**VALENCIA COMMUNITY COLLEGE**  
Student Affairs Department Unit Plan

<table>
<thead>
<tr>
<th>Active Cycle (academic year):</th>
<th>2013 - 2014</th>
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<tbody>
<tr>
<td>Area (Department/Program):</td>
<td>Student Affairs</td>
</tr>
<tr>
<td>Person Responsible:</td>
<td>Sonya Joseph</td>
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<th><strong>Plan</strong></th>
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<td><strong>1. Goal</strong> - principal purpose of plan (include how this relates to serving students or increasing student success or supporting LifeMap)</td>
<td>Using DegreeWorks software, develop an education plan that is useful to students and allows students to develop an accurate degree plan for any Valencia degree.</td>
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| **2. Objectives** - what will be accomplished and measured | • Create an education plan that is intuitive for students.  
• Develop an education plan that is reliable for all majors.  
• Train advisors on the new education plan.  
• Integrate the new education plan into the advising curriculum. |
| **3. Measures and Findings** – How specifically measures will be conducted. How will we know the objective has been achieved? | • Use the Advising Survey in March 2014 to determine use of plan in advising sessions.  
• Survey students to determine their use of the education plan.  
• Assess the functionality of the new system through feedback from advisors, online My Education Plan advisor, and students. |
| **4. Action Plan** – what is the implementation plan? | • Develop the layout of the education plan for Valencia.  
• Design a degree plan for Business transfer and pre-Nursing majors.  
• Test the plan with groups of students and appropriate advisors.  
• Develop education plan for AS degrees and certificates.  
• Develop education plan for AA transfer plans.  
• Design testing and feedback process for education plan.  
• Roll out all education plans by Spring 2014. |
| **5. Achievement Summary/Analysis** - What was learned from the assessment results? What changes will you make in your initiative for the year to come? | • Due to an unexpected upgrade of the DegreeWorks software and transition in staff, we pushed back the GoLive date for MEP 2.0 to May 2014. In order to have three catalogs scribed we had did not develop education plans for MEP 2.0.  
• Educational plans will be available by September 2014. An plan template was created and sent to all Career Program Advisors. They are working on developing a full-time, fall start plan for their programs. Once these are created we will begin on developing full-time plans for spring start and summer start. The last phase will be developing plans for part-time students. |
| **6. General Education Learning Outcome** | • Use processes, procedures, data, or evidence to solve problems and make effective decisions.  
• Locate, evaluate, and effectively use information from diverse sources.  
• Students prepared for transfer. |
| **7. Strategic Plan Outcome** | Build Pathways |