### VALENCIA COMMUNITY COLLEGE

**Student Affairs Department Action Plan**

**WEAVE Online Form**

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**Active Cycle (academic year): 2009-10**  
**Area (Department/Program): Winter Park Campus Dean of Students**  
**Person Responsible: Dr. Cheryl Robinson**

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<th><strong>Plan</strong></th>
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| **1. Goal**  
(principal purpose of plan  
(include how this relates to serving students or increasing student success or supporting LifeMap)) | Support students showing early warning signs of behaviors that could lead to withdrawal to increase retention |
| **2. Objectives**  
(what will be accomplished and measured) | Students will complete the class with a grade of C or better. |
| **3. Measures and Findings**  
(How specifically measures will be conducted. How will we know the objective has been achieved?) | Counselor will compile data on number of students referred for service and those who followed through with an appointment.  
Retention data will be gathered on those students who followed though with an appointment compared to those who did not.  
Participating faculty and Student Services staff will be interviewed to gather information on satisfaction with the process and usefulness of interventions. |
| **4. Action Plan**  
(what is the implementation plan?) | Meet with designated faculty at the beginning of each term to select courses for participation and explain the referral process.  
Train Student Services staff who will be making interventions on the referral system.  
Set up communication structure between faculty and Student Services staff so faculty are updated on their students’ status post-referral.  
Collaborate with Dean of Students – West Campus to expand referrals as all EAS referrals currently go through that office.  
Develop system for disseminating student referrals to Student Services staff. Develop system for data gathering to ensure students are tracked for evaluation purposes. |
| **5. Achievement Summary/Analysis**  
(What was learned from the assessment results? What changes will you make in your initiative for the year to come?) | Fewer students were referred this year, but a slightly larger percentage followed up with appointments. Class presentations on Wise Choices and Test Anxiety were well received by students. Faculty and staff reported satisfaction with the referral process and classroom interventions. Overall retention was not impacted. We will meet again with faculty before the Fall term begins to consider modifications to the program. We were approved for a small Student Activities budget to provide student incentives for program participation. |
| **6. General Education Learning Outcome** | Not Applicable |
| **7. Strategic Plan Outcome** | 1.1, 1.2 |
#6 and #7 Under Outcomes in WEAVE, you can select “General Education Learning” and/or “Strategic Plan Outcome” from the drop down list in WEAVE. You can select all that you believe relates to your Goal and Objective.