September 2014 minutes

Members attending: Julie Abbarno, Roger Corriveau, Yolanda Gonzalez, Becky Hopkins (co-chair), Robert McCaffrey (co-chair)

The committee didn’t have quorum. Robert McCaffrey proposed suspending the committee rules (specifically, the rule that there be at least 5 committee members involved in the award process) based on the fact that the committee could fund all valid requests for this cycle without further debate or discussion.

**General discussion**

Robert McCaffrey reported that he had missed a college-wide SPD meeting on simplifying the SPD application process, but was following up with the group that met. He was also going to visit the East Campus CSA meeting on 9/24/14 to solicit feedback on the current process and career staff membership on the committee.

Roger suggested that the college-wide group look at the possibility of giving career staff reporting to VPs and AVPs access to a similar funding request process as had been developed on the campuses.

Robert noted that the low number of requests might indicate that our committee needs to continue efforts to inform people about this funding source and how to apply for it.

Yolanda has reached out to part-time professors in the past to share the lodging she has been funded for and allow more people to attend conferences.

Robert will reach out again to the East Campus Faculty Senate to find faculty members are interested in working on the SPD travel committee.

**Travel was approved for all requests:**

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| **\*\*\*High Impact not discussed due to the lack of a quorum\*\*\*** |

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| **Applicant** | **New Request?** | **Speaker Chair or Presenter?** | **High Impact?** | **In-state or alternate funds?** | **Total** | **Award Amount** |
| Addelson | 1 | 0 | 0 | 0 | 1 | $898.20 |
| Berman | 1 | 0 | 0 | 0 | 1 | $1,000.00 |
| Chubb | 1 | 0 | 0 | 0 | 1 | $1,000.00 |
| Franklin | 1 | 0 | 0 | 0 | 1 | $1,000.00 |
| Gonzalez | 1 | 0 | 0 | 0 | 1 | $1,000.00 |
| Mestre | 1 | 0 | 0 | 0 | 1 | $1,000.00 |
| Phelps | 1 | 1 | 0 | 0 | 2 | $1,000.00 |
| Quackenbush | 1 | 1 | 0 | 0 | 2 | $1,000.00 |
| Rafter-Carles | 1 | 1 | 0 | 0 | 2 | $900.00 |
| Territo | 1 | 0 | 0 | 1 | 2 | $572.00 |