

Osceola Leadership Team (OLT)
July 25, 2007
Osceola Campus

Attendees: Marie Brady, Nathan Hicks, Dale Husbands, Chris Klinger, John Lettermen, Kevin Mulholland, Linda Swaine, Silvia Zapico.

Office 07 and Vista: Since we received word from OIT that they would like for campuses to be on board with the New Microsoft 07 by June '08, we would like to be ready to meet this dead line. Our target date to for completion at the Osceola Campus was set by Spring Break. Matt Bartoli will be contacted to offer campus workshops of Office 07, Bobby Cruz may be assisting in the process. Action Item – Dean of IT and Provost.

Learning Center: We will continue for the next school year 07/08 with the same guidelines for the Learning Center. Faculty members can reserve space at the Learning Center sporadically, but not on a regular basis. Action Item – Director of LRC.

Classroom space (3-103, 3-104, 2-223): These rooms will be placed in the room scheduler. Valencia Enterprises uses room 2-223 and 3-103 only in the evenings.

SPD Revised Guidelines: The revised guidelines were distributed and will be sent out to the campus in August. If questions, please direct them to the Assistant to the Provost.

Building Two paint colors: A task force will be formed to discuss color selections for Building two. Task force members will follow the recommendation of OLT. Action Item - Assistant to the Provost.

Fall Semester Parking Flash Lights: Due to enrollment increases, it is forecasted that the overflow parking will be in use for Fall and Spring. Lights will need to be set for the fall and Spring terms. Action Item - Facilities and Security Departments.

College Night: Requests will be sent out to the campus for committee members and volunteers to work the event. Action Item - Dean of Students, Facilities and Security.

Café Hours: The cafeteria will be closed beginning 8/3 to 8/21.

Freshmen orientation: Scheduled for 8/4 with 85 students and 65 parents have signed up to attend. Action Item - Dean of Students.

Learning Day: OLT will present the concept of OLT. Action Item - Dean of Humanities and OLT.

Portables: Next fall of '08, the Academic Deans predict that they will need at least three portables to meet student demand. Action Item - Academic Deans, Facilities