credit course. May be repeated for credit, but grade forgiveness cannot be applied. Additional material costs may apply depending on project complexity.

The effective date was changed to: Spring 2025

Proposal 2425-028 was approved with the above changes.

2425-029 Digital Media Web Production Certificate, CPM.....Dominic Dipaolo

Purpose: In our last program review with the workforce office we realized that there were no motion graphics technical certificates. These changes are being made to create TCs for motion graphics students; **Revised Program Title:** Digital Media Motion Graphics Development Certificate; **Effective Date:** Fall 2025 (202610).

This certificate will now serve Motion Graphics Tech students and Graphic Design students. Some courses that were changed have footnotes that need to be added such as a min. grade of C or prerequisites. Those notations were updated after the meeting.

Proposal 2425-029 was approved by consensus.

2425-030 Webcast Technology Certificate, CPM.....Dominic Dipaolo

Purpose: In our last program review with the workforce office we realized that there were no motion graphics technical certificates. These changes are being made to create TCs for motion graphics student; **Revised Program Title:** Digital Media Motion Graphics Production Certificate; **Effective Date:** Fall 2025 (202610).

This certificate will now serve Motion Graphics Tech students and Graphic Design students. Some courses that were changed have footnotes that need to be added such as a min. grade of C or prerequisites. Those notations were updated after the meeting.

Proposal 2425-029 was approved by consensus.

2425-031 B.A.S. in Computing Technology & Software Development (A.A. Program Requirements), CPM.....Ashley Evans

Purpose: We have created a new elective course, CIS 3644 – Cybersecurity in Cloud Computing, which must now be added to our catalogue for the cloud computing pathway; **Effective Date:** Fall 2025 (202610).

Proposal 2425-031 was approved by consensus.

2425-032 B.A.S. in Computing Technology & Software Development (A.S. Program Requirements), CPM.....Ashley Evans

Purpose: We have created a new elective course, CIS 3644 – Cybersecurity in Cloud Computing, which must now be added to our catalogue for the cloud computing pathway; **Effective Date:** Fall 2025 (202610).

Proposal 2425-032 was approved by consensus.

2425-033 Customer Service Management Certificate, CPM.....Storm Russo
Purpose: We are moving one class (MKA 2021) from the Customer Service Management Certificate and making it an "OR" option to all Customer Service Certificates at the first level to allow for more enrollment options and skill attainment that relates to the TC. We are replacing MKA 2021 with SBM 1000 as an Advanced Course; **Effective Date:** Fall 2025 (202610).

Proposal 2425-033 was approved by consensus.

2425-034 Customer Service Operations Certificate, CPM.....Storm Russo
Purpose: We are moving one class (MKA 2021) from the Customer Service Management Certificate (Advanced Courses) and making it an "OR" option to the Specialist/Operations Certificates to allow for more enrollment options and skill attainment that relates to the TC; **Effective Date:** Fall 2025 (202610).

Proposal 2425-034 was approved by consensus.

2425-035 Customer Service Specialist Certificate, CPM.....Storm Russo
Purpose: We are moving one class (MKA 2021) from the Customer Service Management Certificate (Advanced Courses) and making it an "OR" option to the Specialist/Operations Certificates to allow for more enrollment options and skill attainment that relates to the TC; **Effective Date:** Fall 2025 (202610).

Proposal 2425-035 was approved by consensus.

2425-036 Operations Support and Services Certificate, CPM.....Storm Russo
Purpose: Deletion of course (GEB2861) no longer offered. Instead of GEB1011 or GEB2861, the certificate will only show GEB1011; **Effective Date:** Fall 2025 (202610).

Proposal 2425-036 was approved by consensus.

5. Discussion Items:

There are no discussion items for this month's agenda.

6. Information Items:

There are no information items for this month's agenda.

The next meeting of the College Curriculum Committee is scheduled for **November 13, 2024**, and will be a zoom meeting.