

VALENCIA COMMUNITY COLLEGE
Student Affairs Department Unit Plan

Active Cycle (academic year): 2016 - 2017

Area (Department/Program): West Campus Dean of Students

Person Responsible: Benjamin Lion

	Plan
1. Goal -principal purpose of plan (include how this relates to serving students or increasing student success or supporting LifeMap)	The purpose of this plan is to collaboratively evaluate current space needs within the Dean of Students area and make recommendations to enhance physical spaces benefitting student service. The overarching lens in which the evaluation will take place will be “how do students experience areas within the Dean of Students umbrella.” The framework will utilize Strange and Banning’s (2001) Campus Ecology Model to explore the physical, aggregate, organizational, and socially constructed environments. The implementation of LifeMap 2.0 has resulted in ecological changes that have affected the ways in which we plan, interact, and serve students – specifically in the addition of new staff positions and their responsibilities. Changes to the environment may vary due to physical and financial limitations.
2. Objectives -what will be accomplished and measured	Physical spaces and personnel locations will be evaluated to determine the best configuration that will maximize efficiencies and effectiveness in order to better serve students. As students enter office areas they anticipate receiving prompt greetings and services to accommodate their needs and answer questions. Ensuring appropriate floorplans and staffing models are in place to meet daily traffic and allow for scalability.
3. Measures and Findings – How specifically measures will be conducted. How will we know the objective has been achieved?	Floor maps of the Dean of Students areas in the Student Services Building will used as a baseline. Spaces will be evaluated to determine the best designs for lobby areas, work stations, and personnel locations. Additionally, staffing will be evaluated to determine how to best maximize student interactions, office support structures, and redundancies in functional areas.
4. Action Plan – what is the implementation plan?	Throughout the year, collaborative meetings will be held with various internal stakeholders and office leaders to take a holistic approach to the process.
5. Achievement Summary/Analysis -What was learned from the assessment results? What changes will you make in your initiative for the year to come?	
6. General Education Learning Outcome	N/A
7. Strategic Plan Outcome	