

## Institutional Effectiveness Committee

### *Charge*

The Institutional Effectiveness Committee, commissioned by and reporting to the Faculty Council, is charged with the implementation of the Institutional Effectiveness component of the Faculty Compensation Plan. Specifically, the committee will:

- Manage the implementation of the first Institutional Effectiveness component of the Faculty Compensation Plan as approved by the District Board of Trustees.
- Evaluate data from the 2007 Community College Student Survey of Engagement to recommend appropriate goals for the Institutional Effectiveness plan.
- Communicate with all faculty and other college groups to share the CCSSE data, faculty goals, training opportunities and results.
- Work in conjunction with appropriate college offices and groups to design, implement and encourage participation in Institutional Effectiveness related faculty development opportunities.
- Evaluate data from the 2009 Community College Student Survey of Engagement to determine goals accomplished and report results to Faculty Council.
- Monitor new developments in institutional level assessments to design the next phase of the Institutional Effectiveness plan.

### *Communication Plan*

One of the primary responsibilities of the Institutional Effectiveness Committee is to communicate widely with faculty and staff. Until the Institutional Effectiveness Plan is implemented, the committee will communicate with faculty via email on an as needed basis. The committee will develop a full communication plan for the entire project. This plan will address the communication of Community College Student Survey of Engagement results, goal setting, training opportunities and sharing of best practices. When developed, the communication plan will be shared with the Faculty Council and circulated to all faculty.

### *Faculty Staffing and Committee Rotation*

A rotation for faculty has been established with four faculty rotating off the original committee in May, 2005 and three new faculty joining the group for a two year commitment in May, 2005. In March of each year, the chair of the committee will submit a request to the Faculty Council for replacement faculty. The Faculty Council will make a college wide call and all interested names will be submitted to the Council for appointments to the open seats.

Several positions on the committee are staff support, including a representative from the Learning Evidence Team, Institutional Research, and Academic Affairs. In addition, the current Special Assistant to the Learning Centered Initiative serves on the Committee. Finally, the Instructional Affairs Committee places a dean on the committee for a two year term.