

VALENCIA COMMUNITY COLLEGE
Student Affairs Department Unit Plan

Active Cycle (academic year): 2016 - 2017

Area (Department/Program): Atlas Information Systems (Degree Works Plans)

Person Responsible: Lisa Stilke

	Plan
1. Goal -principal purpose of plan (include how this relates to serving students or increasing student success or supporting LifeMap)	The Atlas Information Systems team will assist with the continued implementation of the Degree Works Plans tab. We will focus on the development of reports to measure the use of the My Education Plan (Degree Works) by current students so that we can assist our students with staying on track with their degree completion and on creating student tutorials on how to use the Plans feature.
2. Objectives -what will be accomplished and measured	The objective is to create and implement the use of Education Plan templates and create reports to track student usage of the Degree Works My Education Plan.
3. Measures and Findings – How specifically measures will be conducted. How will we know the objective has been achieved?	<ol style="list-style-type: none"> 1. Rollout the Plans tab to students and create student tutorials on how to use the Plans feature. 2. Measure student usage of the new MEP tool using reports and other tracking tools that may exist in Atlas and/or Degree Works.
4. Action Plan – what is the implementation plan?	The Atlas Information Systems team will continue to work with the Degree Works Functional Tech to implement the Degree Works Plans tab and will work with the Office of Information Technology to create reports for Degree Works.
5. Achievement Summary/Analysis -What was learned from the assessment results? What changes will you make in your initiative for the year to come?	
6. General Education Learning Outcome	Information Literacy (locate, evaluate, and effectively use information from diverse sources).
7. Strategic Plan Outcome	