Strategic Learning Plan (SLP):
2005-2006 Mission Statement and Improvement Plans/Initiatives

Dean/Department: West Campus Student Affairs
Dean: Tyron S. Johnson

Date of Preparation: 10/17/05
Program Year: 0506

MISSION STATEMENT: Lead the integration of LifeMap – a comprehensive and complex advising system that supports the development and achievement of student career and educational goals – so that all students start right, learn by design, are supported by learning systems, and learning outcomes are documented, individually and collectively.

SLP GOAL: #2 Start Right

**Outcome:** (Describe Goal)

Facilitate the transition and success of new students by building a stronger foundation for life, career and educational goals.

**Action Items/Strategies**

1. Assist all students in the academic advisement process to develop educational plans
2. Tailor orientations for specific degree-seeking groups
3. Improve communications with students
   a) Develop a communication plan (e-mail, flyers, class visits, etc.) for targeted groups (i.e. EAP & prep) to promote the creation of educational plans (MEP)
   b) Collaborate with other departments to support student learning

OUTCOME MEASURE:

1. Document MEP development and revision
2. Identify type and number of specific student groups served by New Student Orientation
3. a) Evaluate and assess effectiveness of methods of communication
    b) Increase initiatives through collaboration with faculty and deans

SLP GOAL: #3 Learning Leaders

**Outcome:** (Describe Goal)

Provide and encourage life-long learning that reflects the core competencies (TVCA) and supports professional growth and development of learning-centered principles for staff.

**Action Items/Strategies:**

Restructure staff meetings to incorporate learning leadership activities

   Invite faculty and staff to present information sessions on best practices in their discipline or specialization areas

OUTCOME MEASURE:

Format of staff meetings will be revised to enhance professional development and life-long learning
### SLP GOAL: #4 Learning By Design

**Outcome:** Describe Goal

Foster a learning-centered environment that enables staff to engage students by offering programs specially designed to create effective learning experiences.

**Action Items/Strategies**

1. Develop early intervention process for students experiencing academic difficulties (warning/probation/suspension)
2. Create informal round table discussion groups composed of students and staff to gain feedback on how to better serve student needs.
3. Continue to support the campus initiative in the development of UCF at MetroWest

### OUTCOME MEASURE:

1. Students in academic difficulty will be identified and assisted using the developmental advising model
2. Input from discussion groups will provide insight and direction on effectiveness of student services
3. Staff participation in the initiatives

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### SLP GOAL: #6 Diversity Works

**Outcome:** Describe Goal

Provide staff with a better understanding of the value of diversity in order to promote an inclusive learning environment.

**Action Items/Strategies**

Circles of Belonging and other diversity-related activities

### OUTCOME MEASURE:

1. Staff participation in professional development activities and partnerships that enhance diversity and foster inclusiveness within the College and community it serves
2. More effective use of diversity learning as it relates to the interaction between staff and students
Strategic Learning Plan (SLP):
2005-2006 Mission Statement and Improvement Plans/Initiatives

Dean/Department: Chris Hinger
Dean: Osceola Dean of Students
Date of Preparation:
Program Year: 05-06

MISSION STATEMENT: Lead the integration of LifeMap – a comprehensive and complex advising system that supports the development and achievement of student career and educational goals – so that all students start right, learn by design, are supported by learning systems, and learning outcomes are documented, individually and collectively.

SLP GOAL: Professional Development

Goal: Provide frontline staff with communication skill building training to assist with educating students on residency requirements.

Action Items/Strategies
Develop training program that will provide skills on use of non-inflammatory language, referral and clear communication. (2/15)
Pilot training with Osceola frontline staff and assess training success (3/15)
Develop and administer a staff self-assessment survey on development and usefulness of communication skills related to educating students on residency. (6/1)

OUTCOME MEASURE:

Physical Training programs and materials
Staff assessment of training program
Survey results (Did training provide new/improved skills and were these skills helpful in explaining residency?)

SLP GOAL:

Goal: Provide training and opportunity for CPA’s to develop management and leadership skills.

Action Items/Strategies
Development of incentive plan tightly connected to program mileposts.
Provide CPA’s opportunity to develop budgeting skills through management of 10,000 ed materials budget for incentive plan
Formal evaluation of incentive plan

OUTCOME MEASURE:

Physical incentive plan and support materials
Rubric of management and leadership skills learned/developed.
Evaluation results.
Strategic Learning Plan (SLP): 2005-2006 Mission Statement and Improvement Plans/Initiatives

Dean/Department: Osceola Dean of Students
Dean: Chris Kluger
Date of Preparation: Program Year: 05-06

MISSION STATEMENT: Lead the integration of LifeMap – a comprehensive and complex advising system that supports the development and achievement of student career and educational goals – so that all students start right, learn by design, are supported by learning systems, and learning outcomes are documented, individually and collectively.

SLP GOAL: OUTCOME MEASURE:

Goal: Reduce students dissatisfaction with residency requirements by providing clear direction on the process and how to successfully navigate the process

Action Items/Strategies
1) Additional training of frontline staff on how to present the residency requirements in a clear manner and how to convert the unhappy student into a satisfied student.
2) Marketing campaign including signs, handouts and worksheets to assist students in navigating residency requirements
3) Providing scheduled workshops to assist student with successfully completing residency paperwork.
4) Develop interactive self diagnosis worksheet for residency requirements

Outcome Measures: Reduce dissatisfaction by 30% on Answer Center survey concerning residency issue.

