11

DEPARTMENT: Career Development Services
LEADER(S): Dr. Cheryl Robinson
TITLE OF PLAN: Student Success Course Support
START DATE: July 1, 2009 **END DATE: June 30, 2010**

CRITERIA	IMPLEMENTATION OF PLAN Initial Information and Projections	EVALUATION OF PLAN Modifications, Outputs, Outcomes
1. Goal-principal purpose and objectives of plan	Create online resources for the Student Success class presentation	A common Power Point presentation was created.
2. Outcome Measures-how plan will be reviewed and measured outcomes	• Create an outline of key concepts to include in the online materials • Review completed presentation to be sure all key concepts are included • Have the Director of Student Success and lead Student Success faculty review the materials to be sure key concepts are included in an appropriate and useful manner • Survey Career Development Services staff regarding how well the materials worked based on how many follow-up questions or return visits they get from students	• Key concepts were determined • Power Point presentation was developed and distributed for input and revisions • Career Development Services staff will pilot the presentation in the summer and revisions will be made to the presentation based on CDS staff and SLS faculty feedback
3. Collaboration with Stakeholders-individuals and groups involved in the planning and implementation	• Career Development Services staff from all four campuses will work together in developing the materials • Director of Student Success and lead Student Success faculty will be consulted to determine which material they deem most important for inclusion in the presentation • Materials may be customized based on individual campus resources	• All Campus Career Development Services offices brought together their presentations and we culled the pertinent information into one cohesive presentation • Campuses will minimally individualize the presentations with locations of materials and holding specific to each campus • After piloting presentation in summer, Student Success Director and faculty will be asked to help revise presentation
4. Evaluation-process employed to evaluate effectiveness	• Survey Student Success faculty regarding the usefulness and appropriateness of the	• Materials were finalized in the Spring term after the Student Success presentations had

	online materials • Specifically include faculty questions regarding the quality of the papers students turn in to see if the materials were effective in conveying key concepts • Survey Career Development Services staff regarding how well the materials worked based on how many follow-up questions or return visits they get from students	been completed so we were not able to get faculty input on the Power Point presentation • We will pilot the materials in on campus presentations and get feedback before moving the materials online
5. Use of Results-how plan will/has impacted learning environment of VCC and improvement of the educational programs and/or processes	• We recognize the need to maintain instructional integrity while integrating technology to continue serving our growing population • Online materials will be revised based on Student Success faculty and Career Development Services staff feedback	• After getting faculty input from on campus presentations, we will add notes to the Power Point and post the presentation online for faculty to use as a supplementary resource while maintaining in person presentations