

Valencia's International College Program at the *Walt Disney World* Resort

ORLANDO, FLORIDA, U.S.A.

STUDENT APPLICATION

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VALENCIA COLLEGE

To be eligible for this program you must be in good academic standing with your school and must participate in academic training that directly relates to your major field of study. For any questions on completing the application, please contact your school official.

STEPS TO REGISTER:

Use the following checklist to ensure that you submit a complete application packet. Check off each item as it is completed.

_____ **Step 1: Review Travel Procedures:** Review the U.S. State Department's website (<http://www.state.gov/travel/>) for any special regulations governing travel procedures for your country. Please note that security clearances can take several months.

_____ **Step 2: Complete the J Exchange Visitor Program Application.**

- DS-2019 Request Form:** Complete and sign the form (page 4).
- Verification of Academic Standing Form:** Have a school official complete and sign the (page 5).
- Essay Question.** Complete the form (page 6).
- J Exchange Visitor Responsibility Form:** Read and sign the form (page 7).
- Certificate of Finances Form:** Complete and sign the form (page 8).
- Sponsor Letter:** Complete and sign the form (page 9).

_____ **Step 3: Application Review.** Valencia will review your application. If it is pre-approved, Valencia will notify your school contact.

_____ **Step 4: Oral Evaluation:** Your school contact will schedule an appointment with you to complete the **Oral Evaluation** which will provide Valencia with proof of English language proficiency. The minimum level of English language proficiency is High Intermediate as described below:

Speakers at this level are able to converse with ease and confidence when dealing with most routine tasks and social situations. They are able to successfully handle many uncomplicated tasks and social situations requiring an exchange of basic information related to work, school, recreation, particular interests and areas of competence, though hesitation and errors may be evident.

_____ **Step 5: Academic Training Interview with Disney.** If you meet the English language proficiency requirements you will receive information on how to complete your **Disney Interview**.

_____ **Step 6: Submit Documents and Nonrefundable Application Fee:** Once you have accepted your Disney offer, submit the additional documents listed below along with the nonrefundable application fee to your school contact and Valencia will review for final acceptance.

- Passport:** Submit a clear copy of the photo page and issue/expiration page of your passport and visa (if applicable).
- Bank Letter/Statement:** Submit an original bank letter/statement for the minimum amount of \$3,500 on an official bank letterhead, not more than 30 days old. It must be in English and converted to current U.S. dollars. The bank letter/statement is from the person responsible for paying your program fees.
- Nonrefundable Application Fee:** \$50

_____ **Step 7:** Pay the **I-901 SEVIS Fee** of \$180 online at: <https://www.fmjfee.com/i901fee/>. Be sure to print a copy for your embassy appointment.

- _____ **Step 8: DS-2019 and Pre-Arrival Packet:** Once Valencia reviews and approves your application, Valencia will send the DS-2019 Form along with an acceptance letter and a Pre-Arrival Information Packet to your school contact.
 - Review the ***Pre-Arrival Information Packet*** thoroughly as it will help you through the process of applying for your visa and to prepare for your trip to Orlando, Florida.

- _____ **Step 9:** Make an **appointment with the U.S. Embassy** in your home country to get the J-1 visa.

- _____ **Step 10:** After your visa request has been approved, inform your school and make your travel arrangements to Orlando.

- _____ **Step 11:** Submit the following payments to your school contact: **tuition (\$2450)**, and **insurance (\$342** if age 24 and under or **\$468** if age 25 and over). Note: If turning age 25 during your six-month stay, use the *24 and under* insurance rate.

