This form provides a documentation template for annual Departmental Action Plans designed to describe unit outcomes that contribute to the College Strategic Plan and/or improve the educational programs and processes of Student Affairs at Valencia. Each Student Affairs Department will develop at least one department action plan annually. Initial information and projections describe the PLANNING PHASE of the process. At the conclusion of the project/activity time frame initial information and projections will be updated by completing an EVALUATION PHASE including modifications, outputs and outcomes. Both planning and evaluation information will be organized according to parallel criteria including: (1) a formal goal statement, (2) outcome measures, (3) collaboration with stakeholders, (4) evaluation methods and (5) use of results for improvement of unit performance in meeting established outcomes. The overall process will effectively review and document specific measures of educational effectiveness.

DEPARTMENT: Student Affairs- Student Development
LEADER(S): Chanda Torres, Student Development Director
TITLE OF PLAN: Co-Curricular Programs
START DATE: July 1, 2009
END DATE: June 30, 2010

<table>
<thead>
<tr>
<th>CRITERIA</th>
<th>IMPLEMENTATION OF PLAN</th>
<th>EVALUATION OF PLAN</th>
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<tbody>
<tr>
<td>1. Goal - principal purpose and objectives of plan</td>
<td>Strategic Goals: Learning Assured and Building Pathways. Design curriculum for college-wide co-curricular programs. The curriculum will include learning goals, outcomes, and assessments.</td>
<td>Developed learning goals for college-wide Student Development programs and events.</td>
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</table>
| 2. Outcome Measures - how plan will be reviewed and measured outcomes | 1. Design and implementation of curriculum for college-wide co-curricular programs.  
   - Matador Day  
   - Constitution Day  
   - Earth Day  
   - Veteran’s Day  
   2. Review of outcomes to determine if they were met. | Developed learning goals for the following Student Development College-Wide Events:  
   - Matador Day  
   - Constitution Day  
   - Earth Day  
   - Veteran’s Day |
| 3. Collaboration with Stakeholders - individuals and groups involved in the planning and implementation | Student Development Coordinators  
   College-Wide Faculty from various disciplines  
   College-Wide Institutional Assessment Staff | Student Development Coordinators  
   College-Wide Faculty from various disciplines  
   College-Wide Staff |
| 4. Evaluation - process employed to evaluate effectiveness | The design of the curriculum will include:  
   1. The development of program principles  
   2. The creation of learning goals for each program  
   3. The development of program outcomes  
   4. The selection of assessment tools to evaluate | 90% of the Student Development Staff's feedback from faculty and staff stated that the learning goals were effective in creating positive learning opportunities for students.  
As a result of these events the students learned |
<table>
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<tr>
<th>outcomes</th>
<th>the following:</th>
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<tr>
<td>5. Review of assessment tools to evaluate the program’s learning process</td>
<td>1. The importance of recycling. 2. What Veteran's Day is and why we honor it 3. Famous rock stars and their music 4. What the US constitution is and its significance</td>
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<th>5. Use of Results-how plan will/has impacted learning environment of VCC and improvement of the educational programs and/or processes</th>
<th>The curriculum will enable Student Development to build partnerships with faculty and determine the impact of specific co-curricular programs on students. These results will then allow Student Development to modify its co-curricular programs or develop new ones.</th>
</tr>
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<tr>
<td></td>
<td>The learning goals established in the Student Development College-wide events are important in a learning centered environment. It allowed our department to be more deliberate in displaying the learning that occurs in these events and an opportunity to partner with more faculty and academic departments.</td>
</tr>
</tbody>
</table>