SLP GOAL:

Goal: Increase by 20% the utilization of work-study and research for non federal forms of financial aid by currently enrolled students

Action Items/Strategies
1) Additional training for frontline staff on work-study recruitment techniques and non federal financial aid research skills.
2) Develop marketing plan for promoting the positive reasons for participating in college work-study program.
3) Provide 2 workshops for work-study supervisors
4) Present to faculty staff meeting the benefits of participating in work-study program for student and staff
5) Provide 4 workshops on researching non federal financial aid

OUTCOME MEASURE:

Review number of work-study awards, placements and new supervisors.
SLP GOAL:

Goal: (CPA) 90 students complete the Journey to success program resulting in graduation with AS degree.

1) Recruit students fall 200610.
2) First incentive project completed by end of fa
3) Spring term 1-3 incentive projects completed.
4) Summer completion of incentive program with graduation by Jan.2007.

OUTCOME MEASURE:

SLP GOAL:

Goal: Action Items/Strategies

OUTCOME MEASURE:
## Strategic Learning Plan (SLP): 2005-2006 Mission Statement and Improvement Plans/Initiatives

**Deanery:** Student Services - East  
**Dean:** Linda Vance  
**Date of Preparation:** 09/09/05  
**Program Year:** 0506

### Mission Statement
Lead the integration of LifeMap – a comprehensive and complex advising system that supports the development and achievement of student career and educational goals – so that all students start right, learn by design, are supported by learning systems, and learning outcomes are documented, individually and collectively.

### SLP Goal: Learning by Design – LinC Courses

<table>
<thead>
<tr>
<th><strong>Goal:</strong> Promote linked courses to enhance learning outcomes</th>
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</thead>
<tbody>
<tr>
<td><strong>Action Items/Strategies</strong></td>
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<tr>
<td>• Promote and support LinC courses to enhance learning outcomes.</td>
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<tr>
<td>• Work with Provost and Academic deans to increase the number of LinC offerings.</td>
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</tbody>
</table>

### Outcome Measure:
- LinC classes will not be cancelled due to low enrollment.
- Advisor/counselor support in the classroom will improve retention.
- Students involved in LinC classes will search for more LinC classes to enroll in Spring Term.
- East Campus will offer more than 7 LinC courses for Spring Term.

### SLP Goal: Start Right – New Student Orientations

<table>
<thead>
<tr>
<th><strong>Goal:</strong> Improve/Refine NSO signup process and promote involvement of other faculty/staff with Orientations.</th>
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</thead>
<tbody>
<tr>
<td><strong>Action Items/Strategies</strong></td>
</tr>
<tr>
<td>• Analyze where the break downs occur in the NSO sign up process</td>
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<tr>
<td>• Increase accuracy of paperwork / train more staff.</td>
</tr>
<tr>
<td>• Collaborate with Academics to provide NSO support.</td>
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</tbody>
</table>

### Outcome Measure:
- Automation of more of the paperwork process.
- Reduced amount of placement and advising errors.
- Have Faculty to help with check in and facilitate NSO’s during peak registration demands on Student Services staff.
SLP GOAL: Learning By Design - Assessment in Student Affairs

**Goal:** Develop and Utilize Assessments in Student Affairs

**Action Items/Strategies**
- Support the development and utilization of assessments in student affairs.

OUTCOME MEASURE:
- Students will provide genuine feedback on their experiences in student affairs.
- Feedback will be collected and evaluated to improve delivery of our services and processes.
Strategic Learning Plan (SLP):
2005-2006 Mission Statement and Improvement Plans/Initiatives

Dean/Department: Financial Aid Services
Dean: Linda Downing

Date of Preparation: 06/30/2006
Program Year: 0506

MISSION STATEMENT: Lead the integration of LifeMap – a comprehensive and complex advising system that supports the development and achievement of student career and educational goals – so that all students start right, learn by design, are supported by learning systems, and learning outcomes are documented, individually and collectively.

SLP GOAL: Learning By Design

Strengthen relationships with partners in the enrollment planning and marketing process to ensure that financial aid information and support services are fully integrated into the Postsecondary Transition stage of LifeMap. This will include broader collaboration, intensive training and procedural modifications to align financial aid and recruitment goals.

Recommend changes to college policy regarding institutional scholarship programs to provide stronger support for enrollment goals.

OUTCOME MEASURE:

Enrollment of cohorts targeted in the enrollment plans will meet goals.
Financial aid staff met more frequently with College Transitions staff to review plans and share information. Financial aid staff will provide input into the development of the College Transition planning for the upcoming academic year. Training was provided to selected PST specialists to help them talk more comfortably about financial aid.

College resources will be directed to enrollment goals. New scholarship policies were developed and sent to the Board of Trustees for approval. The new procedures were developed and are being implemented in 05-07.

SLP GOAL: Learning Support Systems

Improve student web interface with tuition billing to provide a more accurate account statement of projected tuition due after financial aid is applied and to collect an agreement from the student about the terms and conditions of fee deferrals offered due to financial aid processing.

