

# Study Abroad Program Leader

Visit the Faculty Development site for the latest information: [valenciacollege.edu/faculty/development](http://valenciacollege.edu/faculty/development)

This series is designed to culminate in the certification of faculty as Study Abroad Program Leaders. The designation will indicate completion of 21 hours of professional development in the area of study abroad and global experiences and will prepare faculty to develop and lead a meaningful short-term study abroad experience for Valencia's students.

To successfully complete the Study Abroad Program Leader Certification and meet the [qualifications to lead a study abroad](#) program, full-time faculty should complete these three courses in the prescribed order.

Note: Previously offered courses may qualify towards certification. Please check the Faculty Development Catalog for the list of these courses or consult with a [Center for Teaching/Learning Innovation](#) team member.

1

| REQUIRED COURSE |                                    | PD HRS |
|-----------------|------------------------------------|--------|
|                 | LCTS3315 Introduction to SAGE* (M) | 6      |

\*Successful completion of previously offered PRFC 3210 Roles and Responsibilities is equivalent to completion of this course.

2

| REQUIRED COURSE |   | PD HRS |
|-----------------|---|--------|
|                 | INDV3356 Stewardship as a Study Abroad Leader (M) | 5      |

3

| REQUIRED COURSE |  | PD HRS |
|-----------------|--|--------|
|                 | LCTS3316 Designing a Study Abroad Proposal (M) | 10     |

# Valencia College Faculty & Instructional Development

## Course Registration and Transcript Access

Visit the **Valencia EDGE** to search for, find information on, and register for faculty development courses, as well as view your transcripts.



### To access the Valencia EDGE:

1. Log in to Atlas.
2. Click on the Faculty tab.
3. Click on the Access Valencia EDGE graphic in the Faculty Development Channel. A new window will open.
4. Click on My Courses on the top right.
5. Here you can view the course calendar, access your transcript, search and register for courses, browse the course catalog, seek advising and consultation services, and check your training in progress.

**For registration and transcript questions, please contact one of the Centers for Teaching/Learning Innovation:**

| Campus   | Phone           | Hours of Operation                      |
|--|-----------------|---|
| East<br>Bldg. 4, Rm. 133                                     | (407) 582-2425  | M-R: 8:00am-6:00pm<br>F: 8:00am-5:00pm  |
| Lake Nona<br>Bldg. 1, Rm. 344                                | (407) 582-7128  | M-R: 9:00am-6:00pm<br>F: By appointment |
| Osceola<br>Bldg. 4, Rm. 124                                  | (407) 582-4918  | M-R: 8:00am-6:00pm<br>F: 8:00am-5:00pm  |
| Poinciana<br>Rm. 305   | (407) 582- 6131 | M-R: 9:00am-6:00pm<br>F: By appointment |
| West<br>Bldg. 6, Rm. 327                                     | (407) 582-5826  | M-R: 8:00am-6:00pm<br>F: 8:00am-5:00pm  |
| Winter Park<br>Rm. 126                                       | (407) 582-6919  | M-R: 9:00am-6:00pm<br>F: By appointment |
| Downtown<br>Dr. Phillips Academic Commons (DPAC),<br>Rm. 261 | (407) 582-5826  | M-F: 8:00am-5:00pm                      |

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