

# PATHWAY TO PROMISE



## Stay on Track for Your A.S. Degree

With an A.S. degree from Valencia College, you are prepared to go directly to work with an exciting career and a well-paying job in as little as two years. You can jump right into the job market with an A.S. degree or you can transfer into a 2+2 bachelor's degree offered at Valencia College or another Florida state college.

Use this checklist as a quick reference to help you along the way toward your A.S. degree. Divided by number of credits earned, this list details the steps you should take to ensure you are on track for graduation. It is a useful tool to guide your progress from enrollment to graduation and beyond. Check it often and don't hesitate to contact your advisor if you have questions or concerns.



# Your Checklist

## 0-12 Credit Hour Checklist

- Check your [Atlas](#) email daily. ∞
- Check if your degree program matches your career and academic goals and update it if necessary. ∞
- Learn about the resources available to you, such as the Learning Support Center, Tutoring, Counseling, Career Advising and Atlas. For more information and locations, go to the [Student Services page](#) on the Valencia College website.
- Explore and research your career interests by visiting the [Career Center website](#) or connecting with a [Career Advisor](#).
- Discuss career credentials with your Career Program Advisor; if applicable (e.g. award of credit, industry certification requirements, etc.).
- Run your degree audit and use your catalog to help you choose the right classes each term. For assistance, connect with your advisor. ∞
- Register for [SLS 1122 New Student Experience course](#) within your first two terms at Valencia College, if it is required for your degree.
- Begin to explore or verify technical certificate programs.
- Check Important Dates and Deadlines by visiting the [Academic Calendar](#) on the Valencia College website. ∞
- Apply for Scholarships by visiting the [Financial Aid Services](#) website. ∞
- [Get involved](#) on campus by joining student clubs and organizations, attending campus events and participating in health and wellness activities. ∞
- Visit the [Career Center website](#) to learn how to create your resume and connect with a Career Advisor for feedback.

∞ Indicates actions that you should take at every credit hour benchmark.

## 12-30 Credit Hour Checklist

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- Check your [Atlas](#) email daily. ∞
- Confirm that your degree program matches your career and academic goals and update it if necessary. ∞
- Explore and research your career interests by considering volunteering, employment, internships, job shadowing and service learning.
- Visit the [Internship and Workforce Office](#) to inquire about internship requirements and opportunities. Consider volunteering, service learning or relevant employment in your field of interest.
- Run your degree audit and use your catalog to help you choose the right classes. For assistance, connect with your Career Program Advisor. ∞
- Verify technical certificate completion if applicable. ∞
- Verify your address is correct in [Atlas](#). Technical Certificates are sent via mail. ∞
- Check Important Dates and Deadlines by visiting the [Academic Calendar](#) on the Valencia College website. ∞
- Apply for Scholarships by visiting the [Financial Aid Services](#) website. ∞
- [Get involved](#) on campus by joining student clubs and organizations, attending campus events and participating in health and wellness activities. ∞
- Keep your résumé current by reviewing it every semester and consider scheduling a mock interview. For assistance, visit the [Career Center website](#) or connect with a Career Advisor.

∞ **Indicates actions that you should take at every credit hour benchmark.**

## 30-45 Credit Hour Checklist

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- Check your [Atlas](#) email daily. ∞
- Confirm that your degree program matches your career and academic goals and update it if necessary. ∞
- Decide on your educational goals by the time you complete 45 credit hours.
- Research bachelor's programs at Valencia and other State colleges, if applicable.
- Run your degree audit and use your catalog to help you choose the right classes. For assistance, connect with your Career Program Advisor. ∞
- Run your degree audit to confirm you are on track for graduation. For assistance, connect with your advisor. ∞
- Verify technical certificate completion if applicable. ∞
- Consider exploring advanced training, certifications and licenses.
- Check Important Dates and Deadlines by visiting the [Academic Calendar](#) on the Valencia College website. ∞
- [Get involved](#) on campus by joining student clubs and organizations, attending campus events and participating in health and wellness activities. ∞
- Apply for Scholarships by visiting the [Financial Aid Services](#) website. ∞
- Enhance your work experience and skills by volunteering, employment, internships, service learning and job shadowing.
- Keep your résumé current by reviewing it every semester and consider scheduling a mock interview. For assistance, visit the [Career Center website](#) or connect with a Career Advisor.