OUTCOME MEASURE:

Outstanding accounts receivable balances will be reduced and the number of students being withdrawn for financial reasons will be reduced.

Financial aid staff worked with Business Office staff to support implementation of new software to provide this information effective fall term 2006.
Strategic Learning Plan (SLP):
2005-2006 Mission Statement and Improvement Plans/Initiatives

Dean/Department: Winter Park Campus Student Services
Dean: Cheryl Robinson
Date of Preparation: 09/24/05
Program Year: 0506

MISSION STATEMENT: Lead the integration of LifeMap – a comprehensive and complex advising system that supports the development and achievement of student career and educational goals – so that all students start right, learn by design, are supported by learning systems, and learning outcomes are documented, individually and collectively.

SLP GOAL: Learning Support Systems

Outcome:
AIM students will be integrated into the Winter Park Campus Community.

Action Items/Strategies:
A. AIM students will become aware of and utilize Student Services available at the campus.
B. AIM students will complete their college preparatory course work in accordance with attached AIM program plan.
C. AIM students will complete educational and career plans in accordance with attached AIM program plan.
D. AIM student will submit at least one artifact to “My Portfolio” in Atlas.

OUTCOME MEASURE:
Student files will be kept with career and educational plans.
Students will self-identify that they used at least one campus resource.
A review of records will determine completion ratio for college preparatory course work for AIM students.

SLP GOAL: Learning by Design

Outcome:
Student Services curriculum will be developed for the Winter Park Cooperative Learning Community.

Action Items/Strategies:
A. Develop a curriculum for the Navigating Atlas and My Portfolio Success Coach meeting.
B. Develop a curriculum for the My Career Planner Success Coach meeting.
C. Develop a curriculum for the My Education Plan Success Coach meeting.

OUTCOME MEASURE:
Students in the Winter Park Campus Cooperative Learning Community have three meetings during the term to complete the Student Services Curriculum with their Success Coach.
**SLP GOAL:** *Start Right*

**Outcome:**
Student enrollment at Winter Park Campus will increase by 6% Fall and Spring and 3% for Summer in 05-06. Enrollment growth will focus on on-campus, online and hybrid courses.

**Action Items/Strategies:**
A. Student Services staff will provide feedback to the Credit staff on scheduling of classes, including courses offered and class times.
B. New Student Orientations will be scheduled to support enrollment. Faculty will be encouraged to attend.
C. Dean of Students will work closely with Dean of Credit Programs to monitor enrollment during registration and provide feedback on enrollment processes and numbers.
D. Dean of Students will work closely with Dean of Credit Programs and Evening/Weekend Manager on advertising strategies that specifically target Winter Park enrollment.

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**OUTCOME MEASURE:**
Winter Park enrollment will grow by 3%.

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**AIM Community**

**Purpose of the AIM Community**
The AIM Community will be a collaborative team of faculty and staff who will focus on building a strong learning community for at-risk students. The community will be formed in two ways: by faculty integrating study skills and other successful learning practices into their curriculum and by student services staff actively providing learning support outside of the classroom. The AIM students will know they are part of something special and are supported by a team of faculty and student service professionals. *The purpose of the AIM community is to provide encouragement, guidance, curricula, and academic support to nurture a positive attitude toward learning and achievement of educational goals that lay the foundation of career and transfer preparation.*

**Desired Outcomes of the AIM Community**
The students who are part of the AIM Community and continue to actively participate in the Community will have the following measurable outcomes:
1. Within 3 years of entry date into the Community students will have achieved their educational goals set for Valencia as recorded in their student record
2. Completion of REA 0002 within 3 terms of entry into the Community
3. Completion of ENC 0012 within 3 terms of entry into the Community
4. Completion of MAT 0024C within 2 terms of entry into the course
5. Completed career and educational plans in My Career Planner and My Educational Plan.
6. Completed portfolio using My Portfolio

**What the AIM Community Provides**
The AIM Community will provide an atmosphere that is supportive of student learning. This atmosphere will be created in many different ways but primarily by establishing and supporting learning partnerships by pairing each AIM student with a Success Coach. The learning partnership involves the student as a fully engaged member of his/her educational process and a Success Coach who will guide the student through a curriculum to assist the student with goal
setting and educational planning. By creating these learning partnerships, Valencia professionals are collaborating on supporting the student with his/her academic and co-curricular issues. There will be a respect for each professional’s work and a shared responsibility in creating an ideal learning environment for the student. The student is responsible for actively participating and respecting the learning environment.

The learning environment must be established for the student at the time of the student’s entry into the AIM Community. Student services professionals will create a student profile of information that will be shared with the Success Coach. The profile will include (but not limited to):

1. Background information on the student:
   a. CPT scores and placement
   b. Current academic transcript (if applicable)
   c. Student’s responsibilities outside of campus including work, family, volunteer activities, etc.
   d. Student’s educational “history” including self-described study skills, classes taken, grades made, etc.