Today's Date (mm/dd/yyyy): _____

Application Type: First-Time Participant with intent to participate in academic training

Designation Type: Student Non-Degree

Arrival Date: _____
mm/dd/yyyy

Departure Date: _____
mm/dd/yyyy

Applicant Information: *Please print your name as it appears on your passport.*

Family/Last Name: _____

First Name: _____

Date of Birth (mm/dd/yyyy): _____

Gender: Male Female

City of Birth: _____

Country of Birth: _____

Country of Permanent Residency: _____

Country of Citizenship: _____

Phone Number (home): _____

Phone Number (mobile): _____

Email Address: _____

Foreign Address:

Address Line 1: _____

Address Line 2: _____

Address Line 3: _____

City: _____

State/Province: _____

Country: _____

Postal Code: _____

U.S. Address: (if applicable)

Address Line 1: _____

Address Line 2: _____

Address Line 3: _____

City: _____

State/Province: _____

Country: _____

Postal Code: _____

Educational Information:

Graduated from High School? Yes No

Date of High School Graduation _____

Have you ever attended Valencia? Yes No

Dates attended: from _____ to _____

Current University/College/Institute _____

Career/major course of study _____

Dates attended: from _____ to _____

Emergency Contact:

Name: _____

Relationship: _____

Phone (including country and city code): _____

Email Address: _____

I certify that all information on this application is true. I agree to abide by all Valencia College rules and regulations. I agree to pay Valencia's tuition and fees and any reasonable collection costs if applicable.

Student Signature: _____

Date _____

Verification of Academic Standing Form

Please print and fill in the first section of this form. This form is to be filled out by a professor or school official who is able to comment on your academic standing and program of study.

Part 1: To be completed by student.

Date (mm/dd/yyyy): _____

Student's Name: _____

Current Institution: _____

Major: _____

Date of Degree Completion: _____
(mm/dd/yyyy)

Are you a full-time student? Yes No

Part 2: To be complete by professor or school official.

As a representative of the above institution, I attest that the student mentioned on this form is in good academic standing and their course of study directly relates to Valencia's J Exchange Visitor Program.

Additional Comments: Please share any additional information about the student (if applicable).

School Official's Name : _____

School Official's Title/Department: _____

Official's Phone Number: _____

Official's Email: _____

School Official's Signature: _____

Date (mm/dd/yyyy): _____

Below please write a short paragraph explaining why you want to participate in Valencia's Exchange Visitor Program and how it relates to your course of study. Please print clearly.

J Exchange Visitor Responsibility Form

All exchange visitors are responsible for learning, understanding, and complying with United States federal laws and regulations governing the J visa. Failure to do so will violate the exchange visitor's legal status in the U.S. Please read the information below. Then sign and date the form and submit it with your registration packet. If you have any questions about completing this form, contact your program department listed on page 4 of this packet.

As an Exchange Visitor, my responsibilities include but may not be limited to the following items listed below:

- Upon arrival to the United States, check in with the RO/ARO and get registered in SEVIS.
- Retain required documentation at all times which include a valid DS-2019, I-94 card, and valid passport during the entire length of the program.
- Engage only in appropriate activities permitted, specifically in Section 4 of the DS-2019.
- Report address changes to your assigned RO/ARO within ten (10) days of the move date.
- Maintain the required sickness and injury insurance coverage for the entire program period.
- Comply with employment guidelines and refrain from any unauthorized employment. All employment activity that is not included in Part 4 on the DS-2019 must be approved in writing by the RO/ARO before the activity begins. Students may only work at the designated internship site and be "in good standing" with their employer.
- Report any proposed program changes to the RO/ARO in advance.
- Obtain a travel signature on the DS-2019 from the RO/ARO prior to departing the United States anytime during your program duration. Please note that exchange visitors may not be allowed to re-enter the U.S. without travel authorization.
- Comply with all academic program guidelines and acceptable standards of conduct.
- As email is the primary means of communication with Valencia, I agree to check my email on a regular basis while in this program.
- Report my departure date and reason to the RO/ARO in advance. I must depart the United States within 30 days of completing or ceasing program activities. Overstaying the 30 days is a serious immigration violation that may negatively affect my ability to obtain a new visa or re-enter the U.S. in the future.
- **Home-Country Physical Presence Requirement:** This requirement means that an Exchange Visitor who is within the purview of section 212(e) of the Immigration and Nationality Act (substantially quoted in §62.44) must reside and be physically present in the country of nationality or last legal permanent residence for an aggregate of at least two years following departure from the United States before the exchange visitor is eligible to apply for an immigrant visa or permanent residence, a nonimmigrant H visa as a temporary worker or trainee, a nonimmigrant L visa as an intra-company transferee, or a nonimmigrant H or L visa as the spouse or minor child of a person who is a temporary worker or trainee or an intra-company transferee.

