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VALENCIA COMMUNITY COLLEGE
Student Affairs Department Action Plan
WEAVE Online Form

Active Cycle (academic year)**: 2013-2014**
Area (Department/Program)**: Career Centers - Collegewide**
Person Responsible: Dr. Jillian Szentmiklosi

	Plan
1. Goal-principal purpose of plan (include how this relates to serving students or increasing student success or supporting LifeMap)	**Meta-Major Resources** Career Centers will create meta-major informational sheets to include academic course requirements/recommendations and career prospects. Meta-major information will also be made available and prominently displayed on the website.
2. Objectives-what will be accomplished and measured	Students will be informed about what a meta-major is and how choosing one can assist in academic and career planning.
3. Measures and Findings – How specifically measures will be conducted. How will we know the objective has been achieved?	The Career Center team will create a short pre/post questionnaire asking about meta-major knowledge. The questionnaire will be piloted to SLS presentation classes in summer 2014. Website hits on meta-major information will be tracked and reported.
4. Action Plan – what is the implementation plan?	The Career Center team will hold a college-wide planning retreat to review the legislation and 8 state-identified meta-majors. The team will develop the format and agree on criteria to be included in the informational sheets. a. Arts, humanities, communication and design b. Business c. Education d. Health sciences e. Industry/manufacturing and construction f. Public Safety g. Science, technology, engineering, and mathematics h. Social and behavioral sciences and human services Team members will then independently work on content and submit to group for feedback. Once agreed on, the team will produce information sheets to be used when working with students, shared with partner academic advisors and counselors, and displayed in the offices. Information will be formatted to display on the Career Center website. Meta-major content will be incorporated to SLS presentations.
5. Achievement Summary/Analysis- What was learned from the assessment results? What changes will you make in your initiative for the year to come?	Although the college-wide Career Center team did not hold a planning retreat, each campus-based department attended campus-based student services meetings to keep abreast of SB 1720 updates, engage in meta-major conversations related to program advisement and career develoment. Working on smaller teams the West campus Career Center staff led the development of eight meta-major inventories, which are now used as part of the entry

	assessment for new students prior to New Student Orientation. Through the inventory two meta-majors of interest are identified for advising purposes. This information is used in orientation, one-on-one advising sessions, and in the New Student Experience (SLS 1122) course. The meta-major career inventories are also used as a resource in the Career Centers.
6. General Education Learning Outcome	Information Literacy
7. Strategic Plan Outcome	Build Pathways

#6 and # 7 Under Outcomes in WEAVE, you can select "General Education Learning" and/or "Strategic Plan Outcome" from the drop down list in WEAVE. You can select all that you believe relates to your Goal and Objective.