2. Statement of Educational and Career Goals

3. Current challenges in personal, work, and school life

The Success Coaches will follow the Atlas and LifeMap curriculum to guide the students through their goal setting and attainment. Additionally, AIM resources can include but will not be limited to tutoring, graduation transition planning including visitations to 4-year campuses when appropriate, financial planning as it relates to payment for courses and future educational goals, priority registration, and SkillShops to include but are not limited to teaching time management, study skills, job-interviewing skills, relationship building, test anxiety, etc.

The AIM Community will be intrusive in the student’s progression toward his/her educational goal. Students will develop a positive relationship with their Success Coach. Words associated with the AIM Community will include trust, intervention, interaction, community, and partnerships.

**Makeup of the AIM Community**
The AIM Community will include all 04-05 AIM students who are enrolled in the first transition term. The AIM Community will strive to represent the ethnic and gender makeup of the Winter Park Campus.

The Dean of Students and the Dean of Credit Programs will co-supervise the creation and integration of the AIM Community. The two Deans will ensure that both faculty and student services professionals are meeting the outcomes of the Community and will continuously monitor the program’s success.

**What Students are Selected for the AIM Community**
AIM Community students must possess the ability to thrive in a college, academic environment. This would involve the student making a commitment to the program and agreeing to follow the plans developed by the faculty and student services team. Interaction within the AIM community is important. Students must be enrolled in at least once course at the Winter Park Campus.
Additionally, Students accepted into the AIM Community must meet at least one of the following eligibility criteria:

1. Academic Need: placement into 2 or more preparatory areas the first term at Valencia. Student is enrolled in their first two terms in Valencia,
2. Be a First Generation in College student, or
3. Economic Need: determined by Pell Grant eligibility.

What Resources are Needed to Support the AIM Community

A designated space for AIM students to meet and learn would be an ideal resource in maintaining the connection among students, staff, and faculty. The space should be conducive to learning, include access to computers, information regarding upcoming campus and community events, and other learning resources.

Student Development will serve as an integral part of the learning partnership including integration of campus activities and involvement in clubs and organizations (leadership opportunities for the portfolio) into AIM Community.

The LRC, MSC, CSSC, and the Career Center will support the learning environment by understanding the role of the AIM Community on the Winter Park Campus and offering selected specialized services to AIM students.

Transition into the AIM Community

August 2005 (End of Summer Term): Current AIM students will be asked to commit to new AIM Community and to commit to a full learning partnership by meeting regularly with their Success Coach and advisor. All current AIM students will be accommodated in the integrated AIM program.

August 2005 (Beginning of Fall Term): Implementation of AIM Community plans.

December 2005: Prepare a report regarding course completion in accordance with desired outcomes outlined above. Educational and Career plans will be completed. Students will have work submitted to their Portfolio.

May 2006: Prepare a report regarding course completion in accordance with desired outcomes outlined above.

June 2006: a review of student records will occur to determine completion rate of preparatory courses and portfolio assignments.
Strategic Learning Plan (SLP):
2005-2006 Mission Statement and Improvement Plans/Initiatives

Dean/Department: Winter Park Campus Student Services
Dean: Cheryl Robinson
Date of Preparation: 06/05/06
Program Year: 0506

MISSION STATEMENT: Lead the integration of LifeMap – a comprehensive and complex advising system that supports the development and achievement of student career and educational goals – so that all students start right, learn by design, are supported by learning systems, and learning outcomes are documented, individually and collectively.

SLP GOAL: Learning Support Systems

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B. AIM students will complete their college preparatory course work in accordance with attached AIM program plan. 
C. AIM students will complete educational and career plans in accordance with attached AIM program plan. 
D. AIM student will submit at least one artifact to “My Portfolio” in Atlas. |

OUTCOME MEASURE:

1. Student files will be kept with career and educational plans.
   Results: Each AIM student has a file maintained in Sunni’s office. Plans, when done, are kept on file.

2. Students will self-identify that they used at least one campus resource.
   Results: 51 active and 13 inactive students have used at least one Valencia service in 05-06.

3. A review of records will determine completion ratio for college preparatory course work for AIM students.
   Results: Of 51 active students served, only 2 students have not completed their prep reading and 3 have not completed prep math within the specified time line. There were 11 AIM graduates in 05-06.

SLP GOAL: Learning by Design

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A. Develop a curriculum for the Navigating Atlas and My Portfolio Success Coach meeting. 
B. Develop a curriculum for the My Career Planner Success Coach meeting. 
C. Develop a curriculum for the My Education Plan Success Coach meeting. |

OUTCOME MEASURE:

Students in the Winter Park Campus Cooperative Learning Community have three meetings during the term to complete the Student Services Curriculum with their Success Coach.

Results:
Three assignments have been created and revised based on faculty, staff, and student feedback. Assignments are graded by the Success Coaches and are a part of the students’ overall course grade. Feedback from the Fall and Spring terms indicate that the students’ favorite part of the Cooperative Learning Community is the Success Coach meetings.
SLP GOAL: Start Right

Outcome:
Student enrollment at Winter Park Campus will increase by 6% Fall and Spring and 3% for Summer in 05-06. Enrollment growth will focus on on-campus, online and hybrid courses.