I have read and understood my responsibilities as an Exchange Visitor at Valencia College. I understand that failure to comply with the above requirements will result in the termination of my DS-2019, my program at Valencia College, and all employment contracts. I also understand a termination of my DS-2019 may negatively affect my ability to obtain a new visa in the future.

I have read and agree to comply with the terms and conditions of my admission and those of any extensions of stay as specified by federal regulations. I certify that all information provided on these forms refers specifically to me and is true and correct to the best of my knowledge. I certify that I seek to enter or remain in the United States temporarily, at Valencia College, solely for the purpose of pursuing the activity or activities identified in item 4 of the DS-2019.

Exchange Visitor's Name (Print)

Signature

Date

To be completed by the sponsor. In addition to completing this form, please submit an original bank letter/statement showing the minimum amount of \$3,500 on an official bank letterhead, not more than 30 days old. It must be in English and converted to current U.S. dollars. NOTE: No investment or credit card accounts will be considered.

Date: _____

 Month / Date / Year

Relationship to Student (please circle one): Parent / Relative / Friend / Sponsoring Agency / Other: _____

Address/Contact Information:

Parent/Relative/Friend	Sponsoring Agency (if applicable)
Name: _____	Name: _____
Address Line 1: _____	Name of Agency: _____
Address Line 2: _____	Address Line 1: _____
Address Line 3: _____	Address Line 2: _____
City: _____	City: _____
State/Province: _____	State/Province: _____
Country: _____	Country: _____
Postal Code: _____	Postal Code: _____
Phone: _____	Phone: _____
Email: _____	Email: _____

Subject: Funding for _____
 (Name of Student)

Please note that I, _____ do hereby affirm that I will provide financial support for the participant
 (Your Name)

listed above from _____ through _____ in the amount of _____
 (Program Start Date) (Program End Date) (U.S. Dollars)

These funds will pay for the fees described in the Certification of Finances Form. Enclosed is a bank letter or bank statement from my financial institution.

 Your Printed Name

 Your Signature

This confidential financial certification form MUST be completed before the DS-2019 will be issued. Supporting financial documents must be originals and can be no more than 30 days old from the date of application or reapplication. If you have any questions about completing this form, please see your school contact.

Family Name: _____ First Name: _____

Middle Name: _____

Phone: _____ Email Address: _____

Program Fees:

Description	Fee
Application Fee (nonrefundable)	\$ 50
Tuition and Fees (Full-time enrollment = 12 credit hours)	\$ 2450
Injury and Sickness Insurance	\$ 342*
SEVIS Fee	\$ 180
Living expenses for two weeks before first paycheck from WDW (food, transportation, etc.)	\$ 400
Total Financial Requirement:	\$ 3422

*For students up to and including the age of 24. Students 25 years of age and older will be charged a fee of \$468 for insurance.

Financial Support in U.S. Dollars:

NOTE: No investment or credit card accounts will be considered.

1. Personal Checking and/or Savings Amount : \$ _____

2. Sponsor(s) Funds Amount: \$ _____

Print Sponsor(s) Name: _____

Sponsor(s) Signature: _____

Sponsor(s) Address: _____

3. J-1 Student's Government/Other Organizational Sponsorship Funds Amount: \$ _____

Print Name of Agency: _____

TOTAL: \$ _____