

VALENCIA COMMUNITY COLLEGE
Student Affairs Department Action Plan
WEAVE Online Form

Active Cycle (academic year): **2016-2017**

Area (Department/Program): **Dean of Students Team – OSC**

Person Responsible: **Jillian Szentmiklosi**

	Plan
<p>1. Goal-principal purpose of plan (include how this relates to serving students or increasing student success or supporting LifeMap)</p>	<p><u>LifeMap 2.0 Advising – Year 2</u> Continue implementation of LifeMap 2.0 Advising, to include:</p> <ul style="list-style-type: none"> • participation in the collegewide rollout of CRM, via education, customization, training, use, and reporting • recruit, hire and train new staff (Assistant Director and second round of Program Advisors) • reorganize reporting lines • identify and prepare of facilities and technology allocation
<p>2. Objectives-what will be accomplished and measured</p>	<p>An increased number of students will have an assigned Advisor. Advising shift from on-demand to an unavoidable and intentional model.</p>
<p>3. Measures and Findings – How specifically measures will be conducted. How will we know the objective has been achieved?</p>	<p>The department will utilize Banner, Who’s Next, Checkappointment, and CRM software systems to track contacts and engagement. The objective will be achieved when:</p> <ol style="list-style-type: none"> 1. we identify newly matriculated FTIC has an Advisor assigned in Banner/MEP 2. of those students with assigned advisors, we confirm at least one Advisor contact with each assigned advisee per semester of enrollment. <p>All new staff will have appropriate office space.</p> <p>Dean of Students departments will be reorganized to incorporate new positions.</p>
<p>4. Action Plan – what is the implementation plan?</p>	<p>Participate in both collegewide and campus-based implementation teams.</p> <p>At the collegewide level:</p> <ul style="list-style-type: none"> • Campus Director of Advising will serve on CRM-Advise team to help customize product to meet our needs and then assist in the development of collegewide the communication plan and training. • Recruit, hire, and train second round of Program Advisors (4)

	<p>At the campus level:</p> <ul style="list-style-type: none"> • recruit, hire, and train Assistant Director of Advising • along with the Campus Director of Advising, meet with Osceola Campus President and Deans to review data and determine meta-major Program Advisor assignment • work with Campus President, OSC Leadership Team, and Facilities to accommodate new Osceola based positions <ul style="list-style-type: none"> - LifeMap 2.0 positions: Assistant Director, 4 Program Advisors - Conduct Coordinator - Title V Financial Aid Specialist - Address shared suite of Dual Enrollment and Bridges • track cohort assignment and contacts/engagement • reorganize Osceola Dean of Students department reporting lines <ul style="list-style-type: none"> - New Student Orientation Coordinator from Dean of Students to Campus Director of Advising - Assistant Director of Advising to Campus Director of Advising - Program and Academic Advisors from Campus Director to Assistant Director of Advising
<p>5. Achievement Summary/Analysis- What was learned from the assessment results? What changes will you make in your initiative for the year to come?</p>	
<p>6. General Education Learning Outcome</p>	<p>N/A</p>
<p>7. Strategic Plan Outcome</p>	<p>Building Pathways</p>

#6 and # 7 Under Outcomes in WEAVE, you can select “General Education Learning” and/or “Strategic Plan Outcome” from the drop down list in WEAVE. You can select all that you believe relates to your Goal and Objective.