



Satisfactory Academic Progress (SAP) Worksheet

In order to be eligible for financial aid (grants, loans, etc); all students must maintain Satisfactory Academic Progress (SAP). If a student does not maintain SAP, he or she will be placed on Financial Aid Warning and will be given one term to restore her/his performance to satisfactory standards. If, at the end of that term, the student's performance still does not meet the SAP standards, he or she will be placed on Financial Aid suspension and will not be eligible for financial aid. If this occurs, a student may submit a SAP Appeal Form to the Answer Center/First Stop if he or she has mitigating circumstances. For more information on SAP, please visit: <https://valenciacollege.edu/finaid/satisfactory-progress.php>

For the SAP Appeal Form, please visit: <https://valenciacollege.edu/finaid/forms-worksheets.php>

Determine your SAP Status: (You can find your hours and GPAs on [Atlas](#) by viewing your Transcript)

- | | | |
|--|------------|-----------|
| 1. Is your Valencia GPA 2.0 or higher? | Yes | No |
| 2. Is your Overall GPA 2.0 or higher?
(includes all transfer coursework) | Yes | No |
| 3. Did you complete 67% of all your credit hours attempted?
(includes all transfer coursework) | Yes | No |

Earned credit hours _____
 Attempted credit hours ÷ _____
 Credit Hour Completion Rate = _____

- | | | |
|--|------------|-----------|
| 4. Is your number of attempted hours less than 150% of your program of study?
(includes all transfer coursework) | Yes | No |
|--|------------|-----------|

Program of Study _____ Check One: Degree Certificate

Total credit hours required for your financial aid eligible certificate or degree program of study (major) is _____ x 1.5 = _____ (150% of the program)

If you answered **yes** to all four questions then you are making satisfactory academic progress. If you answer **no to one or more questions** you are not making satisfactory academic progress and you are not eligible for financial aid. You may appeal your suspension if you have mitigating circumstances which attributed to you not meeting the minimum SAP requirements.

Please note: The information on this form is of an advisory nature. If prior college transcript(s) have not been received and evaluated or if you are enrolled in the current term, your SAP status will change once your prior college transcript(s) are evaluated and your final grades from the current term are posted.