Action Items/Strategies:
A. Student Services staff will provide feedback to the Credit staff on scheduling of classes, including courses offered and class times.
B. New Student Orientations will be scheduled to support enrollment. Faculty will be encouraged to attend.
C. Dean of Students will work closely with Dean of Credit Programs to monitor enrollment during registration and provide feedback on enrollment processes and numbers.
D. Dean of Students will work closely with Dean of Credit Programs and Evening/Weekend Manager on advertising strategies that specifically target Winter Park enrollment.

OUTCOME MEASURE:
Winter Park FTE enrollment will grow by 6% in Fall and Spring and 3% in Summer terms.

Results:
Enrollment goal was met for Summer with an 16% increase over 2005, but was not met for Fall and Spring.
Strategic Learning Plan (SLP):
2005-2006 Mission Statement and Improvement Plans/Initiatives

Dean/Department: Assessment
Dean: Cheryl Robinson

Date of Preparation: 09/24/05
Program Year: 0506

MISSION STATEMENT: Lead the integration of LifeMap – a comprehensive and complex advising system that supports the development and achievement of student career and educational goals – so that all students start right, learn by design, are supported by learning systems, and learning outcomes are documented, individually and collectively.

SLP GOAL: Learning By Design

Outcome:
Students will review prior to taking the entry assessment

Action Items/Strategies:
A. Students will become aware of the importance of reviewing prior to entry assessment.
B. Answer Center and Student Services staff directing students to test will mention the importance of review prior to testing.
C. Assessment staff will ask all students testing if they have reviewed before setting up the test.
D. Assessment publications emphasize the importance of preparation/review. Publications include the CPT brochure, Assessment website, the CPT preparation packets, and the review schedules.

OUTCOME MEASURE:
The majority of students will indicate they reviewed at least one hour prior to testing.

Results based on answer on CPT background question of “How long did you study?”:
55.59% indicated they did not study
10.48% indicated they studied less than 1 hour
14.32% indicated they studied 1-2 hours
8.28% indicated they studied 2-3 hours
11.34% indicated they studied 3+ hours

Overall, only 33.94 percent of students indicated they studied at least 1 hour prior to taking the entry assessment so the desired outcome was not achieved. This outcome will be included in the 06-07 department plan with new strategies.

SLP GOAL: Learning Support Systems

Outcome:
Create on-line registration for testing to streamline the registration processes and encourage earlier test registration.

Action Items/Strategies:
A. Work with Colleges to develop on line forms for test registration.
B. Work with the Business Office to develop an on-line method for payment.
C. Work with Atlas team to disseminate information to students about the on-line registrations and encourage earlier registration.
D. Train Student Services staff on new registration tools.

OUTCOME MEASURE:
Students are able to register for tests online.

Results:
Outcome was not accomplished. Multiple changes in staff and a focus on Banner 7.0 upgrade has taken to a low priority level. Online sign up could be accomplished, but online payment is the difficult part. Based on past experience when students had to complete the CLAST registration paperwork in Advising, pay, then return the receipt to complete registration process, we know many students did not complete the payment and registration process. Online test registration will only be successful when the entire process can be done online. This is still an outcome worthy of pursuing in the future.
Strategic Learning Plan (SLP): 2005-2006 Mission Statement and Improvement Plans/Initiatives

Dean/Department: Student Development  Date of Preparation: 07/22/05
Director: Dr. Mike Bosley  Program Year: 0506

MISSION STATEMENT: Lead the integration of LifeMap – a comprehensive and complex advising system that supports the development and achievement of student career and educational goals – so that all students start right, learn by design, are supported by learning systems, and learning outcomes are documented, individually and collectively.

SLP GOAL: Learning By Design/ Diversity Works/Learning First
Student Affairs Goals: Develop Student Affairs in a Learning-centered College. Implement assessment plan for continuous improvement

OUTCOME MEASURE:
Develop pre and post test to show student learning at particular events.
Perform an overall evaluation at each event to determine student satisfaction with each event.

Outcome: Diversity and Leadership programs that are inclusive of a variety of issues that relate to student and community needs.

Action Items/Strategies:
A. Increase number of programs to make them more accessible
B. Plan ahead and promote all programs as a series (skills shop)
C. Create an inclusive climate that promotes leadership, diversity and wellness of its members.
D. Provide students who complete multiple programs with a certificate of achievement that may be added to their online portfolio

SLP GOAL: Learning Support Systems/ Learning First
Student Affairs Goals: Enrollment planning: collaborate with academic programs

OUTCOME MEASURE:
Student leader feedback (exit interviews)
Faculty/Staff feedback via DOT and SALT meetings
New student feedback (calls, atlas e-mail third week of term, enhance evaluation by adding learning)

Outcome: A dynamic and fully integrated Student Leader Program

Action Items/Strategies:
A. Develop stronger partnerships with other student affairs areas and other academic units
B. Present @ National Conference or develop FACC Best practices program or at CSA
C. Advise student leaders on how to develop an education and career plan using the MY LifeMap tools in Atlas.
D.
SLP GOAL: Learning Support System/ Learning by Design
Student Affairs Goals: Enrollment planning: collaborate with academic programs

**Outcome:** Strong mutual partnerships with the community, our students and our colleagues.

**Action Items/Strategies:**

A. Enhance partnerships with our community agencies by becoming more involved in their work through community events and Valencia Volunteers
B. Enhance partnerships with the faculty on each campus by providing detailed information on ways Student Development can support instruction.
C. Work with provosts to be more strategic in the use of our resources on the campuses
D. Create an inclusive climate that promotes leadership, diversity and wellness of its members.
E. Attend faculty senate meeting in June on each campus to discuss idea for upcoming year.
F. Use CSSE results to determine how to increase rates on student integration.

