

A Very General Speech Outline (sentence version)

Introduction

Attention Getter (make the audience want to listen e.g., a question, a quick story, a common connection we all have)

Credibility/Authority (Why should we listen to you? What makes you knowledgeable/trustworthy?)

Thesis (What is the main topic of your speech? What will you share with the audience?)

Preview (What points support your thesis? What specific things can the audience expect from the rest of the speech?)

1.

2.

3.

Body

Transition: _____,

Main point #1 :

Subpoints and evidence:

Transition: _____,

Main point #2 :

Subpoints and evidence:

Transition: _____,

Main point #3 :

Subpoints and evidence:

Conclusion

Restate thesis

Review main points

1.

2.

3.

Final Remarks
