

**Operations Leadership Team
District Office Room 252 & Lync**

**February 2nd, 2016
3:00 – 4:00 PM**

IN ATTENDANCE: Jackie Lasch (Co-chair), Jennifer Page (Co-chair), Kari Makepeace (Council Coordinator), Terry Allcorn, Daniel Charriez, Chris Christensen, Leslie Golden, Kathy Hauser, Sonya Joseph, Mike Lergier, Elaina Paige, Paul Rooney, Jamie Rost, Michelle Sever, Darla Sharpe, Resham Shirsat (Guest), Patti Smith, Todd Treece

MEETING SUMMARY

I. DISCUSSION ITEMS

- A. Resham Shirsat, Director of Sustainability, shared information on the college's recycling program and asked the Operations Leadership Team (OLT) for feedback. A summary of the discussion is below.
1. There has been a growing conversation among Procurement, Plant Operations, Facilities, and the Office of Sustainability about the current state and future growth of college-wide recycling.

After eight years of a multi-stream recycling program (with the exception of Winter Park Campus which uses single-stream and both the Advanced Manufacturing and the School of Public Safety which do not have recycling at all), the College is investigating new standardized collection stations and whether or not we should transition to single stream recycling.

2. A review of the current program revealed that the collection bins we have now are unattractive, inconsistent (both the look and placement), and not clearly marked. In addition, there is not an educational campaign or communication plan to get the information out about recycling at the College.

Recycling is always cheaper than allowing recyclables to be landfilled. We need to ramp up and invest in recycling rather than increasing the number of waste dumpsters and frequency of pickups or hiding overflowing dumpsters.

Moving forward the things that were noted as "must do", regardless of whether or not we move to a single-stream or stay with a multi-stream program, are:

- Work with Campus Presidents, Committees, etc. for look and feel of new containers
- Adopt Recycle Across America labeling system
- Work with marketing, student groups, and employees for educational campaign and communication plan
- Send out surveys, hold focus groups, create an ambassador program (90 min class + tour)
- Increase the number of recycling opportunities but decrease the number of individual bins (classrooms, offices, shared space, etc.)
- Work with custodial to survey and project # of stations needed per building per campus
- Upgrade to attractive, consistent bins
- Phased purchase and installation approach (oldest campuses first, newer campuses can absorb surplus old bins to increase recycling capacity on their campus); 1-3 years

- Custodial training (keep bins together, program overview, expectations, goals, etc.)
 - Plant Ops to adopt recycling goals
3. One of the big decisions that the College will need to make is whether we are going to stick with multi-stream recycling or switch to single-stream recycling, as many municipalities and large organizations are adopting.

There are pros and cons to both single and multi-stream recycling. Overall, Robert Wallick’s multi-stream program appears to be the best overall choice for the College because it offers the most financial incentive, it has the best measurement data/reporting, and it is the best for downstream manufacturers. However, there are higher up-front costs if/when we relaunch/rebrand recycling college-wide; we would need a greater education effort among students, custodial, and all other employees; and it would require a greater commitment by administration and Plant Operations (adding more recycling bins, ensuring pairing of bins, and collection of materials).

4. The Operations Leadership Team agreed that there is a need for consistency throughout the college and that we do need to invest in new collection bins that are easy to identify and locate. The members that were present at the meeting felt that the single-stream program would be a better option than the multi-stream, however they encouraged the Office of Sustainability to reach out to IAC and get feedback from the Deans and the Campus Presidents’. Also, the OLT noted that it is very important that a communication plan is in place if/when changes are made, especially when it comes to removing collection bins from classrooms, relocating them on the campuses, etc.

II. INFORMATIONAL ITEMS

- A. The Executive Council met on December 2, 2016. Click on the following link to view the a summary of that meeting: <http://valenciacollege.edu/governance/ec/documents/ECMeetingSummary12215.pdf>
- B. The Operations Leadership Team is looking for nominations for a new co-Chair to serve from July 2016 – July 2018. Elections will need to take place before June 2016. If you are interested in serving as Co-chair on OLT, please let Jackie Lasch, Jennifer Page, and/or Kari Makepeace know.

III. NEXT MEETING SCHEDULED

The Operations Leadership Team will be meeting again on April 5, 2016 from 2-5pm via Lync or in-person at the District Office in Room 252.

IV. SUMMARY OF MEETING EVALUATION

The OLT utilized the + / Δ evaluation method (via Qualtrics) to provide feedback. Feedback was as follows:

<i>+: What did you like about the meeting?</i>
It was a great meeting. Kept to the agenda.
Informative topic/solicitation of feedback.
Providing Executive Council Meeting information.
The update from Sustainability.
<i>Δ: What would you like to see changed?</i>
N/A