OUTCOME MEASURE:

Increased Number of co-curricular programs through the faculty grant program.

Detailed plan (developed with Provosts) of how campus funds will be used to increase student learning.

Review CSSE results in 2007 to determine increase in student integration.

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SLP GOAL: Learning First/ Learning by Design/ Learning Support Systems
Student Affairs Goals: Enrollment planning: Systemic interventions through the enrollment funnel

**Outcome:** New Student orientation provides a dynamic induction process and first learning opportunity for students at Valencia.

**Action Items/Strategies:**

A. Be more inclusive in the orientation presentation making sure that all aspects of college life at Valencia are explained
B. Implement NSO re-design in Fall 05
C. Include all departments in the process of NSO presentation-train faculty and staff to present at NSO

OUTCOME MEASURE:

Survey, phone calls and e-mail campaign to determine if student needs are being met.

Conduct an outside review of new induction process

Look at student retention rates, benchmark with other CCs that have similar demographics and programs.

Look at FTIC: Application to enrollment rates; Benchmark withdrawal rates at both midterm and end of term.
Strategic Learning Plan (SLP):
2005-2006 Mission Statement and Improvement Plans/Initiatives

Dean/Department: Assistant Vice President, Student Affairs
Dean: Sonya Joseph

Date of Preparation: 6/28/05
Date of Results Reported:
Program Year: 0506

MISSION STATEMENT: Lead the integration of LifeMap—a comprehensive and complex advising system that supports the development and achievement of student career and educational goals—so that all students start right, learn by design, are supported by learning systems, and learning outcomes are documented, individually and collectively.

SLP GOAL: Learning Support Systems

Goal: Create a process that will enable College to track course-taking patterns of federal financial aid recipients that will comply with federal requirements and allow the student to remain eligible for federal aid.

Action Items/Strategies:
1. Work with OIT staff and Linda Downing to create programming requirements to monitor financial aid student progress.
2. Simply word federal requirement and create communication to send to students.
3. Develop communication that will alert students requirement, detail their responsibility in taking correct courses, and explain consequences/corrective action taken in deviant situations.
4. Share programming changes and communication with Student Affairs staff. Identify and contact on each campus for questions and issues.

OUTCOME MEASURE:

1. Technical support system created that will alert student and College to deviant course-taking patterns.
2. Communication plan developed informing students of federal requirements and College monitoring.
3. Training program written and implemented with Student Affairs staff.

Outcome
1. Completed.
2. Completed.
3. In-progress.
A system was built to identify students who were not taking courses in their selected major. An e-mail was written to explain to students the issue/concern. A process was run to identify the students and an e-mail was sent to them. There are issues surrounding the program, and currently, Admissions/CAPP staff are working with the audit report to determine appropriate programming changes.
### SLP GOAL: Start Right

**Goal:** Lead the process that will align programs and services with the appropriate LifeMap stages and make the online navigation of LifeMap more student friendly.

**Action Items/Strategies:**
1. On the LifeMap website, update Lifemap Programs and Services to reflect new terminology, system changes, and delete programs which were sunset.
2. Rewrite introduction to LifeMap for the Atlas portal and restructure the site to create better navigation for students.

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<tr>
<th>OUTCOME MEASURE:</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. LifeMap Programs and Services accurately reflect new terminology and current programs.</td>
</tr>
<tr>
<td>2. LifeMap Tab in Atlas has new introduction and organization.</td>
</tr>
</tbody>
</table>

**Outcome**
1. Completed.

2. Completed. I will be reviewing the LifeMap and other Atlas pages with the new Web/Portal Group this upcoming year.

### SLP GOAL: Start Right

**Goal:** Begin curriculum development for LifeMap Programs and Services and align with Performance Outcomes and Success Indicators

**Action Items/Strategies**
1. Collaborate with Counselors to begin work on Introduction to College and Graduation Transition LifeMap stages.
   a. Update Programs and Services
   b. Write curriculum to support programs and services.
   c. Develop new curriculum as necessary to support Success Indicators

<table>
<thead>
<tr>
<th>OUTCOME MEASURE:</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Updating and review of all programs and curriculum related to LifeMap Stages 2 &amp; 4.</td>
</tr>
<tr>
<td>2. By July 1, a draft curriculum is developed to support 3 Success Indicators.</td>
</tr>
</tbody>
</table>

**Outcome**
1. Completed.
2. In-progress.
Strategic Learning Plan (SLP):  
2005-2006 Mission Statement and Improvement Plans/Initiatives

Dean/Department: Assistant Vice President, Student Affairs  
Dean: Sonya Joseph

Date of Preparation: 6/28/05  
Date of Results Reported:  
Program Year: 0506

MISSION STATEMENT: Lead the integration of LifeMap – a comprehensive and complex advising system that supports the development and achievement of student career and educational goals – so that all students start right, learn by design, are supported by learning systems, and learning outcomes are documented, individually and collectively.