∞ Indicates actions that you should take at every credit hour benchmark.

## 45-60 Credit Hour Checklist\*

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- Check your [Atlas](#) email daily. ∞
- Confirm that your degree program matches your career and academic goals and update it if needed. ∞
- Run your degree audit to confirm that you are on track for graduation. For assistance, connect with your Career Program Advisor. ∞
- Verify technical certificate completion if applicable. ∞
- Submit your [graduation application](#) by the deadline.
- Start your job search using [Navigator](#), the Valencia College job search tool.
- Submit your admissions applications early to Valencia College or other state colleges of interest, if furthering your education is in your career plan.
- Check Important Dates and Deadlines by visiting the [Academic Calendar](#) on the Valencia College website. ∞
- Apply for Scholarships by visiting the [Financial Aid Services](#) website. ∞
- Enhance your work experience and skills by volunteering, part-time employment, internships, service learning and job shadowing.
- Keep your resume current by reviewing it every semester and consider scheduling a mock interview. For assistance, visit the Career Center website or connect with a career advisor.

∞ Indicates actions that you should take at every credit hour benchmark.

\*[Most A.S. programs are 60 credits](#) but there are some exceptions. Speak to your advisor.

# Valencia College Resources

Need more information? Check these out!

**VALENCIA COLLEGE**

**Internship and Workforce Services**

Find an internship and be ready for the job: [valenciacollege.edu/internship](http://valenciacollege.edu/internship)



Over 150 clubs and organizations: [valenciacollege.edu/engage](http://valenciacollege.edu/engage)



Over 150 clubs and organizations: [valenciacollege.edu/volunteers](http://valenciacollege.edu/volunteers)

**VALENCIA COLLEGE**

**Learning Support**

Get help with your studies: [valenciacollege.edu/tutoring](http://valenciacollege.edu/tutoring)



Build academic and emotional fitness: [valenciacollege.edu/advising-counseling](http://valenciacollege.edu/advising-counseling)

**VALENCIA COLLEGE**

**Veteran Affairs**

Essential resources and support for veterans: [valenciacollege.edu/va](http://valenciacollege.edu/va)



Free fitness and recreational sports: [valenciacollege.edu/ufit](http://valenciacollege.edu/ufit)



Get help with behavioral health and more: **800-878-5470**

**VALENCIA COLLEGE**

**Career Center**

Explore careers and prepare for what's next: [valenciacollege.edu/careercenter](http://valenciacollege.edu/careercenter)

# Questions to Ask Your Advisor

- What's the difference between dropping a class and withdrawing from a class, and how does this impact me?
  
  
  
  
  
  
  
  
  
  
- What are some things I should consider before withdrawing from a class?
  
  
  
  
  
  
  
  
  
  
- What are some important academic policies that I should be aware of? (e.g., grade forgiveness, academic probation)
  
  
  
  
  
  
  
  
  
  
- What are some resources that I should be using at Valencia College if I'm struggling in my classes?
  
  
  
  
  
  
  
  
  
  
- What are some resources that will help me explore different majors and careers?



- How can I raise my GPA?
- What are some things I should consider when creating my class schedule?
- What are the prerequisites for my major?
- How do I choose my electives?



- Is my major limited or restricted access? If so, what does that mean?
- How do I know that I'm on track for graduation?
- How do I know that I've met all my graduation requirements for my major?
- How do I apply for graduation?
- What are my options if I want to pursue a Bachelor's Degree upon completing an Associate in Science?



# WHAT'S NEXT?

Valencia College is an equal opportunity institution. We provide equal opportunity for employment and educational services to all individuals as it relates to admission to the college or to programs, any aid, benefit, or service to students or wages and other terms, conditions or privileges of employment, without regard to race, ethnicity, color, national origin, age, religion, disability, marital status, sex/gender, sexual orientation, genetic information, gender identity, pregnancy, and any other factor prohibited under applicable federal, state, and local civil rights laws, rules and regulations.