|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | | | | | | | | | | | | | | | | | | | | | | | | | |
| **School of Public Safety** | | | | | | | | | | | | | | | | | | | | | | | | | |
| Criminal Justice Institute | | | | | | | | | | | | | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | | | | | | | | | | | | | |
| Letter Request Form | | | | | | | | | | | | | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | | | | | | | | | | | | | |
| Date Submitted: | | |  | | | | | | | | |  | | | Date Needed: | | | | |  | | | | | |
| Student’s Name: | | |  | | | | | | | |  | | | | | | | | | |  | | | | |
|  | | | *Last Name* | | | | | | | | *First Name* | | | | | | | | | | *MI* | | |  | |
| Student’s Birth Date: | | | |  | | | | | |  | Student’s Phone Number: | | | | | | |  | | | | | | | |
| Academy Class Number Attended: | | | | | | |  | | | | | | |  | | | | | | | | | | | |
|  | | | | | | | | | | | | | | | | | | | | | | | | | |
| Type of Letter Needed: | | | | | | | | | | | | | | | | | | | | | | | | | |
|  | Letter of Good Standing | | | | | | | | | | | | | | | | | | | | | | | | |
|  | Letter of Enrollment | | | | | | | | | | | | | | | | | | | | | | | | |
|  | Letter of Block Request (at another academy) | | | | | | | | | | | | | | | | | | | | | | | | |
|  | Letter Verification | | | | | | | | | | | | | | | | | | | | | | | | |
|  | |  | |  | |  | | |  | | | |  | |  | | |  | | |  | | | |  |
| Please indicate which blocks of instruction the student is requesting: | | | | | | | | | | | | | | | | | | | | | | | | | |
|  | |  | |  | |  | | | **LEO** | | | | | |  | | |  | | |  | | | |  |
|  | CJK0001 | |  | | CJK0012 | |  | CJK0013 | | | | |  | CJK0014 | | |  | | CJK0020 | | |  | CJK0031 | | |
|  | CJK0040 | |  | | CJK0051 | |  | CJK0064 | | | | |  | CJK0065 | | |  | | CJK0077 | | |  | CJK0078 | | |
|  | CJK0084 | |  | | CJK0087 | |  | CJK0088 | | | | |  | CJK0092 | | |  | | CJK0096 | | |  | CJK0422 | | |
|  | CJD0939 | |  | |  | |  |  | | | | |  |  | | |  | |  | | |  |  | | |
| **BCO** | | | | | | | | | | | | | | | | | | | | | | | | | |
|  | CJK0300 | |  | | CJK0305 | |  | CJK0310 | | | | |  | CJK0315 | | |  | | CJK0320 | | |  | CJK0325 | | |
|  | CJK0330 | |  | | CJK0335 | |  | CJK0031 | | | | |  | CJK0040 | | |  | | CJK0051 | | |  | CJD0939 | | |
|  | | | | | | | | | | | | | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | | | | | | | | | | | | | |
|  | Student Will Pick Up Letters | | | | | | | | | | | | Total Number of | | |  | | | Letter(s) needed to be mailed | | | | | | |
|  |  | | |  | | | | | | | | | to the following address: | | | | | | | | | | | | |
|  | |  | |  | | | | | | | | |  | | | | | | | | | | | | |
|  | |  | |  | | | | | | | | |  | | | | | | | | | | | | |
|  | |  | |  | | | | | | | | |  | | | | | | | | | | | | |
|  | |  | |  | | | | | | | | |  | | | | | | | | | | | | |
|  | |  | |  | | | | | | | | |  | | | | | | | | | | | | |
|  | | | | | | | | | | | | | | | | | | | | | | | | | |
|  | | | | | | | | | | | | |  | |  | | |  | | |  | | | |  |
| *Student Signature* | | | | | | | | | | | | |  | |  | | |  | | |  | | | |  |