SLP GOAL: Learning By Design

<table>
<thead>
<tr>
<th>Goal: All degree seeking students have an educational plan by the time they complete 15 credit hours.</th>
</tr>
</thead>
</table>

Action Items/Strategies

1. Continue development of MEP technical response.
2. Change the health-related MEP to accurately reflect appropriate course-taking patterns.
3. Increase the number of advisors on MEP advising; roll this feature into a “personal advisor” project.

OUTCOME MEASURE:

- Increased number of MEP’s being sent to the advisors compared to current measures.
- Increase number of students using MEP.
- Track registration patterns compared to MEP.
SLP GOAL: Learning Support Systems

**Goal:** Move the Atlas Content Team forward in creating content, establishing content owners, and increasing the usage of Atlas.

**Action Items/Strategies**
1. Create a timeline of important information needed on Atlas related to educational planning and college events.
2. Hold Atlas workshops to all faculty and staff through Leadership Valencia.
3. Use the Registration Tab and HR Tab as means for recruiting new content owners and increasing the visibility of Atlas.
4. Educate staff on the difference between web and portal.

**OUTCOME MEASURE:**
- Atlas content will be refreshed every term.
- Faculty and staff usage will increase (need to find out current usage statistics).
- Distinction of web items vs. portal items; college-wide education on the difference between portal and web and appropriateness of information (target audience defined).

SLP GOAL: Start Right

**Goal:** In collaboration with Marketing and CTP, establish an enrollment plan for recruitment and enrollment of students.

**Action Items/Strategies**
1. Work with CTP to review recruitment strategies.
2. Collaborate with Marketing to establish effective marketing plans that align with registration efforts.

**I want to work on this one with Falecia a little more...**

**OUTCOME MEASURE:**
- College enrollment goals for 05/06 achieved.
- Decrease in number of students deleted for non-payment.
Strategic Learning Plan (SLP):
2005-2006 Mission Statement and Improvement Plans/Initiatives

Jean/Department: Assessment
Dean: Cheryl Robinson

Date of Preparation: 09/24/05
Program Year: 0506

MISSION STATEMENT: Lead the integration of LifeMap – a comprehensive and complex advising system that supports the development and achievement of student career and educational goals – so that all students start right, learn by design, are supported by learning systems, and learning outcomes are documented, individually and collectively.

SLP GOAL: Learning By Design

Outcome:
Students will review prior to taking the entry assessment

Action Items/Strategies:
A. Students will become aware of the importance of reviewing prior to entry assessment.
B. Answer Center and Student Services staff directing students to test will mention the importance of review prior to testing.
C. Assessment staff will ask all students testing if they have reviewed before setting up the test.
D. Assessment publications emphasize the importance of preparation/review. Publications include the CPT brochure, Assessment website, the CPT preparation packets, and the review schedules.

OUTCOME MEASURE:
The majority of students will indicate they reviewed at least one hour prior to testing.

SLP GOAL: Learning Support Systems

Outcome:
Create on-line registration for testing to streamline the registration processes and encourage earlier test registration.

Action Items/Strategies:
A. Work with Collegis to develop on-line forms for test registration.
B. Work with the Business Office to develop an on-line method for payment.
C. Work with Atlas team to disseminate information to students about the on-line registrations and encourage earlier registration.
D. Train Student Services staff on new registration tools.

OUTCOME MEASURE:
Students are able to register for tests online.
Strategic Learning Plan (SLP):
2005-2006 Mission Statement and Improvement Plans/Initiatives

Dean/Department: Office for Students with Disabilities
Program Director: Lynne Branham
Date of Preparation: 6/30/05
Program Year: 0506

MISSION STATEMENT: Lead the integration of LifeMap – a comprehensive and complex advising system that supports the development and achievement of student career and educational goals – so that all students start right, learn by design, are supported by learning systems, and learning outcomes are documented, individually and collectively.

SLP GOAL: Learning Support Systems

Goal: Implement TutorTrac (a data collection tool that will assist with assessment).
Action Items/Strategies: Implementation will occur in 200620. Trial data will be available 200630.

OUTCOME MEASURE:
Program will allow department to more accurately measure materials usage, demographics, traffic flow and student progress. Reports will provide information for staffing and equipment purchasing collegewide which will result in more efficient use of fiscal resources.

SLP GOAL: Learning by Design

Goal: Implement OSD SLS curriculum in 200610.
Action Items/Strategies: OSD students on East, West and Osceola will be encouraged to enroll in an SLS course designed specifically for students with disabilities. Students enrolled in the course will have their progress measured by assessments specified in the curriculum.

OUTCOME MEASURE:
The SLS course will serve to provide a structure for a comprehensive learning community for students with disabilities. Additionally, it will develop: an increased awareness of campus resources, an increased ability to self-advocate and an improved understanding and increased use of LifeMap tools.

SLP GOAL: Learning Leaders

Goal: Improved interaction with faculty.
Action Items/Strategies: OSD staff will work to establish an effective partnership with TLA; continue to offer training opportunities (including new online opportunities) through Leadership Valencia and individual departments; continue to update and distribute resource materials; and work toward inclusion on instructional committees that influence teaching and learning. A faculty survey will be distributed to gather feedback.

