

## Notes on March 22 OLT Meeting

### Attending

Silvia Zapico, Marie Brady, Dale Husbands, Tom Grogan, Deidre Holmes Dubois, John Letterman, Sandra Guevara, Linda Swaine, Chris Klinger, & Kevin Mulholland.

### Reports

Marie Brady: Incidents relating to the inappropriate use of the computers will be handled at the dean/director level. A task force will produce a document detailing procedures for this within the next two weeks.

Dale Husbands: The IT department is developing a relationship with TECO. Students from TECO will be having a field trip to this campus. Poinciana will be open during the district's spring break.

Deidre Holmes Dubois: Faculty are perturbed by the recent edition of the *Source's* characterization of themselves.

Chris Klinger: There are extensive changes in registration procedures. These include:

- Students will be able to register for the fall starting in May
- It is now possible to sign up for orientations online
- Plans are in the works to offer an online orientation
- New procedures are in place to alert students to problems with their admission status. These problems tend to generate many problems with financial aid.
- Students may now apply online

In addition, there are need based scholarships available to students for the summer. These are administered at the campus level.

John Letterman: Work on irrigation is proceeding. A recent Facilities Condition Audit revealed our facilities to be in good shape.

Linda Swaine: The campus will celebrate Arts in April and National Library Week with a special event at 5:30pm on April 11. The library has been able to honor faculty requests for A-V materials. Further enhancement of the library's collection will be possible through a \$250 gift from Wal Mart and a \$2,000 grant from the Foundation.

Tim Grogan:

Extensive curricular changes in biology should make the right courses available for more students. The hiring process for Math and Math/Physics position is underway and should be complete by the end of April.

Kevin Mulholland: All the deans are co-operating to try and boost enrollment and increase student choice. Innovations include:

- An enhanced slate of summer classes for DE students. This program is being marketed to parents and students.
- Increased capacity to accommodate a 6% increase in FTE.
- More classes in H1 and H2 parts of term.
- More online classes

## Discussion

The OLT agreed that the Learning Center has had a successful first year. There was, however, some discussion about the possibility of a growing sense of disconnectedness between the academic departments and the Learning Center.

In an effort to address this, it was agreed that the senior instructional assistants who are currently located in the Learning Center should report to their respective academic deans. In addition, the deans should work more closely with Sandra Guevara to create an even more learning-centered environment. The change in reporting does not mean that the senior instructional assistants will not be available in the Learning Center.

Part-time staff working in the Learning Center present another set of issues. Because some of them work in several locations, it may not be possible to transfer budgets from an academic department to the Learning Center. In general, the academic departments will keep the current part-time budgets but will work very closely with Sandra Guevara to make sure that there is effective coverage. This is the current model and seems to be working.

Finally, it was agreed that Javier Charriez should devote all his time in the Learning Center. That decision prompted a discussion about how we will support all the other labs and computers on campus. The Library's A-V staff will handle computers in common areas and the Library. Collegis is responsible for computers in administrative and faculty offices. The deans will meet to decide on the most effective ways of covering the labs. There was some commentary on the perceived slowness of the Help Desk's response to requests for service. This should be documented.