

**VALENCIA COMMUNITY COLLEGE
Annual Department Action Plan (DAP)**

This form provides a documentation template for annual Department Action Plans (DAPs) designed to assess unit outcomes that are designed to impact the learning environment and improve the educational programs and processes of VCC. Initial information and projections describe the **PLANNING PHASE** of the process. At the conclusion of the project/activity time frame initial information and projections will be updated by completing an **EVALUATION PHASE** including modifications, outputs and outcomes. Both planning and evaluation information will be organized according to parallel criteria including: (1) a formal goal statement, (2) outcome measures, (3) collaboration with stakeholders, (4) evaluation methods and (5) use of results for improvement of unit performance in meeting established outcomes. The overall process will effectively review and document specific measures of educational effectiveness.

UNIT: Student Affairs

STEWARD: Jill Szentmiklosi – Director, OSD

TITLE OF PLAN: Faculty Training: Universal Design in Learning

SUPPORTED BY COLLEGE FUNDS (If applicable, please provide approved amount):

DATE: May 2008

CRITERIA	PLANNING PHASE Initial Information and Projections	EVALUATION PHASE Modifications, Outputs, Outcomes
1. Goal-principal purpose and objectives of plan	1) To increase faculty awareness of Universal Design Principles and provide tips for incorporating these principles into their curriculum. 2) Incorporate a Universal Design seminar into the Teaching and Learning Academy curriculum and as a faculty development opportunity.	1. Pre- and post-test results show that participants who reported “confident” to “very confident” about Universal design knowledge and other support for students with disabilities increased from 56% to 96%. 2. Seminar was implemented via Leadership Valencia.
2. Outcome Measures-how plan will be reviewed and measured outcomes	1) Create a seminar on Universal Design in Learning geared to a faculty audience. 2) Present Universal Design in Learning seminar for faculty members through Teaching and Learning Academy.	1. Based on feedback from participants, more hands-on activities will be incorporated. 2. Seminar was implemented via Leadership Valencia.
3. Collaboration with Stakeholders-individuals and groups involved in the planning and implementation	Co-creator/presenter (Tullio Bushrui) and Teaching and Learning Academy leaders (Helen Clarke and Pat Nellis)	Co-presenting with someone outside of the OSD provided additional validity to the topic. Would also like to explore co-presentation with full-time instructing faculty to provide additional perspective and real life examples.
4. Evaluation-process employed to evaluate effectiveness	Faculty participating in seminar will fill out a standard Teaching and Learning Academy evaluation, as well as a pre- and post-questionnaire. Assessment will measure increased learning, understanding, and use of Universal Design Principles by the faculty participating.	Full evaluation results are attached.
5. Use of Results-how plan will/has	Implementation of Universal Design Principles in	Recommendations will be made to the Teaching and

impacted learning environment of VCC and improvement of the educational programs and/or processes	teaching faculty's instruction will make their curriculum more accessible to all students, including those with disabilities.	Learning Academy to include more disability related training topics for faculty.
---	--	---

5/22/08