OUTCOME MEASURE:
Successful completion of this goal will result in an enhanced faculty understanding of the learning needs of students with disabilities and an enhanced awareness of the resources available through the Office for Students with Disabilities.
Strategic Learning Plan (SLP):
2005-2006 Mission Statement and Improvement Plans/Initiatives

Dean/Department: Financial Aid Services
Dean: Linda Downing

Date of Preparation: 07/05/2005
Program Year: 0506

MISSION STATEMENT: Lead the integration of LifeMap – a comprehensive and complex advising system that supports the development and achievement of student career and educational goals – so that all students start right, learn by design, are supported by learning systems, and learning outcomes are documented, individually and collectively.

SLP GOAL: Learning By Design

Strengthen relationships with partners in the enrollment planning and marketing process to ensure that financial aid information and support services are fully integrated into the Postsecondary Transition stage of LifeMap. This will include broader collaboration, intensive training and procedural modifications to align financial aid and recruitment goals.

Recommend changes to college policy regarding institutional scholarship programs to provide stronger support for enrollment goals.

OUTCOME MEASURE:

Enrollment of cohorts targeted in the enrollment plans will meet goals.

College resources will be directed to enrollment goals.

SLP GOAL: Learning Support Systems

Improve student web interface with tuition billing to provide a more accurate account statement of projected tuition due after financial aid is applied and to collect an agreement from the student about the terms and conditions of fee deferrals offered due to financial aid processing.

OUTCOME MEASURE:

Outstanding accounts receivable balances will be reduced and the number of students being withdrawn for financial reasons will be reduced.
Strategic Learning Plan (SLP):
2005-2006 Mission Statement and Improvement Plans/Initiatives

Department: Title III
Toni DeMaglio

Date of Preparation: 8/3/05
Date of Results Reported:
Program Year: 0506

MISSION STATEMENT: Lead the integration of LifeMap – a comprehensive and complex advising system that supports the development and achievement of student career and educational goals – so that all students start right, learn by design, are supported by learning systems, and learning outcomes are documented, individually and collectively.

SLP GOAL: Learning First

**Goal:** Provide support to division of Student Affairs as it continues to answer the question “how do we know” students learn as a result of the integration LifeMap

**Action Items/Strategies:**

Connections Action Research Pilot Projects will provide evidence of learning through the students' mastery of the core competencies delivered through the co-curriculum via LifeMap.

Management team will monitor progress and progression of projects to insure success.

OUTCOME MEASURE:

Pilot projects will be implemented Fall '05, designs distributed and made public September 16 2005.

Research Showcase will be presented to college community February 2006, where evidence of learning will be presented.

SLP GOAL: Learning Leaders

**Goal:** Title III East will recruit and train a group of twelve diverse faculty and staff members. This team will experience a professional development training program which will enable them to design an action research projects. This outcome will be achieved by May 2006

**Action Items/Strategies:**

Direct e-mail, advertisements in the Bulletin will serve as the recruitment tool for the Year Five design team. Careful attention will be made in selection of a diverse design team and will occur in Fall 2005.

Management team will design a comprehensive professional development program through the use of workshops presented by national and in-house consultants, roundtables, reading circles, and meetings. This training program will address the grant objectives and focus on the development of an action research projects designed to improve student services. Appropriate resources will be provided to team members.

OUTCOME MEASURE:

On-going evaluation process to determine training effectiveness will be conducted. Each phase of the training process will be assessed. This outcome will be achieved by June 2006.
SLP GOAL: Learning by Design:

Goal: (Describe Goal)

The Year Five team will design pilot projects, fulfilling requirements of action research established by grants management team. These strategies will include the use of the Atlas MyLifeMap suite of applications, and will contribute to students' mastery of the Core Competences through the co-curriculum. This outcome will be achieved by August 2006.

Action Items/Strategies:
Design team members create action research pilot projects designed to improve the delivery of student services. These projects will provide feedback to help improve the MyLifeMap tools, and will be constructed in collaboration with academic programs.
Management team will mentor design team members through writing process.
First drafts of projects due to management team June, 2006, management team assesses projects according to research design outline and rubric, provides feedback to team.
Revised drafts submission date July 1, 2006, deadline for acceptable final projects will be July 30, 2006.

OUTCOME MEASURE:

Action Research projects will be made available to public September 2006.
Team members will present their projects to their colleagues at Collegewide showcase September, 2006.

SLP GOAL: Learning Support Systems

Goal:

Action Research projects designed to improve student services through the delivery of LifeMap in curricular and co-curricular activities, will develop new strategies and process to increase student learning. These projects will be implemented Fall term 2006 and will focus on the interventions designed to assist the Associate of Science student as they prepare to enter the workforce.

Action Items/Strategies:
Connections management team will provide support to design team as they implement their projects.
Management team will monitor progress and progression of projects to insure success.
Management team will collaborate with other Learning Leaders to evaluate success of all Title III projects and the feasibility of college wide integration.

OUTCOME MEASURE:

Design team will present finding of action research projects February, 2006.
Pilot projects will be evaluated to determine feasibility of project expansion Spring term 2006.